

## **Argyle Community Library Board Meeting Minutes September 15th, 2014**

Present: Burgi Zacherl, Kim Summers, Erin Lambert, Marva Jackson, and Jennifer Fry

Absent: Patti O'Handley, Sandi Johnson, Charmaine Austin, Linda Keating, Glenna Cooper, Mike Legault

**Welcome:** to the Board Members from Kim Summers at 9:15 a.m.

**Minutes from June's Meeting:** Motion to accept June's minutes by Marva Jackson and seconded by Burgi Zacherl. Carried.

**Treasurer's Report/Petty Cash:** See Treasurer's report. Balance of \$1866.54 Petty cash of a balance \$176.97. Moved by Marva Jackson and seconded by Burgi Zacherl for the Treasurer's Report to be accepted as presented. Carried.

**Report to the CEO:** Jennifer updated members about the monthly library statistics.

### **Old Business from Minutes:**

**A. Volunteer schedule:** September is signed up with volunteers for library times. October needs volunteer signups. Monday, 6, 27. Thursday, 2, 9, 16, 23, & 30<sup>th</sup>.

**B. Wish List for Library:** Organizers for drawers on new desk. Moved by Burgi Zacherl and seconded by Marva Jackson.

**C. Advertising:** do we want to advertise more for our library through Soehner's local business advertising? Let's discuss at next meeting, pros and cons.

**D. Update to LSB:** None.

**E. Orders for Approval for payment:** Motion to approve payments of:

- programming supplies for TD summer reading program
- registration fee for the Adult Evergreen Reading program
- chapters order for September
- supplies for the library through Carr Mclean
- UPS delivery charges
- gift card for Ashley Gaudreau and Robert Fonk

Moved by Marva Jackson and seconded by Burgi Zacherl.

**F. Library Calendar:** no updates

**G. Recycling of Batteries:** This company offers “Free” Battery Recycling Programs within Ontario. Jennifer will propose to the local businesses about the service of recycling batteries at their location.

**H. Handicap Entrance:** No updates.

**I. Photocopier for library/community usage:** fax is not working, contact IT.

**J. TD Summer Reading Program:** survey to be completed this month for statistics from summer program.

**K. Capital Grant for funding:** Marla, Peggy, and Jennifer completed the annual survey this summer.

**L. OLA Conference:** Marva Jackson and Judy Rogerson will attend the September workshops in Sudbury for the two days.

**M. Smokey the Bear:** resources will be stored for next summer.

**N. Any other old business:** none

New Business:

**A. Board Members:** next meeting vote on any new members. Members if interested in staying on board. Election in October at next meeting.

**B. Budget for term of October to September 2015:** look into a laminator for the library

**C. Scholastic Book Fair:** tentative date for October after thanksgiving. Kim Summers is contacting Scholastic to reserve the book fair. Jennifer is looking into having the fair in the library or in another room in the school.

**NEXT MEETING will be scheduled on: October 7<sup>th</sup>/14 at 9:00am**

**Please keep in mind that we need 5 members for an official meeting. Cancellations can postpone our meeting.**

**ADJOURNMENT:** Motion to adjourn meeting. Moved by Erin Lambert and seconded by Jennifer Fry at @10:00 a.m. Carried