



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
PO Box 148, Port Loring, Ontario P0H 1Y0
secretary@loringsb.com

Minutes of Board Meeting September 17, 2015

The minutes can also be viewed on our website: www.loringsb.com

Attending: Tim Gehrke, Mike Buchanan, Warren Whitehead, Peggy Whitehead,
Absent: Luke Legault

Meeting brought to order by Tim Gehrke at 7:00 p.m.

Conflicts: None

Minutes: Motion to accept the minutes of August 20th meeting and the August 20th election meeting by Mike Buchanan, 2nd by Warren Whitehead, all in favour, motion carried.

Financial Report: Motion to accept the financial report of August 31, 2015 by Warren Whitehead, 2nd by Mike Buchanan, all in favour, motion carried.

Critical Path: Hand keys in by September 30, 2015
First meeting of new Board Members by October 10, 2015

Bylaws, Motions and Notices of Bylaws:

Bylaw 2015-10 – Bylaw Procedure: Make 2 books, one for yearly bylaws (ex. Budget, snowplowing, rink, dock, etc.) and one for policies. Go through the policies and make sure that there aren't 2 policies the same, if there is then I will ask the Board which one to rescind. The ones that are rescinded will be written on them and the secretary will scan and put it on the website. Make an index with a listing of the bylaws in each book. Motion to accept by Mike Buchanan, 2nd by Warren Whitehead, all in favour, bylaw passed.

Julia Moore asked what the reason is for this. Tim said it will benefit the new Board to see what policies are in effect and for the community to look on the website and will know if the bylaw is current or not.

Old Business Outstanding:

The following old business is outstanding from November 21, 2013.

1. Action Required: Dan Brooks contacted MNM about municipal connect. Carole Mantha has no new updates from Ministry of Finance. Dan has asked everyone that Carole has suggested and has had no response. Carole will check and see if she can provide a list of LSB's and contacts for Dan to draft a letter to lobby the MOF regarding municipal connect. Dan has received information that MOF is looking into getting a solution in the next 2 to 3 months. A few LSB's have replied, but Dan has not pursued since. MPAC has contacted us regarding municipal connect and Dan has sent back a letter specifying our needs for municipal connect. An email from another LSB asking us for a follow up regarding municipal connect and I am to let him know that we have been contacted by MOF and they are looking at getting access for the LSB. On February 27, 2015 Dan and Peggy had a conference call with MPAC and they are working on getting this for us. There has been no update so far. As of April 23, 2015 Mike and Tanya went to MPAC in Parry Sound where they got an additional tool to find some of the properties. As of May 21, 2015 according to MPAC, that the Ministry has included in their spring budget a requirement for MPAC to share information to LSB and LRB – **no update**

The following old business is outstanding from December 18, 2014

1. Action Required: The new sign for the Argyle Community Centre, Warren needs a site plan for this. Peggy will give Warren the survey and he will ask if we can get the sign that Trout Creek has, if we get the KM lowered. Warren is waiting for MTO and the sign people to get back to him regarding the flashing colours. As of April 23, 2015, the Board has deferred due to insufficient budget allocation – **deferred to 2015/2016.**

The following old business is outstanding from April 23, 2015

1. Action Required: A phone call from a property owner and asked if they have a 911 number and another property that they own is next door to them but it is vacant, do they still need a 911 number for that proper. Gave to Tanya, an outline of procedures will be available at the next meeting. A draft was created and will be discussed at the next meeting. This will be deferred to the new Board.

2. Action Required: The Board wants to move the sign up to the Argyle Community Centre. Warren will check and see if we have to get a permit. As of June 18, 2015 the Board decided to leave the sign there and is looking into getting a shelter built for the sign at the community centre and this will be done in the work bee. As of September 17th Mike Buchanan said this will be done Monday.

3. Action Required: There will be a cleanup when we take over the building. Mike will advise when. Mike will post flyers and it will be on June 6, 2015. As of June 18, 2015 the cleanup will be after the construction is done. As of September 17th Mike Buchanan said this will be done with the new Board.

The following old business is outstanding from June 18, 2015

1. Action Required: Mike said we need someone to put the basketball nets up. As of July 16th Mike said one has to be replaced. As of September 17th Mike said it will be done next week.

The following old business is outstanding from August 20, 2015

1. Action Required: Email about the Public Library Grants deadline is November 30, 2015. I am waiting for Jenny Fry to complete the survey before I can apply for the grant.

2. Action Required: Debbie Russell looking for signs from OFA to put at the entrance for the Farmer's Market and asked the Board for their permission. Warren offered to help with MTO and asked Debbie what size they were looking at.

Old Business Complete

Complete from March 31, 2015

Mike Legault brought up where they are making plastic rinks. Mike Legault will look into finding more information for the Board. Mike gave Peggy one quote of \$44.00/square foot.

Complete from June 18, 2015

Darrell asked about bylaws if there are 2 what are our procedure to make sure what is followed. The Board will check into this. As of September 17th the Board addressed this as a bylaw at tonight's meeting.

Complete from July 16, 2015

Luke said that Gary & Linda Mackenzie said they paid for a 911 sign, but never received. Peggy will look into this. Mike checked and I have ordered the sign.

Tim will ask the Board to prepare an early budget for the next board. Tim said they have 5 more weeks to do this. This was incomplete, but Tim will be available if anyone has questions.

Complete from August 20, 2015

Email from Larry Bain saying that the doors have been postponed till August 17, 2015. Mike said they should be in August 24, 2015.

Email from a property owner regarding a boat launch at Duck Lake. They do not want the Duck Lake launch to become a major public launch and requested to work on Wilson Lake launch. Tim Gehrke will reply to the letter and potentially have a preliminary meeting with the parties. Tim has sent the letter and had a meeting with the Duck Lake Cottage President and Darrell Rogerson.

Correspondence

1. Email asking about a property that was listed as natural gas and sewer and asked if this was accurate.

Action Required: I said not that I know of.

2. Email from the Canadian Cancer Society saying they are in need of drivers and they have posters if we want.

Action Required: Debbie Russell said she would post this on her website and I will post it on the Local Services Board website.

3. There will be a meeting to discuss electricity planning in Parry Sound/Muskoka area on September 15th and 16th 2015.

Action Required: Mike was to go, but could not make it.

4. 1 letter and 2 emails regarding pets at the Farmer's Market and also another letter regarding pets and the condition of the rink.

Action Required: This will be deferred to new business.

5. Three emails asking about tax bills.

Action Required: I told them to contact Ministry of Finance.

6. Email from a property owner who had a questions about the August 20th meeting. They asked for no acronyms and to put last names on the minutes. Asked what OFM meant, and it is Ontario Federation of Agriculture.

Action Required: I will try doing this on the minutes.

7. An owner had a complaint about 911, they called and their address was not on record with 911. I sent Bell changes last fall and said they needed a map. Kerry Booth got me a map and the addresses are now in the 911 data base. Mike Buchanan said Blundell Road used to be water access.

Action Required: None

8. Dan Brooks asked me to notify 911 that he is no longer on the 911 and to contact the Local Services Board.

Action Required: I notified Bell.

9. Email from the Ministry of Tourism, Culture & Sport's new program Go Secure for the Library to do their survey.

Action Required: None

10. Email with a Connections Newsletter.

Action Required: I gave this to Tim and said there is a small community fund due September 30, 2015. Gave this to Hilary Chambers to review and see if the fund applies to us.

11. Email asking when his 911 sign will be installed.

Action Required: Mike said they are all installed that were on the sheet.

12. Letter from the Health Unit regarding the Argyle Community Centre.

Action Required: Mike said the water test has to be done every 3 months and the cistern has been removed.

13. Insurance for 2015-16.

Action Required: This will be deferred to the new Board.

14. Email from Caisse Populaire looking for an emergency building and they asked about internet and what space would be available.

Action Required: This will be deferred to the new Board.

15. Email from a property owner asking for rules to repair a boathouse.

Action Required: Mike said to contact Ministry of Nature Resources.

16. A magazine called "Wintergreen – Phys-Ed".

Action Required: Gave to Mike

Financial:

Tim Gehrke said to get all the bills in before September 30, 2015.

Action Required: None

Marketing:

None

Safety:

Kerry Booth was not at the meeting so Tim said what was said at the fire meeting, they are still making an effort for one fire station. Warren suggested that people should be notified by mail as it is hard for older people to get out.

Action Required: Tim Gehrke will notify Kerry Booth of this.

Library:

Kim Summers asked if the Argyle Community Library was linked on the website.

Action Required: I said I would check.

Judy Rogerson said there will be an author Walter Noble at the Argyle Community Centre on September 21, 2015 at 7:00 p.m.

Action Required: This is on our calendar on the website.

Recreation:

Larry Bain has finished the contract on the Argyle Community Centre. He has done some extra work that was not on the contract at no charge such as painted the doors, changed locks and vents on the roof.

Action Required: None

Mike had asked for quotes for fuel for the Argyle Community Centre and he had asked for 3, but Shell did not answer. Ultramar's bid was 90.9 cents/litre and Moore's was 89.9 cents/litre. Mike Buchanan made a motion to accept Moore's bid, 2nd by Warren Whitehead, all in favour, motion carried.

Action Required: Bylaw for the next regular meeting.

A community member asked if we got any bids for the oil tank. Mike Buchanan said he did not as it was under \$2,500.00 and they needed it installed right away. Bill Chambers asked how much it cost to heat and Mike Buchanan and Julia Moore did not know at the moment.

Action Required: Jamie Matthews will install a double walled tank next week.

Infrastructure: None

New Business: Tim Gehrke read over Debbie Russell and Brian Roberts letter and their recommendations that 2 signs be permanently posted in at least two locations on the building, as well on playground and at the ball field. All pets must be on a leash and the owners to poop and scoop. Jim Cripps says the purpose of the Farmer's Market is to promote, not chase it away. Valerie Lamb said there should be poop and scoop rules and to place baggies on the grounds. To keep the pets on a leash or no pets allowed. Mike suggested that a kit that has cleaning supplies at the rink incase a dog has an accident then the owners can clean it up and that the area is monitored. Peggy will check the insurance to make sure we are covered in case of an accident from pets.

There were some discussion amongst the community and the Board decided to make a motion to install signs that say area is monitored, pets are to be on a leash, and owners are to poop and scoop. Motioned by Mike Buchanan, 2nd by Warren Whitehead, all in favour, motion carried.

Action Required: A bylaw will be ready for the next regular meeting.

Pay Bills: 17 bills presented to be paid.

George Walters \$100.00 (blog)
Albert Lamb - \$750.04(grass cutting)
Port Loring Home Building \$299.79 (community centre supplies)
Mike Buchanan \$17.68 (soap)
Bell Canada \$220.36 (phone ACC & Rink)
Walburg Zacherl \$271.46 (dvd's)
Dan Feasby \$76.41 (tape)
Peggy Whitehead \$1,000.00 (Honorarium)
Peggy Whitehead \$245.62 (Office supplies)
Martin Bakker \$50.00 (Reimbursed for taxes)
Tamara Matthews \$614.00 (cleaning)

Hamilton's Electric Services \$4,640.00 (ACC)
Bain Construction \$45,605.99 (contract for ACC and rink)
Trillium Municipal Supply \$894.09 (posts and signs)
North Bay Security \$84.75 (security)
The following bills have already been paid.
Hydro One \$98.28 (rink)
Bell Canada \$131.34 (Phone - Rink)

Motioned to pay bills by Warren Whitehead, 2nd by Mike Buchanan, all in favour, motion passed.

Public Comment:

1. John Wassink asked if there could be signage that says this is a public boat launch.

Action Required: Mike will look into this.

2. Steve Davis thanked the Board for a great job this past year, all agreed.

Action Required: None

8:15 p.m. Motion to adjourn the meeting.

Next meeting will be on Friday, October 2, 2015 at 7:00 p.m.

Prepared By
Peggy Whitehead
Peggy Whitehead
Secretary/Treasurer

Posted on September 24, 2015