



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT

PO Box 148, Port Loring, Ontario P0H 1Y0

www.loringlsb.com

705-757-3947

Minutes of Board Meeting September 13, 2012

The minutes can also be viewed on our website: www.loringlsb.com

Attending: Al Dare, Mike Legault, Kerry Booth, Dan Feasby, George Walters, Nancy Wice, Carole Mantha (MNDM), 11 community members

Meeting brought to order by Al Dare at 8:00 pm.

Conflicts: None declared

Minutes: The minutes of the August 16, 2012 meeting were read by Nancy. Motioned to accept as read by Kerry, seconded by Dan. All were in favour. Motion carried.

Correspondence: A survey from Henderson Equipment on our satisfaction with the playground, forwarded to Kerry.
A 911 bulletin, forwarded to Mike.
A poster on Local Government Week in October for the Library.
A notice of Simply Accounting training, retained for new secretary.
The annual bank confirmation authorization from the auditor Kendall, Sinclair, Finch, Pigden, Cowper & Daigle, retained for the new board and secretary.
An e-mail from Tulloch Engineering concerning the Asset Management Program for LSBs. Carole from MNDM will look into and let us know if it applies to us.

Financial Report: Financial report of August 31, 2012 was presented by Nancy. Motion to accept as read by Dan, seconded by George. All were in favour, motion carried.

Critical Path: A date has to be set for the first meeting of the new board.

Bylaws, Motions

And Notices of Bylaws: None

Department Reports:

Finance & Administration: The second half of the MNDM grant was received in August. Nancy asked for a motion to transfer the rest of the 911 budget funds of \$4,000.00 into the 911 account. Motion by Dan, seconded by Mike. Nancy mentions that the HST refund application for the board year 2010-2011 was not filed by the auditor, as believed, so it has now been filed, but the refund most likely won't be received until the new board year. **The 2011-2012 application should be filed soon after the end of the fiscal year. Al thanks Nancy for her work for the last 3 years as the secretary.

Marketing: George has had a successful year with marketing. The signs have not had many negative complaints. The website is going really well. He reminds everyone that the website is for the community, not just the LSB, and all notices and community information is welcomed. Mike mentions that the finger sign for the Activity Centre is back with MTO, they will install it. George talked to Loring General Store, and was assured that the store will remain open for the winter, but likely close in the spring. The community will miss the store.

Safety: Mike reports that the waterways signs are all done. He has taken a picture of each sign installed. Nancy is working on the submissions to Bell. Al explains that a drive around audit will be performed each year of approximately 1/5 of the board area, to check for missing or new 911 signs that need to be installed. Kerry reports that the fire department's training facility is getting lots of use by outside fire departments, and everyone is impressed with the facility. The Fire Marshall's office has requested a copy of the agreement with the LSB as a model for others. Trash & Treasure raised \$32,500.00 this summer for the Fire Department.

Library: The Library needs one new board member. The Library was busy this summer.

Recreation: The Farmer's Market has confirmed that they will move to the Activity Centre in 2013. Kerry will work on a contract for them. Cornfest was successful with more than 600 people attending. Kerry is finishing up the volleyball court. The Strongmen want to use the nets for their event, this is OK. Kerry will forward the pictures to Nancy for Hydro One grant.

Infrastructure and Government Relations: Al states that his understanding of the budget procedure is that capitol funding approved by the community during the budgeting process does not need MNDM approval. Only if we go over budget with a capitol project, do we need to seek their approval. Al thanks everyone for their support during his time on the board, he has enjoyed it.

Old Business: None.

New Business:

Nancy presented 19 bills to be paid:

Bell Canada \$101.27 (one month phone service)

Bell Canada \$62.15 (one month internet service)

Petty Cash \$20.68 (postage)

North Bay Security \$84.75 (monitoring for Oct-Dec)

Nancy Wice \$1,100.00 (honorarium)

George Walters \$30.12 (ink for printer)

Karl Walters \$756.00 (work on website)

Buchanan Enterprise \$322.05 (grass cutting for July)

Hydro One \$334.76 (Activity Centre hydro)

Booth Service Centre \$271.20 (pipes for volleyball net)

Kerry Booth \$476.85 (volleyball nets and balls)

Jesse Booth \$6,895.86 (holdback from activity centre project)

Indigo Books \$278.98 (library books)

Ontario Library Service North \$235.00 (conference registrations)

Buchanan Enterprise \$9,633.25 (installation of waterways 911 signs)

Myron Cybulsky \$119.41 (LSB levy refund for vacant lot)

Patrick Martin \$119.41 (LSB levy refund for vacant lot)

Ron Currie \$119.41 (LSB levy refund for vacant lot)

Wendell Moore \$119.41 (LSB levy refund for vacant lot)

(These 4 refunds have been confirmed by the 911 committee)

Motion to pay all bills by Mike, seconded by Dan, all were in favour, motion passed.

Nancy mentions that the 911 account will not have enough money in it to pay for the sign installations and asks for a motion to transfer \$5,500.00 from the Contingency Fund account to the 911 account. Motion by Dan, seconded by George. **This loan will have to be paid back to the Contingency Fund as soon as the levy funds are received in the new board year.

The new board will meet at the LSB office on Wednesday, October 10, 2012.

Public Comment: None.

Meeting adjourned at 8:55 pm.

Prepared By

Nancy Wice

Secretary-Treasurer

Posted September 18, 2012