



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
PO Box 148, Port Loring, Ontario P0H 1Y0
secretary@loringlsb.com

Minutes of Board Meeting October 19, 2011

Attending: Al Dare, Kerry Booth, Dan Feasby, George Walters, Mike Legault
Nancy Wice, Secretary-Treasurer, 2 community members

Meeting brought to order by Al Dare at 7:30 pm.

Conflicts: None declared

Minutes: The minutes of the September 15, 2011 meeting were read by Nancy. Concerning the insurance of someone who is tendering a job, before the tender is awarded, the insurance should be in place, not just quoted. Motioned by Mike, seconded by Dan, to accept as read, with noted correction. All were in favour. Motion carried.

Correspondence: CERB report on 911 activity for September from the OPP.
District of Parry Sound Social Services Administration Board (DSSAB) monthly meeting minutes.
An invitation from DSSAB to attend the launching of the new 211 service, a service for people to call to help them find community services.

Financial Report: Financial report of September 30, 2011 was presented by Nancy. Motion to accept as read by Dan, seconded by George. All were in favour, motion carried.

Critical Path: Budget must be presented to the public at the November meeting so that the budget and request for grant can be sent to NMDMF before December 10.

**Bylaws, Motions
And Notices of
Bylaws:**

None

Department Reports:

Financial: Dan will have a budget committee meeting at the Firehall at 7:00 pm on November 7. All committees must have their budgets ready for this meeting.

Any surpluses from the 2010-11 budget should be carried forward to the 2011-12 budget.

Marketing: George reports the website, with its new additions and blog is going very well. The number of hits and unique visitors has greatly increased with the new additions. He is receiving lots of e-mails, and reads through them all, and posts what is appropriate.

An official from MTO called George as a result of Norm Miller's letter, but the result was not satisfactory. We will have to pay the annual fee for now, but Tony Clement has promised to keep looking into it for George. George will get a draft of how the signs will look, and they should be up by spring.

George is writing a column for the new newspaper, Great North Arrow, and will put an ad in it for our website.

George would like to attend the meeting in November about the ambulance issue. This is not a public meeting, Norm Miller might be there.

Library: Dan attended the Library meeting and is impressed with the members of the board, they are a very keen and interested group. They can't find a new treasurer, and want to know if the LSB Secretary can act as their treasurer. Al says the NMDMF will not allow this. Nancy can just send them reports on their financial activity. Dan and Nancy will discuss the format with Patti. Dan has ordered the projection screen for the library.

Safety: The Fire Department Executive is meeting tonight and working on their budget. Mike reports that all new 911 numbers have been put up. Al wants to have a space in the Activity Centre building where they can make 911 signs and store the inventory. Kerry says there is space for this. They can then order some blank signs and numbers for stock and be able to put signs up as soon as they are ordered. A community member asks if we are making money on the 911 signs by charging \$85. By the time we buy the materials and pay for someone to install the sign, there is no profit. We are a non-profit organization.

Recreation: Kerry reports the building is slowly going up. There will be a phone line installed in the office space, so the electrical should be in place for that.

Infrastructure and Government Relations: No report

Old Business: Much discussion took place on the 911 Data Entry Tender. Some board members feel that the posting was premature and not detailed enough. The posting will be rescinded. An e-mail from a community member was received expressing concern that the posting was too vague and could result in inferior work being performed. The e-mail outlined far more work than we are currently looking to get done. The first step is data entry ONLY, with the other steps to follow being tendered separately, or performed by board members and/or the secretary. The most important step is getting the information to Bell. The board will meet next week to go over what information we already have and what exactly is needed. The tender should outline how much data entry is needed, not how many hours, as this could lead to overbilling. George mentions again that he would like the tender to state that the lowest bid will not necessarily be accepted.

New Business:

An e-mail was received from a community member asking how many properties have more than one dwelling and how do we advise OPTA to charge them more than

one levy. We will answer that we are currently working on the system and once we have all information in place, we will find a solution to the problem. Concerning the board members contacting each other by e-mail, it is decided that all e-mails should be answered within 48 hours. One board member is not "computer-savvy", so he should be called when he is sent an e-mail that requires an answer.

Nancy presented 7 bills to be paid:

S&H Brooks Logging & Construction \$759.36 (dig ditch at Activity Centre))

Buchanan Hardware \$36.15 (door handle Activity Centre)

Despres Pacey Insurance \$7,898.04 (2011-12 insurance)

Mike Legault \$300.00 (install 12 new 911 signs)

Indigo Books & Music \$209.47 (library books)

Marla Booth \$62.93 (library DVDs)

Ontario Library Association \$62.15 (Forest of Reading Book Club)

Kerry will dispute the S&H Brooks bill, this bill not paid for now.

Motion to pay all other bills by George, seconded by Dan, all were in favour, motion passed.

Al Dare announces that this will be his last year on the board. He will not seek re-election next year.

Public Comment: None

Meeting adjourned at 9:30 pm.

The next meeting will be the budget meeting on Thursday, November 17, 2011.

Prepared By
Nancy Wice
Secretary-Treasurer

2011

Posted Oct. 24,