



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT

PO Box 148, Port Loring, Ontario P0H 1Y0

www.loringlsb.com

705-757-3947

Minutes of Board Meeting October 18, 2012

The minutes can also be viewed on our website: www.loringlsb.com

Attending: Kerry Booth, Michael Legault, Dan Brooks, George Walters, Mike Buchanan, Peggy Whitehead, 2 community members

Meeting brought to order by Kerry Booth at 7:30 p.m.

Conflicts: None declared

Minutes: The minutes of the September 13, 2012 election, monthly meeting and also the meeting for October 10, 2012 were read by Peggy. Motioned to accept as read by Michael Legault, seconded by George. All were in favour. Motion carried.

Correspondence: The CERB report for the month of September.
Report to the CEO from the library.
The insurance for October 1, 2012 to October 1, 2013 from Depres-Pacey Insurance Brokers Limited.
The annual bank confirmation authorization from the auditor Kendall, Sinclair, Finch, Pigden, Cowper & Daigle to be signed.
An email from the library with a copy of their minutes.
An email from Marisa McCourt for a lunch and learn for designing your own benefit plan by Mare Vaillancourt.

Financial Report: Financial report of September 30, 2012 was presented by Peggy. Motion to accept as read by Dan, seconded by George. All were in favour, motion carried.

Critical Path: Check to see when OPTA will be entered on the computer. The committee has to prepare for the budget by November 1, 2012. The board will do this by email.

Bylaws, Motions

And Notices of Bylaws: None

Department Reports:

Finance & Administration: Dan suggested they do a budget to finish the inside of the LSB office. Peggy will check with someone to train her on simply accounting. Dan mentioned that we have to get the 911 completed with the OPTA list. He said this will be a big project. Dan also gave the board a list of outstanding signs to be invoiced. Mike said there were about 10 invoiced on the list that he knew of. Peggy will check into this with Nancy. Dan will work on the budget where it will show the HST separate.

Marketing: George has made an illustration for a sign to put up at the activity centre. The cost would be \$2,500.00. Kerry Booth said the Fire Hall will pay for the sign. Motion to order the sign from Price Signs & Decals at \$2,500.00 by Dan, seconded by Mike Buchanan, all in favour, motioned carried. The installation of the sign would be extra. George said everything is going great with the website. The board suggests that all emails to the committee will be forwarded to Peggy to bring up at the next meeting to make sure that nothing was missed. Dan suggested that we should add advertising sites to the website to offset the cost. Mike Buchanan also suggested that we could put benches around town with Local Services Board on them. George will look into these suggestions. George mentioned about the dock. Kerry will go through the bylaws about this.

Safety: Dan mentioned that 911 and OPTA has to be finished. He said we only have six weeks to have it on the OPTA listing. Dan offered to do the job, but would like to be paid for this. Kerry said we do not pay board members for work. Kerry said that since we have to have a tender to do this we cannot get this completed by December 1, 2012. The board has to do a budget and have the money in the account to do a tender. Dan declared a conflict of interest. Dan mentioned that there was a tender two years ago and then it was refused. Dan will keep working on this. Dan brought a list of islands that we want to put a sign on. The cost would be approximately \$100.00. Dan would like to recover the cost and suggests dividing the amount amongst the owners of the island to be billed on OPTA. George said this should be done in case of an emergency. Michael Legault said they will do a 911 audit of signs for the East Road, West Road, North Road and Duck Lake Road. Michael had a request for a 911 sign on Clear Lake Road. Dan is working on a data base where you click on the address and then the property comes up.

Library: Michael Legault had a list for the new committee. Patti O'Handley – Chairperson, Marla Booth – Vice-Chairperson, Jenny Fry – NNDSB Rep and Secretary, Laurie Forth – NNDSB Rep, Marva Jackson, Burgi Zacheral – Treasurer, Kim Summers, Glenna Cooper, and representing the LSB George Walters and Michael Legault. Marla will get a quote on a laminator for the library. George said he will help with marketing. The library is running smoothly. Burgi will check with Peggy on their bank account.

Recreation: The volleyball posts are not set up yet. Kerry will get a quote on the boards for the rink. The board mentioned that there needs a light above the office. Mike Buchanan mentioned a motion light for there. Michael Legault mentioned that there are some rocks left in the grass and the lawnmower hits them.

Infrastructure and Government Relations: Dan would like to put money aside to get the legislation changed. Kerry said it probably won't happen. Michael thought we had a list of the rest of the LSB's. Peggy checked with Nancy and she said there was none. Peggy will check with Carole Mantha at MNM to see if they are arranging another meeting with all the Local Services Boards.

Old Business: None.

New Business:

Peggy presented 12 bills to be paid:

Bell Canada \$101.26 (one month phone service)

Bell Canada \$62.15 (one month internet service)

Burgi Zacheral \$191.90 Library Petty Cash

Despres-Pacey Insurance Brokers Limited \$7,898.04 (Insurance Oct 1, 2012-Oct 1, 2013)

Minister of Finance \$202.79 (CERB 911)

Hydro One Networks \$297.82 (Hydro for the rink)

Home Building Centre \$219.53 (Supplies)

Buchanan Hardware & Marine Ltd. \$41.54 (Cleaning Supplies)

Buchanan Enterprises \$536.75 (August grass cutting)

Buchanan Enterprises \$214.70 (September grass cutting)

H.J. Brooks Contracting Ltd. \$6,147.20 (Dozer and fill)

Angeline Marche \$40.00 (Clean Rink Bathrooms)

Motion to pay all bills by Michael Legault, seconded by George, all were in favour, motion passed.

Peggy mentioned that the 911 account and the Recreation account will not have enough money in it to pay these bills. Motion to transfer \$250.00 to the 911 account and \$8,000.00 to the Recreation from the Contingency Fund by Dan, seconded by Michael Legault, all in favour, motion carried.

Public Comment:

Jim Berriau asked why there was 2 different dates posted on the meeting notices. Peggy apologized for the error. The date should be when the notices are put up. Jim also asked if Nancy had to turn all information over to the new secretary and the same for new board members. Kerry said the secretary must forward the information, but not necessary for the board members.

Motion to adjourn the meeting by Dan, seconded by Michael Legault. All in favour, motion carried.

Meeting adjourned at 9:45 pm.

The next meeting will be on Thursday, November 15, 2012 at 7:30 p.m.

Prepared By
Peggy Whitehead
Secretary-Treasurer

Posted October 23, 2012