



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
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Minutes of Board Meeting October 15, 2015

The minutes can also be viewed on our website: www.loringsb.com

Attending: Darrell Rogerson, Mike Buchanan, Steve Davis, Hilary Chambers, Julia Moore, Peggy Whitehead, Kara McCaig representing Ministry of Northern Development and Mines

Meeting brought to order by Darrell at 7:00 p.m.

Conflicts: None declared

Minutes: Peggy read the minutes of September 17th, 2015 meeting. Darrell asked what boat launches that John Wassink was referring, I said all of them. Motion to accept by Mike, 2nd by Julia, all in favour, motion passed.

Peggy read the minutes of October 2nd, 2015 meeting. Motion to accept by Steve, 2nd by Hilary, all in favour, motion passed.

Financial Report: Presented the financial statement for September 30th, 2015. The community and some of the Board had some questions and had a hard time reading the statement, so Hilary made a motion to table the financial statement till the next meeting, 2nd by Steve, all in favour, motion passed. Julia will look into getting quotes for insurance and auditors.

Critical Path: Tax Roll, submitting last years financial to the auditors, review for the budget

Bylaws, Motions and Notices of Bylaws:

Bylaw 2015-15 – Install signs that say area is monitored, pets are to be on a leash, and owners are to poop and scoop. Motioned by Hilary, 2nd by Mike, all in favour, bylaw passed.

Mike said to order 12 and will be posted the same as the no smoking signs.

Action Required: Peggy is to order 12 signs.

Old Business Outstanding:

The following old business is outstanding from April 23, 2015

1. Action Required: A phone call from a property owner and asked if they have a 911 number and another property that they own is next door to them but it is vacant, do they still need a 911 number for that proper. Gave to Tanya, an outline of procedures will be available at the next meeting. A draft was created and will be discussed at the next meeting. This will be deferred to the new Board. As of October 15, 2015, Mike said she does not need a sign unless there is a building on it. I will contact them and advise.

2. Action Required: There will be a cleanup when we take over the building. Mike will advise when. Mike will post flyers and it will be on June 6, 2015. As of June 18, 2015 the cleanup will be after the construction is done. As of September 17th Mike Buchanan said this will be done with the new Board. Mike will advise the board the date for a yard cleanup.

The following old business is outstanding from June 18, 2015

1. Action Required: Mike said we need someone to put the basketball nets up. As of July 16th Mike said one has to be replaced. As of September 17th Mike said it will be done next week. Steve is looking after this and will advise.

The following old business is outstanding from August 20, 2015

1. Action Required: Email about the Public Library Grants deadline is November 30, 2015. I am waiting for Jenny Fry to complete the survey before I can apply for the grant. Jenny has completed it and I will get the survey done.

The following old business is outstanding from September 17, 2015

1. Action Required: Email from Caisse Populaire looking for an emergency building and they asked about internet and what space would be available. This will be deferred to the new Board. Hilary has contacted Bell about internet service for the Argyle Community Centre and said that because of the steel building and doors that a booster probably would not work. Hilary will contact a couple of internet providers for a quote.

2. Action Required: A community member asked if we got any bids for the oil tank. Mike Buchanan said he did not as it was under \$2,500.00 and they needed it installed right away. Bill Chambers asked how much it cost to heat and Mike Buchanan and Julia Moore did not know at the moment. Jamie Matthews will install a double walled tank next week. As of October 15th Mike said it will be done this week.

3. Action Required: John Wassink asked if there could be signage that says this is a public boat launch at all the launches. Mike will look into this. As of October 15th Mike said they will do a Standard Operating Procedure for new construction of boat launches.

Old Business Complete

Complete from November 21, 2013

Dan Brooks contacted MNM about municipal connect. Carole Mantha has no new updates from Ministry of Finance. Dan has asked everyone that Carole has suggested and has had no response. Carole will check and see if she can provide a list of LSB's and contacts for Dan to draft a letter to lobby the MOF regarding municipal connect. Dan has received information that MOF is looking into getting a solution in the next 2 to 3 months. A few LSB's have replied, but Dan has not pursued since. MPAC has contacted us regarding municipal connect and Dan has sent back a letter specifying our needs for municipal connect. An email from another LSB asking us for a follow up regarding municipal connect and I am to let him know that we have been contacted by MOF and they are looking at getting access for the LSB. On February 27, 2015 Dan and Peggy had a conference call with

MPAC and they are working on getting this for us. There has been no update so far. As of April 23, 2015 Mike and Tanya went to MPAC in Parry Sound where they got an additional tool to find some of the properties. As of May 21, 2015 according to MPAC, that the Ministry has included in their spring budget a requirement for MPAC to share information to LSB and LRB. Municipal Property Assessment Corporation advised that this was approved on August 30th; however it takes some time for them to separate the properties.

Complete from December 18, 2014

The new sign for the Argyle Community Centre, Warren needs a site plan for this. Peggy will give Warren the survey and he will ask if we can get the sign that Trout Creek has, if we get the KM lowered. Warren is waiting for MTO and the sign people to get back to him regarding the flashing colours. As of April 23, 2015, the Board has deferred due to insufficient budget allocation. Mike will decide with the new Board and the budget.

Complete from April 23, 2015

The Board wants to move the sign up to the Argyle Community Centre. Warren will check and see if we have to get a permit. As of June 18, 2015 the Board decided to leave the sign there and is looking into getting a shelter built for the sign at the community centre and this will be done in the work bee. As of September 17th Mike Buchanan said this will be done Monday.

Complete from August 20, 2015

Debbie Russell looking for signs from OFA to put at the entrance for the Farmer's Market and asked the Board for their permission. Warren offered to help with MTO and asked Debbie what size they were looking at. Mike said it is okay to advertise on the fence and to post on the sign for Wednesdays in the summer. Debbie said they will get a portable "A" frame and remove it that day.

Complete from September 17, 2015

Kim Summers asked if the Argyle Community Library was linked on the website. I said I would check this is on our website.

Email with a Connections Newsletter. I gave this to Tim and said there is a small community fund due September 30, 2015. Gave this to Hilary Chambers to review and see if the fund applies to us. It was too late to apply.

Mike had asked for quotes for fuel for the Argyle Community Centre and he had asked for 3, but Shell did not answer. Ultramar's bid was 90.9 cents/litre and Moore's was 89.9 cents/litre. Mike Buchanan made a motion to accept Moore's bid, 2nd by Warren Whitehead, all in favour, motion carried. Mike asked to rescind this motion as there were two different dates given to quote and will retender. Motion by Steve, 2nd by Mike, all in favour, motion passed. Julia will draw up a tender. Mike said to send it to the three organizations to complete and will be ready for the next meeting.

Complete from October 2, 2015

A community member asked about the rates for charitable and private functions. Julia said that the Lions gave some rental free as their mandate was to help. The board will look at this to get our fees. Mike said rates for Church Events and Showers will be \$100.00. Stag and Does and Weddings will be \$180.00. A general meeting would be \$75.00. Tai Chi, Funeral, will be free. Horticultural will be \$100.00. The Food Bank will be \$3000.00/year. Add \$50.00 if you need the kitchen. Marlene Cole is with the Quilters Group as a non profit and she said in the past the group has given 35 lap quilts to cancer patients in the area and 3 full size quilts for raffles to the Lions in Arnstein and Trout Creek. Mike said their rent would be free. Kim Summers asked on behalf of the School Advisory Council, since the school board is on strike,

could they have 2 movies before Christmas for their funding. Mike said this also will be free. Bill Chambers mentioned that the cost for the events would not cover the expenses as Mike has mentioned only the cleaning. Mike said they will have to look at this after a year and see where they are at.

Correspondence

1. Email with the minutes from the Argyle Library for September 10, 2015.
Action Required: I posted this on our website.
2. Information and Privacy Commissioner of Ontario regarding video surveillance.
Action Required: Mike is to look into this and advise.
3. CERB report for July 2015.
Action Required: None
4. Conflict of Interest Policy was signed by all the Board members and myself.
Action Required: None
5. The Farmer's Market needs to know if their amount will be adjusted for next year by December 31, 2015.
Action Required: The Board will review and advise.
6. Letter from the Food Bank asking if the rent of \$250.00/month can be adjusted.
Action Required: Under review by the Board.
7. Community member asked when the janitorial contract was coming up.
Action Required: The tender will be going out and the closing date will be October 26th, 2015.
8. Provincial Land Tax sent an email thanking the Board for helping set up for the meeting.
Action Required: None
9. Email from the Ministry of Tourism, Culture and Sport with their 2015 Annual Week Survey.
Action Required: Forward to the Library
10. A request for a 911 sign.
Action Required: I will forward this to Steve. A committee meeting will be set up involving the Fire Department on November 17, 2015.

Committee Reports

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| Tax Review | They will meet in November to discuss. |
| Library | Steve Davis was at the meeting on October 14 th and they elected members for the new Library Board. Steve mentioned there was a conflict about laptops. There was a discussion and Darrell asked Kara McCaig for her opinion and she said to review the policies and check for scenarios to correct this. Kim Summers said that they have a procedure and are allowed to borrow the laptops for 3 weeks and bring it back. But some have not followed this.
Action Required: Steve will get together with the Library to see if they can correct this problem. |
| Recreation | A construction site damaged the roof and the building at the Rink and it will be \$19,000.00 to repair.
Action Required: Their insurance will cover this. |

Rates for the Lions from January to September 2016 will be \$50.00 per event. Tim Gehrke said that is cost the Lions \$13,000.00 to maintain the building and asked will this be inequitable to the Legion?
 Snowplowing tender and adding that the operator shovels the walkway and also a tender for the rink attendant.
Action required: This will be ready for the next meeting.
 About the garbage on the grounds instead of asking the grass cutter, we will add this to the janitor tender.

Boat Launch/SOP Darrell and Mike are processing practicality of going forward with Duck Lake Boat Launch. The width and area of land is one concern and the confirmation that the lands are public is a second concern. If these issues can not be resolved before construction is ready to proceed it may be more expedient to start the rotation at the Ess Narrows and return to Duck Lake on the second round. Noganosh Park Way is the original third site to be rehabilitated.

Hiking Trails Hilary has contacted Ministry of Natural Resources about trails and they said we do not need a permit if we are cleaning up existing trails, but if we are building a trail then we would need a permit.
 Species at risk in this region...and trails provide a unique opportunity for recreation and to experience wildlife.

Culture Mike said older pictures of the community would look great at the community centre. Bill Chambers mentioned that they had contacted Ministry of Tourism, Culture and Sport for funding for photos in the past. This might be another option for funding.
Action Required: Julia will contact Lloyd Brown for pictures and Aldythe Rogerson will help with this also.

Fire The fire meeting is on October 20, 2015 at 7:00 p.m.

Website Hilary has talked to Karl Walters and he said that the domain expires on December 20, 2015. Hilary has done an analysis and we are 2.4 out of 10 on the popularity and most of them were to read the minutes.
Action Required: Hilary will look into tendering

Long Term Plan Ongoing

Brown Township Tax Base is relatively low and traditionally ties to this area to include in our boundaries.
 Action Required: Darrell will present this soon.

Bylaws Julia has organized bylaws up to 2008. Darrell said Julia should work on 2009 and up.
 Action Required: Julia will work on this.

Tender	Julia is on to get a second opinion on the tenders before being posted.
Maintenance	Steve had no comments
Grants	Hilary is meeting with the local Business Association to discuss partnering on recreational trails using Canada 150 funding. Darrell said the Library mentioned the fund Ontario 2016 for Hilary to look into. Tim Gehrke mentioned that Grants Ontario is always adding to their list and I told Hilary that I have the log in information. Kara McCaig mentioned that if we have a project to notify Carole Mantha or the MPP office to see if there are any grants.
Seniors	Darrell is looking at getting a seniors centre and is to meet with Norm Miller this fall.
Power of Lights	Darrell will bring forward a bylaw regarding the power of lights as the Local Roads Board will not allow a street light and only the Local Services Board can.
Garbage	There was a discussion amongst the community where they had questions about the dumping stations and how would the inhabitants be charged for this. Kara McCaig said that according to the act the public gets to vote on this and we have to apply to the Ministry.
Review & Qualify Boundaries	This is what we have part of Pringle and the northeast of Hardy and McConkey. The Roads Board goes right to the French River.
Darrell has looked	at some kind of shield and curtain for the activity centre and it seems economical. Loring/Restoule for a marathon and the Ironman for Loring/Britt. The gospel music festival for all churches in the area. Darrell suggested the Ontario 2016 as it is for festivals and funding. Look into getting the population count.
<u>New Business:</u>	Darrell explained the reason to investigate to extend the boundaries for all of McConkey and Hardy Townships. Kara McCaig said these bylaws are only to investigate and there is long list of procedures to go and there will be a community vote for the inhabitants on whether we go forward or not in the future. Mike said we have to check with the fire department to make sure they are okay with it and the bylaw is only to research the boundaries. Tim Gehrke asked will the cost of governing the property will there be liabilities of exposure. Darrell said there could be, but we don't know the cost.
Bylaw 2015-13	To alter the boundaries of the Loring, Port Loring and District Local Services Board to include all of McConkey Township by adding that part of

the Township of McConkey lying north of the northerly limit of Concession X being all of Concessions XI, XII, XIII, XIV, XV, XVI, XVII, XVIII, XIX including all Islands in the French River to the northerly limit of the Township of McConkey lying within the District of Parry Sound. Motioned by Mike, 2nd by Julia, all in favour, bylaw passed.

Bylaw 2015-14 To alter the boundaries of the Loring, Port Loring and District Local Services Board to include all of Hardy Township adding that part of the Township of Hardy lying North of the northerly limit of Concession X being all of Concessions XI, XII, XIII, XIV, XV, XVI, XVII, XVIII, XIX, XX, XXI including all islands in the French River to the northerly limit of the Township of Hardy lying within the District of Parry Sound. All patented lands lying within Concession XXI are excluded. Julia asked if the Dokis Reserve has no issues. Motioned by Julia, 2nd by Hilary, all in favour, bylaw passed.

Power of Garbage Collection

Darrell said once again that the bylaw will only be for research and once again if they go ahead the inhabitants still get to vote. There was some discussion on whether the bears or people throw the garbage on the side of the roads.

Bylaw 2015-16 To investigate establishment of garbage collection and/or operation of a garbage transfer station. This is not a land fill site or a garbage disposal site. Motioned by Mike, 2nd by Hilary, all in favour, bylaw passed.

Pay Bills: 15 bills presented to be paid.

George Walters \$125.00 (blog)
Albert Lamb - \$750.04 (grass cutting)
Port Loring Home Building \$768.18 (community centre supplies)
Peggy Whitehead \$53.74 (Office supplies)
WSIB \$65.36 (July – Sept)
Hydro One \$36.62 (ACC)
Hydro One \$134.94 (Rink)
Valerie Lamb \$46.37 (Decorations)
The following bills have already been paid.
Peter Stillar \$361.60 (ACC – Pipes)
Matthews Furnace Repairs \$2825.00 (oil tank)
Nathon Culin \$240.00 (Septic)
Carl Towns \$665.00 (Shelter)

Bain Construction \$3153.56 (Walkway ACC)
Buchanan Hardware \$97.98 (ACC supplies)
Despres-Pacey Insurance \$11,673.72 (ACC & Rink)

Motioned to pay bills by Mike, 2nd by Hilary, all in favour, motion passed.

Public Comment:

1. Debbie Russell and Wayne Keetch are looking after the sign for events. If anyone wants to book the Argyle Community Centre or the Rink to contact Debbie at 705-757-1625 and her email is ladydeb@gmail.com .

Action Required: None

2. Mike thanked Valerie Lamb and Peggy-Anne Whitehead for decorating the sign at the community centre.

Action Required: None

3. Marlene Cole said the Community Centre looks great.

Action Required: Mike said thanks and that there was more to do.

4. Tim Gehrke made a comment for the bylaws dealing with geographical areas and when we present to the inhabitants should some people on the Board declare a conflict of interest.

Action Required: None

5. Susan Mantha mentioned about 911 and the problems they had with Hydro and Bell.

Action Required: Steve will arrange a committee to discuss the 911 and set up a standard operating procedure.

6. Mike Legault mentioned about the plastic rinks that they were around \$40.00 to \$42.00/square foot.

Action Required: None

10:45 p.m. Motion to adjourn the meeting.

Next meeting will be on Thursday, November 19th at 7:00 p.m.

Prepared By
Peggy Whitehead
Peggy Whitehead
Secretary/Treasurer

Posted on October 20, 2015