



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
PO Box 148, Port Loring, Ontario P0H 1Y0
secretary@loringlsb.com

Minutes of Board Meeting November 24, 2011

Attending: Al Dare, Kerry Booth, Mike Legault, George Walters,
Nancy Wice, Secretary-Treasurer, 2 community members
Absent: Dan Feasby

Meeting brought to order by Al Dare at 7:30 pm.

Conflicts: None declared

Minutes: The minutes of the October 19, 2011 meeting were read by Nancy.
Motioned by Mike, seconded by George, to accept as read. All were in favour.
Motion carried.

Correspondence: CERB report on 911 activity for October 2011 from the OPP.
District of Parry Sound Social Services Administration Board (DSSAB) monthly
meeting minutes.
A newsletter from the tourism region Explorer's Edge.
Each board member and the secretary received a personal invitation to
attend a training session in Sudbury in February 2012.

Financial Report: Financial report of October 31, 2011 was presented by Nancy. Motion to
accept as read by Kerry, seconded by Mike. All were in favour, motion
carried.

Critical Path: When budget is approved the request for funds needs to be sent in to NMDMF
before December 10.

2011-2012 Budget: The proposed budget for the LSB for 2011-2012 was read by Nancy. Al
asked if there are any comments or questions about the budget. There were
none. Since there were only 2 community members present, Al asked if

anyone has any objection to a vote by a show of hands, and no one objected. By a show of hands, the majority of residents present voted to accept the budget as presented. The budget is hereby approved.

**Bylaws, Motions
And Notices of Bylaws:**

- Bylaw 2011-04: A bylaw to authorize the Ontario Ministry of Finance to collect tax levys on behalf of the Local Services Board of Loring, Port Loring & District for the fiscal year October 1, 2011 to September 30, 2012 in the amount of \$209,325.00 for the administration of recreation, library, emergency telecommunication and fire protection. Motion to pass bylaw by Mike, seconded by Kerry, all were in favour, bylaw passed.
- Bylaw 2011-05: A bylaw to approve the Fire Contract between the Local Services Board and the Argyle Volunteer Fire Department for the fiscal year October 1, 2011 to September 30, 2012 in the amount of \$151,150.00. Motion to pass bylaw by George, seconded by Kerry, all were in favour, bylaw passed.
- Bylaw 2011-06: A bylaw to approve the Insurance Contract between the Local Services Board and Despres-Pacey Insurance from October 1, 2011 to September 30, 2012 in the amount of \$7,898.04. Motion to pass bylaw by Gerge, seconded by Mike, all were in favour, bylaw passed.
- Bylaw 2011-07: A bylaw to set the Honorarium for the Local Services Board Secretary/Treasurer at \$5,000.00 for the Board year 2011-2012. Motion to pass bylaw by Mike, seconded by Gerge, all were in favour, bylaw passed.
- Bylaw 2011-08: A bylaw to approve the LSB budget, for period of October 1, 2011 to September 30, 2012, as presented at the November 24, 2011 meeting and approved by the residents present at that meeting. Motion to pass bylaw by George, seconded by Kerry, all were in favour, bylaw passed.
- Bylaw 2011-09: A Bylaw accepting the proposed tax levy of \$119.61 per assessable property in the Board area for the period of October 1, 2011 to September 30, 2012. Motion to pass bylaw by Kerry, seconded by Mike, all were in favour, bylaw passed.

Department Reports:

Financial: No report.

Marketing: George is working on ads in the Great North Arrow, and writing a news column. He will welcome any input for news in our area to put in the column. George will have some new business cards made up with our new office location and phone number.

The website traffic continues to grow greatly, and George comments daily in the blog, and will add lots of new pictures soon to the website. There have been requests for older bylaws to be added to the website, currently they go back to

2007, George will soon put some older ones up. One of the roads board asked George if they could put information on his blog. Karl has done approximately \$750 worth of free advertising on the internet for us, as well as about \$500 worth of work at no charge. This is greatly appreciated, and Nancy will send him a thank you note.

The location for the signs have been chosen, and George will soon have a draft of what the signs will look like.

Library: Al attended the Library meeting this month. Burgi Zacherl is giving computer training at the library every Monday night 5:30 to 7:30 to anyone who is interested. You do not have to pre-register, she will just give one-on-one training to whoever needs it.

The library established their \$8,273.00 budget, which is all paid for by grants, their major purchases will be 2 new computers. The library board allows for 9 members, they have one vacant position to fill. The smartboard, a video conferencing tool, is not getting much use, the school is looking for someone who would be interested in training on the use of it, and can run video conferences for the community. Al has asked for there to be a better paper trail for paying the library's invoices. Nancy will discuss with Patti. The library has asked for \$200 more for petty cash, Nancy will talk to Patti about receipts for the last \$200.

Safety: A community member asked about conflict of interest when Mike charged for putting up 911 signs last month. He questioned Mike getting paid when the job was not tendered out. Al explained that when we ask for declaration of conflict of interest at the beginning of the meeting, it refers to a board member declaring himself not eligible to make a decision, motion, or pass a bylaw due to some personal connection to the item being considered. Al further explained that Mike was being reimbursed for his out of pocket expenses, travel to meter sign locations, travel to install the signs and materials. He is not being paid for his time. We will not tender out sign installation unless there is a large amount of signs to be installed, such as the signs needed arising from the waterways audit, which will be tendered out in the spring. The community member was not pleased with the way his concern was handled and questioned the authority of the chairman to control the meeting. Kerry asked if there is a written policy for directors being reimbursed for expenses, Al asked Nancy to look into this. There are several new houses and buildings around on the roadways that have no 911 sign. These should be metered and assigned a number, so they can be given signs, and be added to the OPTA billing. The 911 committee has created a new form for sign requests that has been used once now and it is a much better system.

Recreation: The septic is hooked up at the Activity Centre now, it is ready to go, inspection should take place today. A Bell rep has already been there look at installation needs, and has started work. Nancy should call Bell and place the order. The playground equipment price in the Recreation budget is a fall special, so Kerry will order it right away. If we need more money to pay for it, we can borrow it out of the contingency fund, and put the money back when we get our levy payment. Kerry will also order the rink flooding equipment. Tenders for rink attendant and snowplowing will be posted this weekend. Nancy to check once more about liability insurance for contractors or individuals performing work for the LSB.

Infrastructure and Government Relations: Al attended the 211 service launch. It is a source for information that anyone can use to find where they can go for assistance. Al also attended the ambulance meeting. Al asks George to set up a meeting with Al, George and Norm Miller.

Old Business: It is mentioned again that the request for tenders should state that the lowest bid will not necessarily be accepted. Al to check about the legality of this.

New Business:

Nancy presented 6 bills to be paid:
S&H Brooks Logging & Construction \$759.36 (dig ditch at Activity Centre)
(Kerry has gone over the work done, and now approves this bill)
Albert Lamb \$360.00 (grasscutting Activity Centre for Sept & Oct)
Al Dare \$72.16 (travel and meal expenses to attend the 211 meeting)
Scott Hampel \$264.73 (purchase of soft balls for summer baseball)
Hydro One \$129.60 (Activity Centre hydro)
Nancy Wice \$800.00 (honorarium)
Motion to pay all bills by Kerry, seconded by George, all were in favour, motion passed. Library bills paid already approved by the library board:
Marla Booth \$62.15 (Forest of Reading)
Near North District School Board \$529.79 (book order)
Dan Feasby \$508.49 (purchase of screen and projector)

Public Comment: A community member asks if the meetings will be held in the office at the Activity Centre in the future. We most likely will hold meetings there, except for the election and budget meetings.

Meeting adjourned at 9:00 pm.

The next meeting will be on Thursday, December 8, 2011.

Prepared By
Nancy Wice
Secretary-Treasurer
2011

Posted Nov. 26,