



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
PO Box 148, Port Loring, Ontario P0H 1Y0
secretary@loringsb.com

Minutes of Board Meeting November 21, 2013

The minutes can also be viewed on our website: www.loringsb.com

Attending: Dan Brooks, Mike Legault, Mike Buchanan, Danny Davis, Peggy Whitehead, 11 community members
Absent: Luke Legault

Meeting brought to order by Dan at 7:30 p.m.

Dan Brooks explained an error in the agenda posting which was to read that tonight's meeting is the public budget meeting to be voted as per the ACT and that the Bylaw will be voted on by the Board at the December 5th meeting.

Conflicts: None Declared

Minutes: The minutes of the October 17, 2013 meeting was read by Peggy. Motioned to accept as read by Mike Legault, 2nd by Mike Buchanan, all in favour, motion carried.

Financial Report: Motioned to accept the financial report by Danny Davis, 2nd by Mike Legault, all in favour, motion carried.

Action Required: none

Critical Path: The Budget has to be approved by December 1 and the bylaws have to be submitted to MNM by December 10th

Action Required: Peggy is to change the Critical Path to reflect that the Public Meeting for the budget is to be held prior to December 1st of each year and that approved budget is to be sent to MOF prior to December 10th.

Bylaws, Motions And Notices of Bylaws:

Bylaw 2013-10 A bylaw 2013-10 to replace bylaw 2005-17. To use the Caisse Populaire as the Local Service Board's banking institute. To have whatever accounts deemed necessary to carry on business for the betterment of the Local

Services Board. Authorization for signing cheques is as per Bylaw 2000-06. Authorization for the Secretary/Treasurer to carry out the banking needs of the Local Services Board of Loring, Port Loring & District. Motion to accept by Mike Buchanan, 2nd by Danny Davis, all in favour, motion carried.

Old Business Outstanding:

The following old business is outstanding from October 17, 2013.

- 1. Action Required:** Peggy is to check with George regarding maps which were ordered for the board. Called George and he will look into this.
- 2. Action Required:** Mike Legault mentioned that he would check on a defibrillator for the activity center to meet any health and safety concerns. No update.
- 3. Action Required:** Metering needs to be completed for properties requesting new numbers. Peggy will submit the 'Sign Requisition Form' to the 911 committee to begin the metering process. No update.
- 4. Action Required:** Peggy to check if we can get MPAC tax roll in electronic format. No update.
- 5. Action Required:** Locks are to be ordered and installed. Peggy is to contact our current security service and have the arming codes changed for the security system and the cameras. Keys to the new locking system will be kept in the board's office. All directors are to receive the new arming codes. Peggy has changed the arming codes for the security system. The camera, Kerry Booth will give this to Mike Buchanan. They are waiting on one component to complete the locks.
- 6. Action Required:** Decision to go ahead with lighting upgrade from Purdons Quote for a dusk to dawn light. No update.
- 7. Action Required:** The sign letters will be given to Danny Davis so he can put the notices on the sign. No update.
- 8. Action Required:** To switch an island signs on Duck Lake as they are incorrectly named. No Update.
- 9. Action Required:** Mike Buchanan requested and the board agreed that a volunteers list must be kept by the secretary for insurance coverage while on LSB property. Peggy will make a template for this for each department.

Old Business Complete:

1. Luke Legault will go to Parry Sound and check with MNR for a map of our area. Luke said that MNR does not have maps. Complete.
2. Peggy to check on status of 25 Light bulbs ordered by previous board for the Activity Center to replace the current ones which were blown. Peggy checked and there were 12 lights. Kerry said that the other 13 were on back order and he did not reorder. Complete.
3. All committee's are to submit their proposed budgets via email prior to November 18th so they can be calculated into the community presentation. Complete.
4. Danny will budget for Karl's hosting fees. Complete
5. Liaison to attend the meetings at the fire hall on the third Wednesday of the month at 7:00 p.m. The meetings are open to the public. Complete.

6. Mike Legault will request a copy of the fire department budget for the upcoming year, to be ready for November 18th. Complete.
7. New Recreation committee to formulate a budget for next year. Complete
8. A cost for swimming instructor service will be requested and budgeted along with ladders and buoys for the community wharf. This will be on the budget. Complete.
9. Dan and Peggy will work on the development of action minutes for the board's next meeting. Complete.
10. Danny Davis will add George Walters blog to the budget. Complete.
11. Darrell Rogerson email regarding wind farms. Complete.
12. An email from Customer Solutions Update from Infrastructure Ontario. Danny Davis said there were no grants, only loans. Complete.

Correspondence:

1. The funding agreement from MNM has already been signed and mailed back to them.
Action Required: A bylaw will be on the agenda for the December 5th, 2013 meeting.
2. An email from Northern Ontario Heritage Fund Corporation with information on their new programs.
Action Required: Given to Danny Davis to review
3. An email from the Library with a report to the CEO for October 2013
Action Required: None
4. An email from Darrell Rogerson regarding wind farms.
Action Required: Dan Brooks has already sent him a reply.
5. An email from the Library with their minutes for October 23, 2013 and November 13, 2013.
Action Required: None
6. An email from the Ontario Ministry of Consumer Services have developed regulatory proposals under the Ontario Underground Infrastructure Notification System Act 2012 to welcome your feedback on the proposals and ask that comments be provided before December 16, 2013
Action Required: Peggy to forward email to Al Dare and Polly Rupert
7. Catalogue on Library Supplies & Furniture, given to Mike Legault.
Action Required: None
8. A letter from MNR for the French-Severn 2009-2019 Forest Management Plan –Inspection of Approved Planned Operations for Phase II 2014-2019
Action Required: None
9. A letter from the Ministry of Citizenship & Immigration to invite your organization to participate in the 2014 Volunteer Service Awards
Action Required: None
10. Email for the CERB report for the month of October 2013
Action Required: None
11. An email from The District of Parry Sound Social Services Administration Board with their minutes of October 10, 2013
Action Required: None
12. A survey on postal services from Anderson Consulting and a Letter from Canada Post about potential closure of Saturdays and a possible reduction of hours. Given to Dan to review.
Action Required: None

13. An email from Darrell Rogerson regarding entrance way access.

Action Required: Peggy is to add this to our sign requisition form for a new 911 number to contact the Local Roads Board to advise them of civic address additions.

Financial: Dan Brooks contacted MNM about municipal connect.

Action Required: Carole Mantha will contact MOF.

Marketing: George Walters agreed to do the blog fill after the budget.

Action Required: None

Safety: Mike Legault said the meeting at the fire hall was cancelled and will be next week.

Action Required: None

Library: Three new members added to the Library Board, Dianne Beck, Sheila Roberts and Erin Lambert.

Action Required: None

Recreation: Mike Buchanan along with Kerry Booth, Jesse Booth and Jake Weller as the new recreation committee and they put the budget together.

Action Required: None

The Snow Plow Tender is out.

Action Required: Opening of Tenders at the next meeting.

Infrastructure and Government Relations: None

New Business:

Dan Brooks presented the budget. There was a discussion amongst the community. The community agreed with a show of hands for the vote, instead of a secret ballot. The budget is \$233,839.19. All in favour, none opposed. The budget for 2013/2014 will be \$233,839.19.

Action Required: Bylaws to be passed by the board on December 5, 2013
Mike Legault mentioned that Pat Flick has a contact for the hockey association that helps small communities with rinks.

Action Required: Mike Buchanan will check with Pat Flick.

9 Bills presented to be paid.

Port Loring Home Building Centre - \$572.07 (Building Supplies)

Walburg Zacherl - \$117.13 (petty cash)

Indigo Books & Music - \$237.79 (Books)

Bell Canada - \$102.78 (Phone)

The following bills have already been paid.

Bell Canada - \$102.85 (Phone for October)

Indigo Books & Music - \$16.76 (Books)

Marva Jackson - \$112.81 (Travelling for a seminar, reimbursed by OLS)

Caisse Populaire - \$20.00 (Cheques)

Hydro One \$294.99 (hydro activity centre)

Action Required: Motion to pay bills by Mike Legault, 2nd by Danny Davis, all in favour, motion carried.

Public Comment: none

Next meeting will be on Thursday, December 5th, 2013 at 7:30 p.m.

8:50 p.m. - Motion to adjourn the meeting by Mike Buchanan, 2nd by Mike Legault, all in favour, motion carried.

Prepared By
Peggy Whitehead
Peggy Whitehead
Secretary-Treasurer

Posted on November 28, 2013