



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
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Minutes of Board Meeting November 19, 2015

The minutes can also be viewed on our website: www.loringsb.com

Attending: Darrell Rogerson, Mike Buchanan, Steve Davis, Julia Moore, Peggy Whitehead, Absent: Hilary Chambers

Meeting brought to order by Darrell at 7:00 p.m.

Conflicts: There maybe when the senior's recreation incentive bylaw comes up

Minutes: Peggy read the minutes of October 15th, 2015 meeting. Jim Berriau asked why George Walters was paid \$125.00 not \$100.00. I thought he was paid \$25.00/week, but will check this for the next meeting. Motion to accept by Mike, 2nd by Julia, all in favour, motion passed.

Financial Report: Julia motioned to accept the September financial statement as presented, 2nd by Steve, all in favour, motion passed.
Julia motioned to accept the October financial statement as presented, 2nd by Mike, all in favour, motion passed.

Critical Path: Budget to be approved before December 1 and for Ministry of Northern Development and Mines to receive estimates by December 10th. Budget Meeting will be on November 30, 2015.

Bylaws, Motions and Notices of Bylaws:

Fuel Tender – Jim Moore – 7 cents off the market price
- Parry Sound Fuels – Rack plus 15 cents

Bylaw 2015-20 – Enter into contract with Parry Sound Fuels for fuel at a rate of Rack plus 15 cents for the Argyle Community Centre ending September 30, 2016. Motioned by Mike, 2nd by Steve, all in favour, bylaw passed.

Snowplowing Tender – Hampel Contracting - \$146.98/plow \$110.00/sand
- 2061152 Ontario Inc. - \$187.00/plow \$100.00/sand
- Bain Construction - \$245.00/plow \$120.00/sand

Bylaw 2015-18 – Enter into contract with Hampel Contracting for snowplowing at the Activity Centre and Argyle Community Centre for the winter months of 2015/2016 as per the tender. The rate paid shall be

\$146.98 per plow and \$110.00 per sand. Motion by Steve, 2nd by Mike, all in favour, bylaw passed.

Janitor Tender – Albert & Valerie Lamb – \$25.00/hr, \$50.00/dump run
Liability Insurance

- Mike Legault - \$15.00/hr with no insurance
- Linda Lange - \$25.00/hr with no insurance

Bylaw 2015-19 – Enter into a contract with Albert and Valerie Lamb for a Janitor for the Argyle Community Centre and the Activity Centre washrooms at a rate of \$25.00/hour minus 1.31% WSIB insurance plus \$50.00 per dump run. Motion to accept by Steve, 2nd by Mike, all in favour, bylaw passed.

Rink Attendant Tender – Mike Legault - \$15.00/hr
- Tamara Matthews - \$22.00/hr.

Bylaw 2015-17 – Enter into a contract for the rink attendant for the winter season of 2015/2016 was awarded to Mike Legault at \$15.00/hour minus the 1.31% WSIB. Motion by Mike, 2nd by Julia, all in favour, bylaw passed. The bylaw is conditional upon proof of insurance.

Tim Gehrke mentioned if the awarded tenders do not have WSIB we will minus this from their pay. Mike said this was on the tenders.

Mike wants to meet with all the awarded tenders before they start work.

Bylaw 2015-21 Seniors Recreation Incentive. Three out of the four Board members present had a conflict since they have family members that are over 90 years of age in the community. The Board asked the public for a show of hands after discussion. The majority voted for the proposal. However the Board rescinded the bylaw for reasons of protocol. The board decided to withdraw the bylaw, motioned by Mike, 2nd by Steve, all in favour, bylaw withdrawn.

Bylaw 2015-22 Acquire the power of Area Lighting for safety and security. Motioned by Julia, 2nd by Mike, all in favour, bylaw passed. Darrell mentioned that solar lights for boat launches and Tim Gehrke asked about street lights and Darrell said yes on roads.

Bylaw 2015-23 Evaluate and initiate altering the LSB Boundaries to include all of Brown Township. James Berriau said he heard that Britt declined, but Darrell has not heard anything about this. Mike asked Kerry does he cover Brown Township and he said they helped someone almost to the end, so pretty much they do. Motioned by Julia, 2nd by Mike, all in favour, bylaw passed.

Bylaw 2015-24 To approve the LSB funding agreement between the Local Services Board of Loring, Port Loring & District and the Ministry of Northern

Development and Mines for the Board year October 1, 2015 to September 30, 2016. Motioned by Steve, 2nd by Mike, all in favour, bylaw passed.

Old Business Outstanding:

The following old business is outstanding from April 23, 2015

1. Action Required: A phone call from a property owner and asked if they have a 911 number and another property that they own is next door to them but it is vacant, do they still need a 911 number for that proper. Gave to Tanya, an outline of procedures will be available at the next meeting. A draft was created and will be discussed at the next meeting. This will be deferred to the new Board. As of October 15, 2015, Mike said she does not need a sign unless there is a building on it. I will contact them and advise – **no update**.

2. Action Required: There will be a cleanup when we take over the building. Mike will advise when. Mike will post flyers and it will be on June 6, 2015. As of June 18, 2015 the cleanup will be after the construction is done. As of September 17th Mike Buchanan said this will be done with the new Board. Mike will advise the board the date for a yard cleanup – **tabled till spring**.

The following old business is outstanding from September 17, 2015

1. Action Required: Email from Caisse Populaire looking for an emergency building and they asked about internet and what space would be available. This will be deferred to the new Board. Hilary has contacted Bell about internet service for the Argyle Community Centre and said that because of the steel building and doors that a booster probably would not work. Hilary will contact a couple of internet providers for a quote. Sandra mentioned that if we don't have internet there is no point going forward. Sandra said that if the building they are in is unable to do their work there, then they will be looking for a backup.

2. Action Required: A community member asked if we got any bids for the oil tank. Mike Buchanan said he did not as it was under \$2,500.00 and they needed it installed right away. Bill Chambers asked how much it cost to heat and Mike Buchanan and Julia Moore did not know at the moment. Jamie Matthews will install a double walled tank next week. As of October 15th Mike said it will be done this week.

3. Action Required: John Wassink asked if there could be signage that says this is a public boat launch at all the launches. Mike will look into this. As of October 15th Mike said they will do a Standard Operating Procedure for new construction of boat launches.

The following old business is outstanding from October 15, 2015

1. Action Required: Information and Privacy Commissioner of Ontario regarding video surveillance. Mike is to look into this and advise.

2. Action Required: The Farmer's Market needs to know if their amount will be adjusted for next year by December 31, 2015. The Board will review and advise.

3. Action Required: A request for a 911 sign. I will forward this to Steve. A committee meeting will be set up involving the Fire Department on November 17, 2015. The meeting has been rescheduled to November 24, 2015.

Old Business Complete

Complete from June 18, 2015

Mike said we need someone to put the basketball nets up. As of July 16th Mike said one has to be replaced. As of September 17th Mike said it will be done next week. Steve is looking after this and will advise.

Complete from August 20, 2015

Email about the Public Library Grants deadline is November 30, 2015. I am waiting for Jenny Fry to complete the survey before I can apply for the grant. Jenny has completed it and I will get the survey done.

Complete from October 15, 2015

Steve mentioned there was a conflict about laptops. There was a discussion and Darrell asked Kara McCaig for her opinion and she said to review the policies and check for scenarios to correct this. Kim Summers said that they have a procedure and are allowed to borrow the laptops for 3 weeks and bring it back. But some have not followed this. Steve will get together with the Library to see if they can correct this problem. This has been resolved.

Correspondence

1. Email from the Lion's asking will the Lions large display case remain intact at least till September 30, 2016.

Action Required: Mike said they have no intentions to remove it.

2. Email asking to replace a 911 sign, as it is damaged.

Action Required: This is on the sign order form and Mike and Steve will get this done this week.

3. Magazine from Ontario Heritage Trust October 2015.

Action Required: Gave to Julia

4. Library minutes for October 14, 2015.

Action Required: None

5. Email from a property owner with wrong 911 numbers.

Action Required: Steve will check.

6. Email regarding a mistaken canoe trip.

Action Required: Darrell said the reply will be sent shortly.

7. Email that the nominations are open for 2016 Premier's Awards for excellence in the arts, the deadline is December 1, 2015.

Action Required: None

8. Email for volunteer service awards deadline is January 25th, 2016.

Action Required: None

9. Library's report for November 2015.

Action Required: None

10. Email asking about unorganized townships and building.

Action Required: Darrell has answered them.

11. Email regarding Duck Lake boat launch.

Action Required: Darrell said this is ongoing.

12. Email from the Ministry of Culture and Sport for a date change for Culture Talks in Toronto to November 23, 2015.

Action Required: None

13. Read a letter from Polly Rupert regarding the tender for fuel.

Action Required: None

14. Darrell received an email from the insurance regarding Brown Township and they said the premium will not change.

Action Required: None

15. Email from the Food Bank where they were asking for lower rent and their President Debbie Dobbs will be at the meeting to represent the Food Bank.

Action Required: None

Committee Reports

Tax Review	They have met several times to discuss the budget and they are getting close.
Library	Darrell attended the meeting in place of Steve and said they have some concerns that they are working on, such as tracking and accountability. The DVD's were disappearing and they have a new system to try.
Recreation	Boil water advisory has been lifted. Steve has put together a desk for the office. Mike said he is looking forward to the new janitor to look after the cleaning. Mike is looking for volunteers to stake out ski trails and snow shoe trails.
Hiking Trails	No report
Culture	Julia said Lloyd gave her a book with pictures and she will look at this in the new year. Julia is tentatively looking at July 1 for an event.
Fire	The committee meeting is on the 24 th . Mike said they are looking to get the Fire Department to take over the 911 signs as the board has a mandate of one year, where the Fire Department's mandate is year to year.
Website	No report
Long Term Plan	Ongoing with Brown Township and Government relations
Bylaws	Ongoing, making sure the bylaws are current.
Administration	Julia has called the insurance for information but they have not called back. She will follow up with them. Mike asked about the power of water in the insurance, Darrell said we have the power, but do not use it. MNDM said it is too time consuming to get it, so we should not cancel it. It is placed on a shelf as inactive.
Maintenance	No report
Grants	Darrell said, Hilary by the end of the month she will be going forward on the grants.
Seniors	End of the month Darrell will meet with the government regarding a centre for seniors.
Power of Lights	Bylaw passed.
Garbage	No report

Review & Qualify

Boundaries Ongoing – Darrell is looking for volunteers to put gps coordinates onto a map.

Seniors Recreation

Incentive Withdrawn

Debbie Dobbs discussed the Food Bank rent and asked for it to be lowered. Mike said he contacted Parry Sound and said they got \$5,000.00, not \$3,500.00. Debbie said that is not true and she will call them to verify. There was a discussion amongst the community and the Board agreed that the rent will not change, but if they have a fund raiser the hall will be free.

New Business: None

Pay Bills: 13 bills presented to be paid.

Indigo Books & Music - \$889.82

Darrell Rogerson - \$47.45 (map)

Jim Moore - \$182.56 (oil)

Port Loring Home Building \$471.62 (community centre supplies)

See More Graphics \$349.17 (signs)

Trillium Municipal Supply \$167.12 (signs)

Bell Canada \$220.36 (November)

Peggy Whitehead \$1,363.19 (computer, desk)

Buchanan Hardware \$69.02 (ACC supplies)

The following bills have already been paid

Nancy Brooks \$90.00 (cleaning)

Hydro One \$346.31

Bell Canada \$220.36 (October)

Caisse Populaire \$25.00 (cheques)

Motioned to pay bills by Steve, 2nd by Julia, all in favour, motion passed.

Public Comment:

1. Tim asked if there was going to be a bylaw for rental rates.

Action Required: Mike said after the budget.

2. Darrell said the Board is thinking of increasing 911 fees.

Action Required: None

3. Sandra Gendron said about the grants where she was trying to get some money back for the siding and they said we cannot go back once it is paid for.

Action Required: None

9:15 p.m. Motion to adjourn the meeting.

Next meeting will be on Monday, November 30th, 2015 at 7:00 p.m. for the Budget Meeting.

Prepared By

Peggy Whitehead

Peggy Whitehead

Secretary/Treasurer

Posted on November 25, 2015