



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
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Minutes of Board Meeting December 20, 2021

The minutes can also be viewed on our website: www.loringslb.com

Attending: Pam Dekoter, Greg Schippers, Mike Legault, Kerry Booth and Peggy Whitehead

ACRONYMS

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development & Mines (**MNDM**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Pam at 7:02 p.m.

Meeting for December 16th, 2021 was cancelled due to the power outage and we had the meeting by teleconference December 20th, 2021.

Conflicts: None

Minutes Motion to accept the minutes for the November 29, 2021 meeting by Mike, 2nd by Greg, all in favour, motion carried.

Critical Path: Dagrie Graham has resigned from the Board effective December 2, 2021. There will be a by-election on January 20, 2022 to elect one person to the Board for the remainder of the year.

Bylaws, Motions and Notices of Bylaws:

Two tenders received for the rink attendant. Hampel Contracting was \$48.00/hr for 21 hours weekly and Jesse Booth Construction was \$35.00/hr. The Board accepted Jesse's bid and the secretary will ask him to keep a list of the volunteers with time/date.

Bylaw 2021-11 Enter into a contract with Jesse Booth Construction for a rink attendant for the winter season of 2021/2022 at a rate of \$ 35.00/hour plus HST. Training if

required. The cost will be taken out of Recreation Reserves. Motion to accept by Greg, 2nd by Mike, all in favour, bylaw passed.

Unfinished Business:

Unfinished from December 20, 2018

Debbie mentioned getting a wired in generator in case the power goes out. Gilbert said that we already have the breaker hooked up for this. The Board all agreed to go ahead, and Earl will get quotes. Earl has a contact, but he is waiting for the engineers for the HVAC before he proceeds. The engineer will do a proposal to go with the HVAC. Kerry will check into this to determine what is required. Kerry will get a quote for what we will require. Mike said the reasoning for this as they thought this could be a warming/cooling centre if the Legion runs out of room in a crisis. Greg will get a quote from Riverside Electric. No luck with Riverside, Greg and Mike will look elsewhere. Gilbert said to check with Earl Reading as he has a contact. Kerry mentioned that it should be secure and wired in. Two contractors to come in the week of August 23, 2021 to quote. Kerry got a quote for a 48 KW from Sommers Generator Systems at \$34,500.00 plus tax and the installation around \$6,000.00. For the 48 KW if the AC is running there would be a high hydro spike. The other quote for a 35 KW is \$29,824.00 plus tax and the same to install. We can only run this with one AC unit running. Kerry said he will get another quote next week. Kerry said another contractor quoted around \$40,000.00. Kerry said one was coming in next week for a site visit before he quoted. The Board agreed to proceed – **ongoing**.

Unfinished from October 17, 2019

There was a bill from M&T Buchanan for installing the 3 poles and since they did not use the rock mounts the price should be reduced based on time and materials to date to be billed. The Board will set up a meeting in the next couple of weeks with Mike Buchanan to discuss the invoice. The Board will pay separately for moving the one pole which needs to be moved. Kerry will see what is needed for the poles and discuss a tender at the next meeting. There have been exchanges of correspondence between the Board and the Buchanan's in an attempt to resolve the situation. The Board has not heard anything from Buchanan's; Pam will send a letter to follow up. There has been a response from Buchanan's on July 15, 2020 and Kerry motioned to get a lawyer, 2nd by Greg, 2 in favour, Gilbert opposed, motion carried. Pam will contact a lawyer. This is in court. M&T Buchanan have asked for a settlement meeting. Settlement meeting is set for July 21, 2021. Pam said no progress was made toward a settlement, therefore we're on to the next steps. The Board will decide when they do the budget on whether they will go to court - **ongoing**.

Earl Reading asked the secretary if there was a bylaw for advertising on the LSB property. The secretary said there was none. There was a discussion regarding advertising and who is responsible if the signs/benches get damaged. The Board will create a SOP. The Board discussed advertising, Kerry asked a couple of townships and one has a bylaw, but they have to ask approval and one has no bylaws. Discussion on advertising versus recognizing donations, Pam will contact Lana Reading for a copy of the drawings for the gazebo and forward to the Board. Kerry said that in Victoria they have tables and benches the same in each park and they do advertise, but the signage is the same size in all parks. Gilbert and Pam said they have this in other areas. The Board will discuss a draft to be ready for the next meeting. Board will be working on a SOP. Kerry has a bylaw from Powassan and will forward

this to the Board for their review. The Board discussed and is looking at no commercial advertising, only signs for donations which will have to be maintained by the owner - **ongoing.**

Unfinished from February 20, 2020

Mike Legault said the bolts are popping out on the boards at the rink and one light is off. Kerry will look into this. Greg will purchase the bolts in the next term and some extra to keep on hand. Mike said there are about 110 bolts missing, Greg will purchase 200. Mike will check to see where he can purchase the bolts and get the cost for the budget. Greg said most of the bolts had broken off and will have to drill them out. This is not an issue for now as the boards are secure and will look at this in the warmer weather to drill the broken bolts out – **ongoing.**

Unfinished from March 19, 2020

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Pam's contact is working from home, but they will look after this when they can return to the office. Kerry has Joe Whitmill's contact for maps and needs the parcels for the properties, the secretary will get the parcels and advise. Kerry will call them and if they say no higher than \$200.00, he will tell them to go ahead – **ongoing.**

Unfinished from September 17, 2020

The Board discussed the poles and Pam received two quotes from A&L Line Construction for \$18,770.00 and Aultman Rental \$18,256.70 all plus tax. The Board decided that the 3 poles close to the ACC are not needed and Kerry will get a quote to remove the other 2 and to move the fencing inside the 4 poles. The Board all agreed to go ahead with this. The cost to remove the 2 poles will be around \$100.00. Kerry will call the contractor for the netting to find out when they can install. The poles are down and waiting for netting. Kerry will get an estimate to move the fence. Kerry will check into the pole depth with Aultman's – **ongoing.**

Unfinished from September 16, 2021

Peggy said there is a problem using a dash in the civic address with MPAC. I will advise the Board on what they decide – **ongoing.**

Correspondence

1. Email from a property owner regarding the Legrou Lake blue-green algae problem and said the health unit will notify him with any further problems with the lake.

Action Required: None

2. Caisse Populaire has made a donation of \$1,000.00 to the Argyle Community Library to support 2021 Forest of Reading program for French/English books.

Action Required: I have forward this to the library and they have sent a thank you letter to Caisse Populaire, no further action required.

3. Email asking about unincorporated areas.

Action Required: Kerry will contact them, no further action required.

4. Email from MNDM regarding Seniors Home Safety Tax Credit has been extended to 2022.

Action Required: None

5. Email from MNDM regarding Ontario Community Infrastructure Fund starting in 2022.

Action Required: None

6. Email asking if we could send information or restrictions on owning property in this township and on having a camper/shipping container/mini home on their property.

Action Required: The secretary will let him know that there are no building permits in unorganized townships, but you have to follow the Ontario building codes. Also, they will have to get permits for a septic, driveway/entrance and well. The secretary will write a standard letter as we seem to get more requests for this, no further action required.

7. Email asking who is the contact for a person that ranks higher than the fire chief.

Action Required: The Board said it is OFM and the secretary will let them know, no further action required.

Committee Reports

Library Open Monday and Thursday from 3:30 p.m.-5:30 p.m.

Recreation

(Greg, Mike)

Mike said that two lights are out at the rink, the Board said to purchase LED lights to replace them.

Fire (Mike, Kerry)

Mike said the Fire Department does let him know when there is a meeting. The secretary will check with the Fire Department and ask if the LSB/Public can attend and if we can post their meetings on the electronic sign/website?

911(Kerry)

None

Administration

(Pam)

None

New Business

Pay Bills: 9 bills presented to be paid.

Albert Lamb \$352.50 (November cleaning)

Steve Davis \$100.00 (911 signs)

Whitehots \$290.52

Dianne Feasby \$563.84 (DVDs & Books)

Tinlids Inc. \$284.76 (books)

North Bay Mat Rental \$24.86

North Bay Security \$88.14

Port Loring Home Building Centre \$36.68

The following have already been paid

Hydro \$599.11

Motioned to pay bills by Mike, 2nd by Kerry, all in favour, motion passed.

Public Comment

None

Meeting adjourned at 7:36 p.m.

Next meeting will be on Thursday, January 20, 2022 at 7:00 p.m.

Peggy Whitehead

Peggy Whitehead
Secretary/Treasurer

Posted on January 3, 2022