



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
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Minutes of Board Meeting November 27, 2018

The minutes can also be viewed on our website: www.loringsb.com

Attending: Debbie Keetch, Gilbert Moore, Tanya Buchanan, Larry Bain and Peggy Whitehead and 29 community members
Absent: Earl Reading

ACRONYMS

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Tourism, Culture and Sport (**MTCS**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development & Mines (**MNDM**)

Conflicts: None Declared

In regards for voting on the budget, Debbie read an email from March 17th, 2017 that was sent to Sandra Gendron from MNDM stating that if we use the method for flat fee tax collection (methodology 2), the Board is required to provide enough public meetings to the public to share the budget information. It is the Board that approves the budget not the public, although it is customary to ask the public for a show of hands to help the Board in making the decision to approve the budget. If it was by rate then the public would vote on the budget.

Bylaws, Motions and Notices of Bylaws:

For structural engineer we received 2 quotes one from D.M. Wills Assoc. for \$12,350.00 and one from Bryco between \$2,500.00 and \$3,500.00. The Board awarded the contract to Bryco.

Bylaw 2018-20 Enter into a contract with a structural engineer for the ACC Bryco at a cost of not to exceed \$3,500.00. Motion by Larry, 2nd by Tanya, all in favour, bylaw passed.

Bylaw 2018-32 Rescind bylaw 2018-19 fuel tender. Motion by Gilbert, 2nd by Tanya, all in favour, bylaw passed.

Two bids for fuel one from Jim Moore's at their market price less 7 cents and Parkland Fuel was rack price plus 4 cents. The Board awarded the contract to Parkland Fuel.

Bylaw 2018-33 Enter into a contract with Parkland Fuel for fuel at a rate of rack price plus 4 cents for the Argyle Community Centre ending September 30, 2019. Motion by Tanya, 2nd by Larry, all in favour, bylaw passed.

Christopher Ballard presented the Fire Department's budget. He said the fire chief is responsible for NFPA, Training & Certification, OFM, MTO and Health & Safety. There was a discussion amongst the community and the Board. There was a comment with the extra \$50,000 plus that this will be a onetime cost and Christopher said it would. Christopher said the calls were 22 from January-Dec 2017 and to date they have had 42 calls, this means more wear on the vehicles. Julia Moore asked if there were any grants that would offset the cost and Christopher said no. Gilbert asked if they could fundraise and Christopher said that they have training 3 times a month and on call 24 hours a day he said that fundraising would be unfair to the volunteers.

Tanya presented the LSB portion of the budget. There was also another discussion on this portion where there was a comment about the \$75,000.00 in ACC projects. Debbie said if we do not need the \$75,000.00 the taxes could drop next year. They are waiting for the engineer to come in and if he puts his stamp on to say it is safe for the public or lets us know what has to be done to make it safe.

Debbie asked the public for a vote by show of hand so the Board would know how the public feels about the whole budget, the majority of the public were in favour, 3 opposed.

Tanya asked for 3 amendments to be added to the fire contract. Provide an audit financial statement. Christopher stated that the cost for auditing would be expensive and was not in the current budget. The Board asked to provide quotes and they may be willing to help with the cost. This is to be completed before the next budget. Tanya also asked if the fire department's budget could be provided to the LSB 2 weeks prior with a hard copy for them to review. To have the fire department continue to provide financial transparency to the Board. Debbie said that we will not put this in the contract, but will put this in the minutes and on the critical path for the next board.

Bylaw 2018-26 Authorize the Ontario Ministry of Finance to collect the service fees on behalf of the Local Services Board of Loring, Port Loring and District for the fiscal year October 1, 2018 to September 30, 2019, for administration, recreation, library, emergency telecommunications and fire protection. The total budgeted amount per property for Administration \$9.06, Recreation \$43.94, Library \$0.00, Emergency Telecommunications \$0.00 and Fire Protection \$100.90 and the method of collection is Methodology 2. Motion by Larry, 2nd by Tanya, all in favour, bylaw passed.

Bylaw 2018-27 Approve the Fire Contract between the Local Services Board of Loring, Port Loring and District and the Argyle Volunteer Fire Brigade, covering the period of October 1, 2018 to September 30, 2019 in

the amount of \$253,866.00. Motion by Larry, 2nd by Tanya, all in favour, bylaw passed.

Bylaw 2018-28 Approve the Insurance Contract between the Local Services Board of Loring, Port Loring and District and Cambrian Insurance, covering the period of October 1, 2018 to September 30, 2019 in the amount of \$14,564.88. Motion by Gilbert, 2nd by Tanya, all in favour, bylaw passed.

Bylaw 2018-29 Approve the Honorarium to be paid to the Secretary-Treasurer of the Local Services Board of Loring, Port Loring & District for the period of October 1, 2018 to September 30, 2019 in the amount of \$10,000.00. Motion by Tanya, 2nd by Larry, all in favour, bylaw passed.

Bylaw 2018-30 Approve the Local Services Board of Loring, Port Loring and District budget for the Board fiscal year of October 1, 2018 to September 30, 2019, as presented at the November 27th, 2018 public meeting and the 1st Request for Payment from MNDM. Motion by Larry, 2nd by Gilbert, all in favour, bylaw passed.

Bylaw 2018-31 Approve the 2018-2019 budget for the Local Services Board of Loring, Port Loring & District. The Board will utilize Methodology 2 and set service fees for each property of **\$153.90** in the designated Board area for the fiscal year October 1, 2018 to September 30, 2019. The purpose of this service fees is to cover board administration, fire protection, emergency telecommunications, recreation, library, infrastructure improvements and reserves for contingencies for the entire board area. Motion by Larry, 2nd by Tanya, all in favour, bylaw passed.

Meeting adjourned at 8:06 p.m.

Next meeting will be on December 20th, 2018 at 7:00 p.m.

Prepared By
Peggy Whitehead
Peggy Whitehead
Secretary/Treasurer

Posted on November 30, 2018