



**LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT**  
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**Minutes of Board Meeting November 21, 2024**

The minutes can also be viewed on our website: [www.loringslb.com](http://www.loringslb.com)

**Attending:** Kaleb Summers, Lindsay Lemasurier, Mike Legault, Dan Feasby, Pam Dekoter and Peggy Whitehead  
6 community members

**ACRONYMS**

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development (**MND**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Kaleb at 7:01 p.m.

**Conflicts:** None

**Minutes** Motion of accept the minutes for the October 17, 2024 by Mike, 2<sup>nd</sup> by Lindsay, Pam abstained, 4 in favour, motion passed.  
Motion to accept the minutes for the November 1, 2024 by Pam, 2<sup>nd</sup> by Dan, all in favour, motion passed.

**Financial Report:** Peggy presented the financial statement for September 30, 2024-Final. Motion to accept by Mike, 2<sup>nd</sup> by Dan, all in favour, motion carried.  
Peggy also presented the financial statement for October 31, 2024. Motion by Mike, 2<sup>nd</sup> by Pam, all in favour, motion carried.

**Critical Path:** Budget to be completed by December 1, 2024.

Andy presented the Fire Department's budget. There was a slight increase to the budget from last year.

Kaleb presented the LSB budget. Lindsay said that approximately 310 loads of fill will be required for the parking lot. One bathroom will be available during renovations.

## **Bylaws, Motions and Notices of Bylaws:**

- Bylaw 2024-14 Approve the Local Services Board of Loring, Port Loring and District budget for the Board fiscal year of October 1, 2024 to September 30, 2025, as presented at the November 21<sup>st</sup>, 2024 public meeting and the 1<sup>st</sup> Request for Payment from Ministry of Northern Development. Motion by Kaleb, 2<sup>nd</sup> by Pam, all in favour, bylaw passed.
- Bylaw 2024-15 Approve the Fire Contract between the Local Services Board of Loring, Port Loring and District and the Argyle Volunteer Fire Brigade, covering the period of October 1, 2024 to September 30, 2025 in the amount of \$431,950.00. Motion by Mike, 2<sup>nd</sup> by Lindsay, all in favour, bylaw passed.
- Bylaw 2024-16 Approve the Honorarium to be paid to the Secretary-Treasurer of the Local Services Board of Loring, Port Loring & District for the period of October 1, 2024 to September 30, 2025 in the amount of \$13,000.00. Motion by Kaleb, 2<sup>nd</sup> by Pam, all in favour, bylaw passed.

There was a discussion regarding North Blair as this is not in the Fire Department boundaries but they are in the LSB boundaries. These properties will not be charged fire protection. Andy will get it in writing from OFM regarding the boundaries. The LSB are waiting for MND to get back to us on amending our boundaries.

- Bylaw 2024-17 Authorize the Ontario Ministry of Finance to collect the service fees on behalf of the Local Services Board of Loring, Port Loring and District for the fiscal year October 1, 2024 to September 30, 2025, for administration, recreation, library, emergency telecommunications and fire protection. The total budgeted amount per property for Administration \$13.87, Recreation \$43.81, Library \$0.00, Emergency Telecommunications \$0.00 and Fire Protection \$167.94 and the method of collection is Methodology 2. Motion by Pam, 2<sup>nd</sup> by Dan, all in favour, bylaw passed.
- Bylaw 2024-18 Approve the 2024-2025 budget for the Local Services Board of Loring, Port Loring & District.  
The Board will utilize Methodology 2 and set service fees for each property of \$225.62 in the designated Board area for the fiscal year October 1, 2024 to September 30, 2025. Except for the 19 properties in Blair that don't qualify for fire protection.  
The purpose of this service fees is to cover board administration, fire protection, emergency telecommunications, recreation, library, infrastructure improvements and reserves for contingencies for the entire board area. Motion by Mike, 2<sup>nd</sup> by Dan, all in favour, bylaw passed.
- Bylaw 2024-19 Enter into a contract with Lone Wolf Property Services for repairing the bleachers at a cost of \$4,180.00 plus tax to be completed in the spring of 2025. Motion by Pam, 2<sup>nd</sup> by Mike, all in favour, bylaw passed.
- One bid received from Thier Renovations rink attendant.
- Bylaw 2024-10 Enter into a contract with Thier Renovations for a rink attendant for the winter season of 2024/2025 at a rate of \$45.00 plus tax/hour. Training if required. Provided he shows proof of insured for making ice. Motion by Pam, 2<sup>nd</sup> by Lindsay, all in favour, bylaw passed.

One bid received for the upgrading of the bathrooms.

- Bylaw 2024-11 Enter into a contract with Thier Renovations for upgrading two washrooms at the ACC as per tender at a cost of \$24,539.00 plus tax. Motion by Lindsay, 2<sup>nd</sup> by Mike, all in favour, bylaw passed.
- Bylaw 2024-20 A bylaw to approve the Primary Public Safety Answering Point renewal contract between the Ontario Provincial Police and the Local Services Board of Loring, Port Loring & District for a five-year term from January 1, 2025 to December 31, 2030 at an annual cost of \$392.70. As of June 2004, a regulation was passed under the NSBA that added a new power, the power of Emergency Telecommunications, to the services that a Local Services Board can assume authority for. The power, once requested from and approved by the Minister, allows the LSB to enter into a contract with the OPP with respect to 911 services within its Board boundary. Because it is a debt owed to the Crown (OPP), it is okay to have a multi-year agreement for 911 services/PSAP agreements. Motion by Kaleb, 2<sup>nd</sup> by Mike, all in favour, bylaw passed.

### **Unfinished Business:**

#### **Unfinished from March 19, 2020**

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Kerry has Joe Whitmill's contact for maps, the secretary will get the parcels and advise. The secretary will check the survey. The secretary gave Pam the titles for each property. Pam is working on this – **ongoing**.

#### **Unfinished from September 17, 2020**

The letter was received from Point North and Pam asked Kerry if he would check with them again if 3 feet in the ground and 2 feet piled around the pole, would this hold up for the netting. Kerry will request written confirmation from Point North indicating whether or not it would have been safe to install the netting on the final 3 poles because of the way they were put in. Point North said they would not guarantee that it would be safe and the netting would fail. Kerry will check with Point North to see when they can install half of the netting. As of June 15, 2023 Pam will call Point North. As of September 21, 2023 Pam will ask Point North for the netting and we will store it at the rink. Pam will see Brian from Point North at court and ask him. Pam did not get a chance to talk to him, so she will email. Pam contacted them and they said the netting will be here in the fall. Point North will install half the netting towards the end of October – **tabled until spring**.

#### **Unfinished from September 21, 2023**

Lindsay will check into the parking lot extension and for the access off Trailaine Road. A tender will be posted shortly for the access. Lindsay and Steve Davis will check the access off Trailaine Road. Lindsay will get an estimate on how many loads will be required. There were some questions from community members as the reasoning for this since the Board does have the access. Lindsay said since people are building on both sides, he does not want them to go on the LSB property. Also asked, who votes for purchases and Kaleb said the Board does. Kaleb also said if the community is against something at budget time, the Board may decide otherwise. The Board will ask Lindsay for the measurements and they will

get estimates for the budget. Lindsay said they will need approximately 310 loads of fill – **tabled until spring.**

### **Unfinished from November 3, 2023**

Damage to the siding at the rink again. The Board thinks that this is caused by not closing the door and they will look at getting self-closing hinges. Also, Andy Hutchins asked about getting netting for the side of the rink to protect people and cars from pucks. The Board will look into this. Waiting for the hinges to come in – **tabled until November.**

### **Unfinished from November 16, 2023**

Dave asked about the doors at the rink, to purchase a frame with the door would be \$800.00 to \$1000.00 per unit. Mike will talk to Dave – **tabled until November.**

### **Unfinished from February 15, 2024**

Pam has asked on facebook for original pictures of the area to be posted at the ACC. Pam has received some pictures, still looking for more – **ongoing.**

### **Unfinished from July 18, 2024**

Mike will contact Myles Brooks to get screening for the infield. Mike has called and said this will be donated – **tabled until spring**

### **Unfinished from August 15, 2024**

Email from the insurance for information required for the insurance renewals. Lindsay is working on the statement of value on the buildings. Lindsay emailed and said he just needs the dates the buildings were erected. Lindsay will get the information to the secretary on Friday – **ongoing.**

Phone call asking for a 911 sign on the French River. The Board said that there is no fire coverage for the property and the secretary will check to make sure it is supposed to be on our tax roll. The secretary checked with MPAC and they are on our tax roll. The secretary will check with MND to look into this – **ongoing.**

### **Unfinished from October 17, 2024**

Lindsay mentioned that the playground should be fenced off when the parking lot extension is complete. The Board agreed and will get a quote for budget. Lindsay will get a tender ready in January. Steve Davis mentioned should the playground be moved – **ongoing.**

### **Complete from September 19, 2024**

The roof at the ACC will need to be repaired as it is still leaking in the storage room for chairs. Pam motioned for Thier Renovations for the repair, 2<sup>nd</sup> by Dan, all in favour, motion passed. The cost will be \$8,300.00 plus tax – **complete.**

Boards need to be replaced for the bleachers. Mike Chalmers will ask for a quote on plastic boards. Kaleb motioned to get Thier Renovations to repair once we find out on the plastic for the next budget, 2<sup>nd</sup> by Pam, all in favour, motion passed. Passed a bylaw on November 21, 2024 – **complete.**

## Correspondence

1. Email from the University of Alberta with an invitation to participate in a job satisfaction survey for library workers.  
**Action Required:** The secretary has forwarded this to the Library, no further action required.
2. Email from MOE asking for the contact for the Golden Valley/North Road Landfill.  
**Action Required:** The secretary gave them the contact, no further action required.
3. Email from a realtor asking for an entrance permit.  
**Action Required:** The secretary referred to the LRB, no further action required.
4. Email from MTO reminding us to apply for the permit for the sign by Lost channel as it expires on March 1, 2025.  
**Action Required:** The secretary has applied for the permit, no further action required.
5. Email from Ontario Parks to apply for free Ontario parks day use permits to lend at your library.  
**Action Required:** The secretary has forwarded this to the Library, no further action required.
6. Email with an invitation to participate in the Santa Claus parade.  
**Action Required:** None
7. Email from the French River Snowmobile Association asking for an address.  
**Action Required:** The secretary said to contact the Land Registry office in Parry Sound, no further action required.
8. Email from the Argyle Riders asking to sign 2 copies of the Memorandum of Understanding for 3 properties.  
**Action Required:** The Board all agreed and Kaleb will sign. The secretary will return, no further action required.
9. Email from the Ontario Honours And Awards calling for nominations until March 31, 2025.  
**Action Required:** None
10. Email from the MND with a letter regarding proposed amendments to the NSBA.  
**Action Required:** None

## Committee Reports

- |                           |  |
|---------------------------|--|
| Library (Dan,Kaleb)       | Caisse Alliance has donated \$500.00 to the Library to use as they see fit.                            |
| Recreation (Mike,Lindsay) | None   |
| Fire (Pam)                | None   |
| 911 (Dan)                 | A question on a second 911 sign on a property, the secretary will notify him that one will be removed. |
| Administration (Kaleb)    | None   |

## **New Business**

Mike said that Heritage Fund will be funding bleachers.

**Action Required:** The secretary will check with MND.

**Pay Bills:** 11 bills presented to be paid.

Steve Davis - \$600.00 (911 sign & dock removal)

Albert Lamb - \$362.50 (October cleaning)

Dianne Feasby - \$1,351.94 (library books)

Lone Wolf Property - \$334.59 (Service Call)

Brokerlink Inc. - \$248.40

Thier Renovations - \$12,000.00 (deposit for bathrooms upgrading)

Port Loring Home Building Centre - \$19.39

Minister of Finance - \$770.00 (sign permit)

### **These bills have already been paid:**

Thier Renovations - \$6,152.25 (balance for roof)

Hydro One - \$285.08

Bell Canada – \$298.62

Motioned to pay bills by Dan, 2<sup>nd</sup> by Mike, all in favour, motion passed.

## **Public Comment**

1. Albert said he will need a vacuum to clean the mats at the ACC.

**Action Required:** The Board agreed for Albert to go ahead and purchase, no further action required.

2. Albert asked if there was a timer for the water to come on regularly, rather than flushing the system once a week.

**Action Required:** Mike Chalmers will check into this.

Meeting adjourned at 9:04 p.m.

**Next meeting will be on Thursday, December 19, 2024 at 7:00 p.m.**

*Peggy Whitehead*

Peggy Whitehead  
Secretary/Treasurer

Posted on November 28, 2024