



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
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Minutes of Board Meeting November 18, 2021

The minutes can also be viewed on our website: www.loringslb.com

Attending: Pam Dekoter, Greg Schippers, Mike Legault, Kerry Booth and Peggy Whitehead
Absent: Dagrie Graham
9 community members
Michael Bechard, OFM

ACRONYMS

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development & Mines (**MNDM**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Pam at 7:01 p.m.

Conflicts: Possible conflict by Pam, Mike and Greg for the Budget

Minutes Motion to accept the minutes for the October 21st, 2021 meeting by Mike, 2nd by Kerry, all in favour, motion carried.

Financial Report: Peggy presented the financial statement for September 30, 2021-Final. Motion to accept by Kerry, 2nd by Mike, all in favour, motion carried. Peggy presented the financial statement for October 31, 2021. Motion to accept by Greg, 2nd by Kerry, all in favour, motion carried.

Critical Path: Budget to be approved by December 1, 2021.

Bylaws, Motions and Notices of Bylaws:

One tender received for janitor.

Bylaw 2021-09 Enter into a contract with Albert Lamb for a Janitor for the Argyle Community Centre and the Activity Centre at a rate of \$27.50/hour and

dump run of \$50.00/per trip for the fiscal year 2021/2022. Motion to approve by Greg, 2nd by Mike, all in favour, bylaw passed.

Bylaw 2021-11 Rink, no tender received, will post again.

Bylaw 2021-16 Approve the Insurance Contract between the Local Services Board of Loring, Port Loring and District and Cambrian Insurance, covering the period of October 1, 2021 to September 30, 2022 in the amount of \$18,344.88. Motion to approve by Kerry, 2nd by Greg, all in favour, bylaw passed.

Presentation of the Budget

Andy Hutchins, Fire Chief of the Argyle Fire Department presented their 2021/2022 fire department budget. Before he started the budget he explained that they are a not for profit corporation. They have members and directors for making decisions. The directors are Andy's boss. Only members/directors/auditors are allowed to see the financials. They are community funded are only allowed to see the budget. Altogether the budget only went up \$.80/per property.

Kerry said that they are 100 % supported by the community. Also asked why it went up \$3,000.00 when they were in a surplus of approximately \$54,000.00. Andy said the surplus went into the truck replacement. Michael Bechard from OFM said that they supply the fire department with equipment and supplies that is funded provincially. His opinion that it is better to gradually tax per year instead of a large sum when they need a truck.

Lewis Berger asked when the corporation started, and Andy said 1996.

Andy said they had increased last years budget for firefighters, buildings and trucks.

Kerry said the community needs accountability on where their money is going. Pam agreed that the budget is 100% community funded and what they get from OFM it is a bonus.

John Wassink said that only 8 people showed up for the meeting and it shows that the community does not care about the budget.

Andy said that the LSB contracts for fire protection for the community.

Tim Gehrke asked why the fire department will not disclose the account information. Doug Richards said the board was trying something different. Tim made a formal request Andy to see the financial records.

Pam presented the LSB budget and read the amounts line for line. Lewis asked about the generator. The Board said it would be wired in generator that would run one of the air conditioners. Pam said we are taking ½ out of projects and ½ out of reserves. Mike said the reason for this is if there is an emergency and the Legion cannot hold everyone the ACC could help.

Tim asked about the roof if everything was okay and up to standards. Kerry said everything is okay. Pam said the roof is leaking in two spots and is in need of repairs not replacement. Before the LSB voted on the budget Pam asked if Andy would allow the secretary to put the reserves in the minutes, and Andy agreed. Andy will forward the amounts to the secretary. Since it was declined there is no need for the amounts for reserves.

Kerry said that he wants a budget that says what their income for 2021/2022 and what is in their accounts.

Bylaw 2021-14 Mike motioned to approve the budget, 2nd by Pam Dekoter, 1 in favour, 3 opposed, motion declined.

Therefore, the next budget meeting will be on November 29, 2021 at 7:00 p.m.

Unfinished Business:

Unfinished from December 20, 2018

Debbie mentioned getting a wired in generator in case the power goes out. Gilbert said that we already have the breaker hooked up for this. The Board all agreed to go ahead, and Earl will get quotes. Earl has a contact, but he is waiting for the engineers for the HVAC before he proceeds. The engineer will do a proposal to go with the HVAC. Kerry will check into this to determine what is required. Kerry will get a quote for what we will require. Mike said the reasoning for this as they thought this could be a warming/cooling centre if the Legion runs out of room in a crisis. Greg will get a quote from Riverside Electric. No luck with Riverside, Greg and Mike will look elsewhere. Gilbert said to check with Earl Reading as he has a contact. Kerry mentioned that it should be secure and wired in. Two contractors to come in the week of August 23, 2021 to quote. Kerry got a quote for a 48 KW from Sommers Generator Systems at \$34,500.00 plus tax and the installation around \$6,000.00. For the 48 KW if the AC is running there would be a high hydro spike. The other quote for a 35 KW is \$29,824.00 plus tax and the same to install. We can only run this with one AC unit running. Kerry said he will get another quote next week. Kerry said another contractor quoted around \$40,000.00. Kerry said one was coming in next week for a site visit before he quoted. The Board agreed to proceed – **ongoing**.

Unfinished from October 17, 2019

There was a bill from M&T Buchanan for installing the 3 poles and since they did not use the rock mounts the price should be reduced based on time and materials to date to be billed. The Board will set up a meeting in the next couple of weeks with Mike Buchanan to discuss the invoice. The Board will pay separately for moving the one pole which needs to be moved. Kerry will see what is needed for the poles and discuss a tender at the next meeting. There have been exchanges of correspondence between the Board and the Buchanan's in an attempt to resolve the situation. The Board has not heard anything from Buchanan's; Pam will send a letter to follow up. There has been a response from Buchanan's on July 15, 2020 and Kerry motioned to get a lawyer, 2nd by Greg, 2 in favour, Gilbert opposed, motion carried. Pam will contact a lawyer. This is in court. M&T Buchanan have asked for a settlement meeting. Settlement meeting is set for July 21, 2021. Pam said no progress was made toward a settlement, therefore we're on to the next steps. The Board will decide when they do the budget on whether they will go to court - **ongoing**.

Earl Reading asked the secretary if there was a bylaw for advertising on the LSB property. The secretary said there was none. There was a discussion regarding advertising and who is responsible if the signs/benches get damaged. The Board will create a SOP. The Board discussed advertising, Kerry asked a couple of townships and one has a bylaw, but they have to ask approval and one has no bylaws. Discussion on advertising versus recognizing donations, Pam will contact Lana Reading for a copy of the drawings for the gazebo and forward to the Board. Kerry said that in Victoria they have tables and benches the same in

each park and they do advertise, but the signage is the same size in all parks. Gilbert and Pam said they have this in other areas. The Board will discuss a draft to be ready for the next meeting. Board will be working on a SOP. Kerry has a bylaw from Powassan and will forward this to the Board for their review. The Board discussed and is looking at no commercial advertising, only signs for donations which will have to be maintained by the owner - **ongoing.**

Unfinished from February 20, 2020

Mike Legault said the bolts are popping out on the boards at the rink and one light is off. Kerry will look into this. Greg will purchase the bolts in the next term and some extra to keep on hand. Mike said there are about 110 bolts missing, Greg will purchase 200. Mike will check to see where he can purchase the bolts and get the cost for the budget. Greg said most of the bolts had broken off and will have to drill them out. This is not an issue for now as the boards are secure and will look at this in the warmer weather to drill the broken bolts out - **ongoing.**

Unfinished from March 19, 2020

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Pam's contact is working from home, but they will look after this when they can return to the office. Kerry has Joe Whitmill's contact for maps and needs the parcels for the properties, the secretary will get the parcels and advise. Kerry will call them and if they say no higher than \$200.00, he will tell them to go ahead - **ongoing.**

Unfinished from September 17, 2020

The Board discussed the poles and Pam received two quotes from A&L Line Construction for \$18,770.00 and Aultman Rental \$18,256.70 all plus tax. The Board decided that the 3 poles close to the ACC are not needed and Kerry will get a quote to remove the other 2 and to move the fencing inside the 4 poles. The Board all agreed to go ahead with this. The cost to remove the 2 poles will be around \$100.00. Kerry will call the contractor for the netting to find out when they can install. The poles are down and waiting for netting. Kerry will get an estimate to move the fence. Kerry will check into the pole depth with Aultman's - **ongoing.**

Unfinished from September 16, 2021

Peggy said there is a problem using a dash in the civic address with MPAC. I will advise the Board on what they decide - **ongoing.**

Correspondence

1. Email asking if someone could contact him about the procedure in an unorganized township.

Action Required: Kerry will contact him, no further action required.

2. Email from MNM for employer hiring and training funding and supports on November 10, 2021.

Action Required: None

3. Public Library Grant of \$5,808.00 was deposited November 1, 2021.

Action Required: None

4. Email asking if we would dump earth being hauled to their lot.

Action Required: The secretary replied to contact a contractor in the area, no further action required.

5. Email from MNM with the latest Covid-19 supports summaries.

Action Required: None

6. Email asking if there are any bylaws for owning potbelly pigs.

Action Required: The secretary said the LSB does not have any bylaws, no further action required.

7. The Health Unit asking for us to post on our website/facebook that a blue-green algae on Le Grou Lake.

Action Required: The secretary has completed, no further action required.

8. Email from a lawyer asking for a tax certificate.

Action Required: The secretary referred him to MOF, no further action required.

9. Email from MNM for a Resilient Communities Funding for Non-Profit opening November 10, 2021.

Action Required: None

10. Email asking about a 911 and a driveway.

Action Required: The secretary gave him the information for a 911 and told him to contact the roads board for a driveway permit, no further action required.

11. Email asking if someone could contact him for information on building codes, septic, etc.

Action Required: Kerry said he would call, no further action required.

12. MOF asked if we wanted to invoice 2 properties that were missed in the last 3 years.

Action Required: The Board said to go ahead. The secretary will advise, no further action required.

13. Internet contract for the ACC will be renewed for 3 years automatically on December 29, 2021.

Action Required: None

Committee Reports

Library (Dagrie) Library will be opened next week and flyers will be in the mailbox.

Recreation

(Greg & Mike) Swing has been installed. Also, to be compliant with the new rules wood chips will have to be installed under the playground equipment. The bolts for the boards at the rink have been ordered.

Fire (Mike, Kerry) None

911 (Kerry) Kerry said Steve is doing a good job.

Administration

(Pam) None

New Business

None

Pay Bills: 12 bills presented to be paid.

Bell Canada \$406.10
Albert Lamb \$297.50 (October cleaning)
Steve Davis \$500.00 (911 signs)
Whitehots \$510.00
Presse Commerce \$432.21 (magazines)
Dianne Feasby \$559.80 (DVDs & Books)
Tinlids Inc. \$749.22 (books)
Trillium Municipal Supply \$141.65 (letters)
Buchanan Hardware \$38.82 (dock supplies)
North Bay Mat Rental \$24.86 (September)
North Bay Mat Rental \$49.72 (October)

The following have already been paid

Hydro One \$181.93

Motioned to pay bills by Greg, 2nd by Mike, all in favour, motion passed.

Public Comment

None

Meeting adjourned at 8:35 p.m.

Next meeting will be on Monday, November 29th, 2021 at 7:00 p.m. for the budget meeting

Peggy Whitehead

Peggy Whitehead
Secretary/Treasurer

Posted on November 23, 2021