



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
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Minutes of Board Meeting November 15, 2018

The minutes can also be viewed on our website: www.loringsb.com

Attending: Debbie Keetch, Earl Reading, Gilbert Moore, Tanya Buchanan, Larry Bain and Peggy Whitehead and 28 community members

ACRONYMS

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Tourism, Culture and Sport (**MTCS**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development & Mines (**MNDM**)

Conflicts: Earl and Gilbert will be in conflict when the Board votes on the Fire Department Budget.

Minutes Motion to accept the minutes of October 18, 2018 by Earl, 2nd by Tanya, all in favour, motion carried.
Motion to accept the minutes of November 5, 2018 by Larry, 2nd by Tanya, all in favour, motion carried.
Motion to accept the minutes of November 7, 2018 by Larry, 2nd by Gilbert, all in favour, motion carried.

Financial Report: Peggy presented the financial statement for September 30, 2018 final. Earl had a question about the bylaw for an engineer last year, but had not received a bill. Peggy will check with the auditors to see if this should be put into last year's financial or leave it for this year. Motion to accept by Earl, 2nd by Tanya, all in favour, motion carried.
Peggy presented the financial statement for October 31, 2018, motion to accept by Tanya, 2nd by Gilbert, all in favour, motion carried.

Critical Path: Budget to be approved by December 1, 2018.

Bylaws, Motions and Notices of Bylaws:

Peggy got the fuel price confirmed with Parkland and it is rack price plus 4 cents and Jim Moore's bid was market price less 7 cents. Jim Moore Petroleum will be awarded the contract.

Bylaw 2018-19 Enter into a contract with Jim Moore for fuel at a rate of market price plus tax for the Argyle Community Centre ending September 30, 2019. Motion by Tanya, 2nd by Earl, all in favour, bylaw passed.

The Board received one bid from Albert Lamb for Janitor at \$25.00/hour and a \$50.00 dump run when required.

Bylaw 2018-21 Enter into a contract with Albert Lamb for a Janitor for the Argyle Community Centre and the Activity Centre washrooms at a rate of \$25.00/hour and a \$50.00 dump run when needed for the fiscal year 2018/2019 as per tender. Motion by Larry, 2nd by Tanya, all in favour, bylaw passed.

The Board received 2 bids for snowplowing. Jim Martin was \$140.00 plus HST for plowing and for sanding at \$115.00 plus HST. Mike Legault was \$115.00 for plowing and \$90.00 for sanding.

Bylaw 2018-22 Enter into a contract with Mike Legault for snowplowing at the Activity Centre and the Argyle Community Centre for the winter months of 2018/2019 as per the tender. The rate paid shall be \$115.00 per plow and \$90.00 per time sanded. Motion by Earl, 2nd by Gilbert, all in favour, bylaw passed.

Bylaw 2018-24 Extend contract with Hilary Chambers to maintain the website for the LSB of Loring, Port Loring & District for the fiscal year 2018/2019. The rate to be paid shall be \$509.32 for 4 months to match the Board's term of September 30, 2019 as the previous payment went to May 30, 2019. Motion by Tanya, 2nd by Larry, all in favour, bylaw passed.

Bylaw 2018-25 Approve the LSB funding agreement between the Local Services Board of Loring, Port Loring & District and the Ministry of Northern Development and Mines for the Board year October 1, 2018 to September 30, 2019. Motion to accept by Tanya, 2nd by Larry, all in favour, bylaw passed.

Tanya presented the LSB portion of the budget. There was a discussion amongst the community and Earl asked about the \$75,000.00 under projects for the ACC and asked why they cannot use part of infrastructure and contingency. The Board said if we use the reserves for the engineer and potential repairs for the ACC and if something happens at the AC there will be no reserves to fall back on. The community was all in favour of passing the LSB budget. The Board decided to vote on the LSB portion of budget and it was motioned by Gilbert, 2nd by Larry, 3 in favour, Earl opposed, motion carried.

Christopher Ballard presented the Fire Department's budget on the projector. His budget was \$198,966.00 at \$79.08 per household. There were a few things that they wanted done and wanted to increase the budget to \$253,866.00 at 100.90 per household. The reason for this is that they had needed to repair the roof at Station 1 and the Ambulance building and used their reserves for this and are wanting to replenish their reserves \$30,000 along with an additional \$10,000 for last year loss for unsuspected vehicle repairs. Also, a communication

tower needs to be replaced and it is extremely important to the whole community to have this done for \$14,000. The Board asked if we could post the fire budget on the website and Christopher said yes. Mike Buchanan made a suggestion to the Board that they ask the Fire Department to have an audit done. Tanya asked if the current Board and the Fire Department can be added to the critical path to discuss the next budget 2019/2020 earlier in the season rather than seeing it at the budget meeting to be able to go over it and discuss with the Fire Department before the Budget meeting with the hopes of coming to the meeting unitedly to present to the community. The Board asked Christopher for a hard copy of the budget for them to review as at this time they were not willing to proceed with a vote until the Board could review it more. Therefore, a meeting open to the public will be held November 21, 2018 to discuss the fire budget with the fire department.

Unfinished Business:

Unfinished from August 17, 2017

Revised 911 SOP is ongoing.

Unfinished from September 20, 2018

ACC closure updates. The Board decided to get an engineer in to get a detailed analysis to see what has to be done to open the ACC. Larry will take the lead on getting quotes for engineers so that each quote is for the same job.

Unfinished from October 18, 2018

Property owner asked if we have an understanding with the MNR regarding boat launches. Mike Legault will contact MTO and ask them about boat launches. This will be tabled until the next meeting.

Waiting on agreement from the Near North District School Board. Sandra Gendron has received the agreement and will email it to the secretary to forward to the Board.

Bill Chambers asked if the Board will be looking at telecommunication for meetings. Debbie said they will check with the whole Board after November 5th. This will be discussed at the next meeting.

Unfinished from November 7, 2018

Pam Dekoter will check into the cost for the people that were relocated when the community centre was closed. Sandra Gendron said the churches and legion have been very good to open their facilities to clubs since the closure of the ACC – ongoing.

Complete from October 18, 2018

Questions from the insurance about the government dock. Debbie will get more information from Mike and Tanya Buchanan for the next meeting on November 15, 2018.

At the fire meeting there was a request for the LSB to take over the Helipad contract. Debbie will check with Carole to see if this is in the powers. Debbie said it is not in our powers.

Correspondence

1. Almaguin Adult Learning Centre with their November calendar.

Action Required: None

2. Received Forest of Reading from Tinlids.

Action Required: Secretary gave this to the Library, no further action required.

3. Magazine from Ontario Heritage Trust.

Action Required: None

4. Email asking about swimming lessons.

Action Required: Debbie said we will be looking at this in the new year. Mike Buchanan said we have all the equipment for this at the AC.

5. Email asking to speak to a board member regarding volunteer agreement for boat launches.

Action Required: Debbie will reply to them, no further action required.

6. Letter of complaint from MNM from an inhabitant.

Action Required: Debbie said this was regarding the website as there had been no bylaw to approve Hilary Chambers to do the website and this has been taken care of tonight under bylaw 2018-24, no further action required.

7. Email from SBA Communications regarding telecommunication towers.

Action Required: Debbie said that the Board cannot get involved as we do not have the power, but she has reached out regarding this on social media on her own, not as a board member, no further action required.

8. 2 requests for an update on their 911 signs.

Action Required: Christopher said that someone on the Fire Department will look after this, no further action required.

9. Questions from Bell 911 regarding an address.

Action Required: The secretary answered, no further action required.

10. Planning Board mailed 2 notices of meetings on November 22, 2018.

Action Required: None

11. Property owner with a notice of their mailing address.

Action Required: The secretary referred them to MPAC, no further action required.

12. MTCS notified that the Library Grant was deposited November 13, 2018.

Action Required: None

13. \$250.00 was donated to the Library from Caisse Populaire.

Action Required: None

14. Kendall Sinclair, the auditors, asking to sign the bank confirmation and return. The Board decided that in the spring they will get quotes.

Action Required: Debbie and the secretary will sign and mail it back, no further action required.

Since there are 2 new members to the Board the committees will be updated as follows:

Committee Reports

| | |
|--------------|--|
| Library | Earl |
| AC | Gilbert and Earl |
| ACC | Larry will be the lead and the rest of the Board will be second. |
| Fire | Tanya |
| 911 | Gilbert |
| Website | Debbie |
| Events/Grant | Debbie |

New Business

None

Pay Bills: 10 bills presented to be paid.

- Jim Moore Petroleum \$237.67 (oil)
- Port Loring Home Building Centre \$16.94 (supplies)
- Royal Canadian Legion \$339.00 (3 meetings)
- Hilary Chambers \$509.32 (website)
- Whitehots Inc. \$303.09 (books)
- Cambrian Insurance \$14,564.88
- Albert Lamb \$350.00 (October cleaning)
- Mike Legault \$180.00 (October grass cutting)

The following bills have already been paid

Bell Canada \$57.63

Hydro One 284.69

Motioned to pay bills by Tanya 2nd by Earl, all in favour, motion passed.

Public Comment

1. Mike Legault said he has put a new flag up.

Action Required: None

Meeting adjourned at 10:30 p.m.

Next meeting will be on November 21st, 2018 at 7:00 p.m.

Prepared By

Peggy Whitehead

Peggy Whitehead

Secretary/Treasurer

Posted on November 30, 2018