



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
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secretary@loringsb.com

Minutes of Board Meeting November 15, 2012

The minutes can also be viewed on our website: www.loringsb.com

Attending: Kerry Booth, Mike Legault, George Walters, Dan Brooks, Mike Buchanan, Peggy Whitehead, Secretary-Treasurer, 9 community members

Meeting brought to order by Kerry Booth at 7:30 pm.

Conflicts: None declared

Minutes: The minutes of the October 18, 2012 meeting were read by Peggy. Correction to the minutes where I said that Dan said the Island sign costs would be \$100.00. What Dan actually said that he brought in were 2 printouts showing the proposed sign costs for next year at \$5,890.00 for islands and \$8,500.00 for roadways. Most of these costs can be recovered through OPTA (when we figure it out). The board decided we should charge \$100.00 for the island signs to cover the sign cost and the installation. Mike noted 10 road signs which were already paid. This would make the roadways new total (\$8,500.00-\$850.00=\$7,650.00) in recoverable costs.

Nancy has turned over everything to the new secretary. Also, Nancy has stated that she hasn't done any billings for signs on OPTA and that OPTA will not be on the computer until January.

Jim mentioned that I didn't say that Mike offered Tania to help with the training of simply accounting.

Motioned to accept as read by Mike Legault, seconded by George, all in favour, motion carried.

Correspondence: District of Parry Sound Social Services Administration Board (DSSAB) September Board Meeting.

Email on introducing Windows 8.

Email from Marisa McCourt on an East Ferris Workshop on November 28, 2012.

Email from OPTA for a Training Session.

Brochure Heritage Matters is a publication of the Ontario Heritage Trust.

Property Assessment notice from MPAC for the Local Services Board.

Email from the Ministry of Tourism and Culture for a 2012 Typical Week Survey and 2010 Ontario Public Library Statistics (given to Mike Legault & George).

Email from Marisa McCourt for a Lunch and Learn Positioning for Business Growth With Paul Daigle on November 28, 2012.

The CERB report for the month of October.

Email from DSSAB for bulletins on Home Ownership Pamphlet and Ontario Renovates Flyer to be put up in the community.

Email from the Britt LSB to get some information on setting up a web site. (gave to George)

A letter from the Federation of Ontario Public Libraries to invite the Library to become a member. (gave to Mike Legault & George)

Report to the CEO from the Library.

Financial Report:

Financial report of October 31, 2012 was presented by Peggy. Kerry asked about the income for Administration. Peggy said it was the HST refund from 2010/2011. Dan asked about the contingency fund where there was a minus. I said it was money transferred to the 911 and the Recreation account. Motioned to accept as read by Dan, seconded by George, all were in favour, motion carried.

Critical Path:

2012-2013 Budget:

The proposed budget for the LSB for 2012-2013 was presented by Dan Kerry asked if there were any comments regarding the budget. Darrel asked about the signs on islands what do we go by to determine the name to use. Dan said we would be going by the 911 Bell Civic Addresses from 1996. Darrel asked what would happen if they wanted to change the name of the island. Dan said the cost would go to the property owners of island. Dan said that we should try to have enough money on hand so each year we do not have to wait to do the tenders in May when the money comes in from OPTA. Darrel suggested that we could do the tenders and make an exception to be paid when we receive the money from OPTA. A community member asked if there was training for the secretary where would that go under the budget. Dan said it would go under office expenses. If the Board had to go for a meeting this would go under Government Relations. Dave asked why the Fire Contract and the Library didn't have a breakdown of expenses. When the budget gets approved the Fire Contract gets signed between the Fire Department and the Board. Dave suggested that the Fire Hall and the Library should put a notice up to have a public meeting. Marla stated that the Library meetings are always open to the public. Kerry said that the fire hall meetings are also open to the public. Darrel said that it was approved that the board can bill for multiple buildings on properties and why has that not been done. Dan said we can't do anything until January when OPTA is entered on the computer. Darrel stated that we use our best intentions to bill for multiple buildings on properties. Kerry asked for a secret vote for the budget by ballots. Peggy Whitehead and Tania Buchanan acted as scrutineers to count the votes with Kerry Booth and the budget was approved at \$129.00 per household. Motion to destroy the votes by Darrel, seconded by Mike Buchanan, all in favour, motion carried.

Bylaws, Motions

And Notices of Bylaws:

Bylaw 2012-07:

A bylaw to authorize the Ontario Ministry of Finance to collect tax levies on behalf of the Local Services Board of Loring, Port Loring &

District for the fiscal year October 1, 2012 to September 30, 2013 in the amount of \$225,748.26 for the administration, recreation, library, emergency telecommunication and fire protection. Motioned to pass bylaw by George, seconded by Mike Legault, all were in favour, bylaw passed.

- Bylaw 2012-08: A bylaw to approve the Fire Contract between the Local Services Board and the Argyle Volunteer Fire Department for the fiscal year October 1, 2012 to September 30, 2013 in the amount of \$152,000.00. Motioned to pass bylaw by Mike Legault, seconded by Mike Buchanan, all were in favour, bylaw passed.
- Bylaw 2012-09: A bylaw to approve the Insurance Contract between the Local Services Board and Despres-Pacey Insurance from October 1, 2012 to September 30, 2013 in the amount of \$7,898.04. Motioned to pass bylaw by George, seconded by Mike Legault, all were in favour, bylaw passed.
- Bylaw 2012-10: A bylaw to set the Honorarium for the Local Services Board Secretary/Treasurer at \$5,000.00 for the Board year 2012-2013. Motioned to pass bylaw by Mike Buchanan, seconded by Dan, all were in favour, bylaw passed.
- Bylaw 2012-11: A bylaw to approve the LSB budget, for period of October 1, 2012 to September 30, 2013, as presented at the November 15, 2012 meeting and approved by the residents present at that meeting. Motioned to pass bylaw by George, seconded by Dan, all were in favour, bylaw passed.
- Bylaw 2012-12: A Bylaw accepting the proposed tax levy of \$129.00 per assessable property in the Board area for the period of October 1, 2012 to September 30, 2013. Motioned to pass bylaw by Mike Buchanan, seconded by Mike Legault, all were in favour, bylaw passed.

Department Reports:

Financial: Dan is working on a SOP to clarify the contingency and infrastructure reserve so that future boards will know how to handle this. Dave suggested the tenders should be in a SOP.

Marketing: George mentioned about putting a sign out on the road for the activity centre. Ann Polinquin-Chaput said the only way that would be possible would be to change the name of the road; which we won't be doing. He has another name so he will check with them to see if he has any better luck. The LSB Board now owns two more domains, portloring.ca and loring.ca. If more becomes available for our district, I will look into purchasing them. George has set up a separate E-Mail account that will hold all messages directed to the Local Services Board. Which will be made available to those of the Board when or if necessary. George presented the budget for the media. George will have some new business cards made up with magnetic and regular. The website is running smoothly and user friendly. George enters on the blog almost everyday to keep the community informed. George is working on getting some older bylaws added to the website. Karl has been a big help with the website. He has got us about a \$1000.00 in free advertising through Google. George said that every year at this time we need to pay our annual fee for the two road signs coming in from Highway

11 and Highway 69. Kerry suggested that it should be added to the critical path of things to do each year.

Library: Michael Legault said that the Library meeting won't be until November 22, 2012.

Safety: Michael Legault said he has the name of the person on Clear Lake Road for a sign.

Recreation: Kerry said snowplowing and rink tenders will be on the list at the next meeting.

Infrastructure and Government Relations: None

Old Business:

None

New Business:

Peggy presented 4 bills to the paid:

Hydro One \$334.76 (Activity Centre hydro)

Jenny Fry \$112.81 (Travelling expenses reimbursed by the Ontario Library Service-North)

Bell Canada \$101.27 (Telephone at the LSB office)

Bell Canada \$62.15 (Internet at the LSB office)

Motioned to pay all bills by Dan, seconded by Mike Buchanan, all were in favour, motion carried.

Public Comment:

Darrel said that our town is not well. Darrel recited a saying "Cowards never try, Weak never die and the Strong will survive." Darrel made many suggestions to help the town survive. He mentioned hiking trails, running trails, senior homes, parks and for seniors to get a discount on their taxes (the board will choose a threshold). He mentioned the tower in Golden Valley. Michael Legault said it will be used for internet this year and next year it will be for cell phones. George said that they were great ideas, but they probably won't happen. Darrel said that if anyone is interested in his ideas, either to board or a community member he would be happy to share his ideas. He also mentioned about the garbage system and the crime at the Ess Narrows and Lost Channel. Michael Legault said the Police are already aware of the crime. Darrel suggested for the board to send another letter or to call them just to remind them of the problem. He mentioned about Pickerel River that it was way down in water.

Tania Buchanan suggested in the financial report that we should show the cost and the HST separate, as the HST will be reimbursed and that amount can go towards other projects. Dan has done this on the Budget Report. Tania will work with Peggy on this in simply accounting.

Meeting adjourned at 10:00 pm.

The next meeting will be on Thursday, December 20, 2012.

Prepared By
Peggy Whitehead
Secretary-Treasurer

Posted November 21, 2012