



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
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Minutes of Board Meeting October 19, 2023

The minutes can also be viewed on our website: www.loringslb.com

Attending: Kaleb Summers, Pam Dekoter, Mike Legault, Lindsay Lemasurier, Dan Feasby and Peggy Whitehead

ACRONYMS

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development (**MND**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Kaleb at 6:59 p.m.

Conflicts: Potential conflict for Kaleb regarding M&T Buchanan

Minutes Motion to accept the minutes for the September 21, 2023 regular and the new board meeting by Pam, 2nd by Lindsay, all in favour, motion carried.

Financial Report: Peggy presented the financial statement for September 30, 2023. Motion to accept by Mike, 2nd by Lindsay, all in favour, motion carried.

Critical Path: None

Bylaws, Motions and Notices of Bylaws:

Bylaw 2023-14 Enter into a contract with Hilary Chambers to maintain the website for the LSB of Loring, Port Loring & District for the fiscal year 2023/2024 and the rate will be \$1,560.00 per fiscal year. Motioned by Pam to accept, 2nd by Lindsay, all in favour, bylaw passed.

Bylaw 2023-15 Enter into a contract with Albert Lamb for a Janitor for the Argyle Community Centre and the Activity Centre at a rate of \$27.50/hour and dump run of \$60.00/per trip for the fiscal year 2023/2024. Motioned by Pam to accept, 2nd by Dan, all in favour, bylaw passed.

One tender received from Hampel Contracting for snowplowing.

Bylaw 2023-16 Enter into a contract with Hampel Contracting for snowplowing at the Activity Centre and the Argyle Community Centre for the winter months of 2023/2024 as per the tender. The rate paid shall be \$330.00 plus HST per plow and sanded, plus pickled sand \$24.50 plus HST. Motioned by Mike to accept, 2nd by Pam, all in favour, bylaw passed.

Bylaw 2023-17 No tenders received for rink attendant, will be posted again.

Bylaw 2023-18 Approve the Insurance Contract between the Local Services Board of Loring, Port Loring and District and Brokerlink Insurance, covering the period of October 1, 2023 to September 30, 2024 in the amount of \$25,297.92. Motioned by Pam to accept, 2nd by Mike, all in favour, bylaw passed.

Unfinished Business:

Unfinished from October 17, 2019

There was a bill from M&T Buchanan for installing the 3 poles and since they did not use the rock mounts the price should be reduced based on time and materials to date to be billed. The Board will set up a meeting in the next couple of weeks with Mike Buchanan to discuss the invoice. The Board will pay separately for moving the one pole which needs to be moved. Kerry will see what is needed for the poles and discuss a tender at the next meeting. There have been exchanges of correspondence between the Board and the Buchanan's in an attempt to resolve the situation. The Board has not heard anything from Buchanan's; Pam will send a letter to follow up. There has been a response from Buchanan's on July 15, 2020 and Kerry motioned to get a lawyer, 2nd by Greg, 2 in favour, Gilbert opposed, motion carried. Pam will contact a lawyer. This is in court. M&T Buchanan have asked for a settlement meeting. Settlement meeting is set for July 21, 2021. Pam said no progress was made toward a settlement, therefore we're on to the next steps. The Board will decide when they do the budget on whether they will go to court. Court date is set for July 26, 2022. Kaleb inquired about his potential conflict regarding this matter, specifically if he was permitted to be present for any and all discussion relating to the matter, the Chair indicated that he was not. The court date got postponed until December 20, 2022. Court date has been postponed. Court date is set for May 2, 2023. 2/3 were completed in the plaintiff case on May 2, 2023, the next court date is October 25, 2023. Lindsay has been asked by a few people on how much we have paid for legal in this case and asked to be noted in the minutes. The cost for the lawyer is \$21,764.32 including tax to date - **ongoing**.

Unfinished from March 19, 2020

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Kerry has Joe Whitmill's contact for maps, the secretary will get the parcels and advise. The secretary will check the survey. The secretary gave Pam the titles for each property. Pam is working on this – **ongoing**.

Unfinished from September 17, 2020

The letter was received from Point North and Pam asked Kerry if he would check with them again if 3 feet in the ground and 2 feet piled around the pole, would this hold up for the netting. Kerry will request written confirmation from Point North indicating whether or not it would have been safe to install the netting on the final 3 poles because of the way they were put in. Point North said they would not guarantee that it would be safe and the netting would fail. Kerry will check with Point North to see when they can install half of the netting. As of June 15, 2023 Pam will call Point North. As of September 21, 2023 Pam will ask Point North for the netting and we will store it at the rink. Pam will see Brian from Point North at court and ask him – **ongoing**.

Unfinished from December 15, 2022

Mike suggested that we should get a temporary cover for the generator and a permanent one in the spring. Mike will ask Dave Thier about this as he did this for the air conditioner. The Board agreed to the cover. Dave agreed and will do a permanent one in the fall – **ongoing**.

Unfinished from August 17, 2023

Email from a property owner suggesting if the lights could stay on at the rink from dusk to 11:00 p.m. The Board will look into getting a backup battery for the timer and they all agreed to set the timer for the lights on until 11 p.m. Mike will talk to Rod at Electrified General Contracting regarding the battery backup – **ongoing**.

Regarding the suggestions from a property owner with a few ideas for the AC, the Board discussed and said they will look at this for the next budget as it is getting late in the season - **ongoing**.

Lindsay will look into getting grants for echargers to see if we could apply – **ongoing**

Unfinished from September 21, 2023

Email from the Northern 911 Services asking if we would be available for a short meeting since our contract will be ending June 2024. Dan said that our primary service is with the OPP and that Northern 911 are a competitor. Waiting to find out what the cost is for their contract – **ongoing**.

Email from the chair of the Landfill asking if the LSB could split the cost to allow residents to drop off hazardous waste at the North Bay Hazardous Waste Depot? The Board will discuss this at budget time – **ongoing**.

Dave Thier said he is waiting for the doors with frames to complete at the rink – **ongoing**.

They will work on the silicone for the rink before winter – **ongoing**.

Town & Country will be in to service the generac in October – **ongoing**.

Pam will check with Paul Cameron on filling the holes in the rink from Pickleball. Paul said he would do this before the snow – **ongoing**.

Lindsay has checked into a price for a new ball diamond and has received a quote from Toronto of \$80,000.00 - \$100,000.00, not including the fill. He will check with more companies – **ongoing**.

Correspondence

1. Information & Privacy Commissioner of Ontario regarding code of procedure for FIPPA and MFIPPA appeals.

Action Required: None

2. Email from MTCS advising that the 2023 PLOG applications is now available until November 2, 2023.

Action Required: The secretary has completed, no further action required.

3. Email with a question on severing land.

Action Required: The secretary referred them to the NAPB, no further action required.

4. Email asking about burial sites at the Port Loring cemetery.

Action Required: The secretary gave them the contact, no further action required.

5. Email from Bell 911 saying that CACC had a different spelling for a road.

Action Required: The secretary has clarified, no further action required.

6. Email asking about booking the ice rink in December?

Action Required: The secretary replied that it would depend upon the weather, no further action required.

7. Email from a Digital Marketing Analyst on how to increase our online business.

Action Required: None

8. Email from Bell 911 team said there will be a survey coming soon.

Action Required: The secretary will fill it out, no further action required.

9. Email asking if Thorne County was in our LSB area.

Action Required: The secretary replied no it wasn't, no further action required.

10. A phone call asking to send an email saying that their 911 signs had been installed for their lawyer.

Action Required: The secretary has completed, no further action required.

11. Letter from the auditors to sign a banking confirmation and return.

Action Required: The secretary and the chair will sign and return, no further action required.

Committee Reports

Library (Kaleb)

The Library board will remain the same for 2023/2024. Dianne Feasby will send their budget shortly.

Recreation (Lindsay, Mike)

Lindsay said that the trim is not in yet and he is also ordering 1/4" round.

Pam said we need weather stripping on the doors at the ACC. Albert said he would look after this.

Fire (Mike, Lindsay) None

911(Dan) None

Administration (Pam) None

New Business

None

Pay Bills: 10 bills presented to be paid.

Dianne Feasby - \$28.33 (books)

Albert Lamb - \$1,075.00 (September cleaning & grass cutting)

Brokerlink Inc. - \$25,297.92 (Insurance)

Port Loring Home Building - \$196.47

Hilary Chambers - \$1,560.00 (website)

Whitehots - \$330.45

North Bay Mat Rental - \$49.72

Trillium Municipal Supply – \$82.90 (sign)

These bills have already been paid:

Hydro One - \$218.65

Bell Canada - \$440.64

Motioned to pay bills by Pam, 2nd by Lindsay, all in favour, motion passed.

Public Comment

1. Lorna Davis mention the poles at the rink and hopes that they will either be moved outside the fence or wrapped before baseball starts in 2024.

Action Required: The Board will be looking into this.

Meeting adjourned at 7:41 p.m.

Next meeting will be on Thursday, November 16th, 2023 at 7:00 p.m. for budget meeting.

Peggy Whitehead

Peggy Whitehead

Secretary/Treasurer

Posted on October 23, 2023