



**LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT**  
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**Minutes of Board Meeting October 17, 2024**

The minutes can also be viewed on our website: [www.loringslb.com](http://www.loringslb.com)

**Attending:** Kaleb Summers, Lindsay Lemasurier, Mike Legault, Dan Feasby and Peggy Whitehead  
Absent: Pam Dekoter

**ACRONYMS**

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development (**MND**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Kaleb at 6:59 p.m.

**Conflicts:** None

**Minutes** For the September 19<sup>th</sup> minutes, the secretary had the wrong date and asking to change it for the website and office copy. Motion to accept the minutes for the September 19, 2024 regular meeting with the secretary's changes by Mike, 2<sup>nd</sup> by Dan, all in favour, motion carried. Motion to accept the minutes for the September 19<sup>th</sup>, 2024 new board meeting by Dan, 2<sup>nd</sup> by Mike, all in favour, motion carried.

**Financial Report:** Peggy presented the financial statement for September 30, 2024. Motion to accept by Mike, 2<sup>nd</sup> by Dan, all in favour, motion carried.

**Critical Path:** Tenders will be reposted for Rink Attendant and the bathroom at the ACC.  
Budget to be completed by December 1, 2024.

**Bylaws, Motions and Notices of Bylaws:**

Bylaw 2024-07 Enter into a contract with Hilary Chambers to maintain the website for the LSB of Loring, Port Loring & District for the fiscal year 2024/2025 and the

rate will be \$1,560.00 per fiscal year. Motion to accept by Kaleb, 2<sup>nd</sup> by Lindsay, all in favour, bylaw passed.

One tender received for janitor by Albert Lamb.

Bylaw 2024-08 Enter into a contract with Albert Lamb for a Janitor for the Argyle Community Centre and the Activity Centre at a rate of \$27.50/hr and dump run of \$60.00/trip for the fiscal year 2024/2025. Motion to accept by Dan, 2<sup>nd</sup> by Mike, all in favour, bylaw passed.

One tender received for snowplowing by Hampel Contracting.

Bylaw 2024-09 Enter into a contract with Hampel Contracting for snowplowing at the Activity Centre and the Argyle Community Centre for the winter months of 2024/2025 as per the tender. The rate paid shall be \$379.50 per plow and sanded. Plus, pickled sand of \$25.50/yard. Motion to accept by Mike, 2<sup>nd</sup> by Lindsay, all in favour, bylaw passed.

Bylaw 2024-12 Approve the Insurance Contract between the Local Services Board of Loring, Port Loring and District and Brokerlink Insurance, covering the period of October 1, 2024 to September 30, 2025 in the amount of \$26,931.96. Motion to accept by Dan, 2<sup>nd</sup> by Mike, all in favour, bylaw passed.

Bylaw 2024-13 Approve the LSB funding agreement between the Local Services Board of Loring, Port Loring & District and the Ministry of Northern Development for the Board year October 1, 2024 to September 30, 2025. Motion to accept by Mike, 2<sup>nd</sup> by Dan, all in favour, bylaw passed.

### **Unfinished Business:**

#### **Unfinished from March 19, 2020**

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Kerry has Joe Whitmill's contact for maps, the secretary will get the parcels and advise. The secretary will check the survey. The secretary gave Pam the titles for each property. Pam is working on this – **ongoing**.

#### **Unfinished from September 17, 2020**

The letter was received from Point North and Pam asked Kerry if he would check with them again if 3 feet in the ground and 2 feet piled around the pole, would this hold up for the netting. Kerry will request written confirmation from Point North indicating whether or not it would have been safe to install the netting on the final 3 poles because of the way they were put in. Point North said they would not guarantee that it would be safe and the netting would fail. Kerry will check with Point North to see when they can install half of the netting. As of June 15, 2023 Pam will call Point North. As of September 21, 2023 Pam will ask Point North for the netting and we will store it at the rink. Pam will see Brian from Point North at court and ask him. Pam did not get a chance to talk to him, so she will email. Pam contacted them and they said the netting will be here in the fall. Point North will install half the netting towards the end of October – **ongoing**.

#### **Unfinished from September 21, 2023**

Lindsay will check into the parking lot extension and for the access off Trailaine Road.

A tender will be posted shortly for the access. Lindsay and Steve Davis will check the access off Trailaine Road. Lindsay will get an estimate on how many loads will be required. There were some questions from community members as the reasoning for this since the Board does have the access. Lindsay said since people are building on both sides, he does not want them to go on the LSB property. Also asked, who votes for purchases and Kaleb said the Board does. Kaleb also said if the community is against something at budget time, the Board may decide otherwise. The Board will ask Lindsay for the measurements and they will get estimates for the budget – **tabled until spring**.

#### **Unfinished from November 3, 2023**

Damage to the siding at the rink again. The Board thinks that this is caused by not closing the door and they will look at getting self-closing hinges. Also, Andy Hutchins asked about getting netting for the side of the rink to protect people and cars from pucks. The Board will look into this. Waiting for the hinges to come in – **tabled until November**.

#### **Unfinished from November 16, 2023**

Dave asked about the doors at the rink, to purchase a frame with the door would be \$800.00 to \$1000.00 per unit. Mike will talk to Dave – **tabled until November**.

#### **Unfinished from February 15, 2024**

Pam has asked on facebook for original pictures of the area to be posted at the ACC. Pam has received some pictures, still looking for more – **ongoing**.

#### **Unfinished from July 18, 2024**

Mike will contact Myles Brooks to get screening for the infield. Mike has called and said this will be donated – **tabled until spring**

#### **Unfinished from August 15, 2024**

Email from the insurance for information required for the insurance renewals. Lindsay is working on the statement of value on the buildings. Lindsay emailed and said he just needs the dates the buildings were erected. Lindsay will get the information to the secretary on Friday – **ongoing**.

Phone call asking for a 911 sign on the French River. The Board said that there is no fire coverage for the property and the secretary will check to make sure it is supposed to be on our tax roll. The secretary checked with MPAC and they are on our tax roll. The secretary will check with MND to look into this – **ongoing**.

#### **Unfinished from September 19, 2024**

The roof at the ACC will need to be repaired as it is still leaking in the storage room for chairs. Pam motioned for Thier Renovations for the repair, 2<sup>nd</sup> by Dan, all in favour, motion passed. The cost will be \$8,300.00 plus tax – **ongoing**.

Boards need to be replaced for the bleachers. Mike Chalmers will ask for a quote on plastic boards. Kaleb motioned to get Thier Renovations to repair once we find out on the plastic for the next budget, 2<sup>nd</sup> by Pam, all in favour, motion passed – **ongoing**.

### **Complete from October 17, 2019**

There was a bill from M&T Buchanan for installing the 3 poles and since they did not use the rock mounts the price should be reduced based on time and materials to date to be billed. The court date has been postponed to May 7 & 8, 2024. On May 8<sup>th</sup> the judge issued a decision and said that M&T Buchanan's claim against the Board has been dismissed. The Board has been awarded \$3,170.00 for the loss/removal of poles and netting. Motioned by Mike for Pam to instruct the council to proceed with our cost submission which will be limited to disbursements and allowable legal costs to the court, 2<sup>nd</sup> by Dan, all in favour, motion passed. Waiting for the Judge to make the decision on costs. There was a delay as the Judge did not receive the costs until mid-August. The Judge's decision that we will be awarded \$1,900.00 for cost, \$2,000.00 for disbursements and \$3,170.00 for damages, total owing will be \$7,070.00 - **complete.**

### **Complete from September 19, 2024**

Email from the health unit asking to inspect the kitchen. The secretary said that the kitchen passed, but a couple of strips are required for manual dishwashing and surface sanitizer. The secretary is to get clarification and the procedure for the strips and advise the Board. The secretary will post the sign for manual dishwashing and will set out the sanitization and chlorine strips by the sink – **complete.**

Motion by Dan for Albert to purchase a motion detector light bulb for the bathroom hallway at the AC, 2<sup>nd</sup> by Kaleb, all in favour, motion passed. Albert has ordered a switch instead of the bulb – **complete.**

### **Correspondence**

1. Email from Library Impact Ontario with a consultation and feedback survey.  
**Action Required:** The secretary has forwarded this to the Library, no further action required.
2. Email with an invitation to the Northern Ontario Heritage Fund Corporation of Directors for October 3, 2024.  
**Action Required:** None
3. Letter from the Bell business Services that we selected and agreed for the change in cost for internet at the ACC.  
**Action Required:** None
4. Email from MTCS with the 2024 Typical Week Survey.  
**Action Required:** The secretary has forwarded the email to the Library, no further action required.
5. Email from a Lawyer asking for a tax certificate.  
**Action Required:** The secretary replied to contact MOF, no further action required.
6. Email from MOF asking if we wanted to charge fees for an omitted assessment.  
**Action Required:** The secretary replied that the Board said yes and has given her the amount, no further action required.
7. Flyer with chairs for sale.  
**Action Required:** None
8. Letter with a bank confirmation to be signed and returned to the auditors.  
**Action Required:** The secretary and chair will sign and return, no further action required.

## **Committee Reports**

Library (Dan,Kaleb) The Library budget will be done shortly.

Recreation (Mike,Lindsay)

Lindsay mentioned that the playground should be fenced off when the parking lot extension is complete. The Board agreed and will get a quote for budget.

The stove at the ACC, Lindsay will look into a price for an electronic ignition.

Fire (Pam) None

911 (Dan) None

Administration (Kaleb) None

## **New Business**

None

**Pay Bills:** 13 bills presented to be paid.

Steve Davis - \$100.00 (911 sign installation for September)

Steve Davis - \$200.00 (911 signs installation for October)

Albert Lamb - \$1,080.00 (September grass cutting & cleaning)

Whitehots - \$251.34 (library books)

Peggy Whitehead – \$15.00 (test strips)

Lone Wolf Property - \$169.50 (September clean sensor)

Lone Wolf Property - \$617.66 (water tests & change filters)

Brokerlink Inc. \$26,931.96

Thier Renovations - \$3,226.45 (deposit for roof)

Hilary Chambers - \$1,560.00 (website)

Port Loring Home Building Centre - \$40.67

**These bills have already been paid:**

Hydro One - \$263.45

Bell Canada – 203.31

Motioned to pay bills by Dan, 2<sup>nd</sup> by Mike, all in favour, motion passed.

## **Public Comment**

1. Mike Chalmers mentioned that no one is to touch the water system. He will put a notice up to contact him with his phone number if there is a problem.

**Action Required:** None

2. Steve Davis mentioned that no one bid on the rink tender so far and said that he hoped the contractor we had last year will not be discouraged from bidding as it was due to weather conditions.

**Action Required:** None

Meeting adjourned at 7:39 p.m.

**Next meeting will be on Thursday, November 21, 2024 at 7:00 p.m. for the budget meeting**

*Peggy Whitehead*

Peggy Whitehead  
Secretary/Treasurer

Posted on October 24, 2024