



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
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Minutes of Board Meeting September 21, 2023

The minutes can also be viewed on our website: www.loringslb.com

Attending: Pam Dekoter, Mike Legault, Lindsay Lemasurier, Kaleb Summers and Peggy Whitehead
Absent: Kerry Booth

ACRONYMS

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development (**MND**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Pam at 7:00 p.m.

Conflicts: Potential conflict for Kaleb regarding M&T Buchanan

Minutes Motion to accept the minutes for the August 17, 2023 regular and election meeting by Kaleb, 2nd by Lindsay, all in favour, motion carried.

Financial Report: Peggy presented the financial statement for August 31, 2023. Motion to accept by Lindsay, 2nd by Kaleb, all in favour, motion carried.

Critical Path: Agreements and invoices to be completed by September 30, 2023
Roberts Rules book and keys to be handed in by September 30, 2023
Tenders will be out for the Snowplowing, Rink and Website. Janitor will remain the same and will get a quote from Albert for 2023/2024.

Bylaws, Motions and Notices of Bylaws:

Bylaw 2023-12 Enter into a contract with North Bay Security Communications to install cameras at the AC for a cost of \$4,872.50 plus tax. Motion to accept by Mike, 2nd by Lindsay, all in favour, bylaw passed. This will come out of Administration reserves.

Unfinished Business:

Unfinished from October 17, 2019

There was a bill from M&T Buchanan for installing the 3 poles and since they did not use the rock mounts the price should be reduced based on time and materials to date to be billed. The Board will set up a meeting in the next couple of weeks with Mike Buchanan to discuss the invoice. The Board will pay separately for moving the one pole which needs to be moved. Kerry will see what is needed for the poles and discuss a tender at the next meeting. There have been exchanges of correspondence between the Board and the Buchanan's in an attempt to resolve the situation. The Board has not heard anything from Buchanan's; Pam will send a letter to follow up. There has been a response from Buchanan's on July 15, 2020 and Kerry motioned to get a lawyer, 2nd by Greg, 2 in favour, Gilbert opposed, motion carried. Pam will contact a lawyer. This is in court. M&T Buchanan have asked for a settlement meeting. Settlement meeting is set for July 21, 2021. Pam said no progress was made toward a settlement, therefore we're on to the next steps. The Board will decide when they do the budget on whether they will go to court. Court date is set for July 26, 2022. Kaleb inquired about his potential conflict regarding this matter, specifically if he was permitted to be present for any and all discussion relating to the matter, the Chair indicated that he was not. The court date got postponed until December 20, 2022. Court date has been postponed. Court date is set for May 2, 2023. 2/3 were completed in the plaintiff case on May 2, 2023, the next court date is October 25, 2023. Lindsay has been asked by a few people on how much we have paid for legal in this case and asked to be noted in the minutes. The cost for the lawyer is \$21,764.32 including tax to date - **ongoing**.

Unfinished from March 19, 2020

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Kerry has Joe Whitmill's contact for maps, the secretary will get the parcels and advise. The secretary will check the survey. The secretary gave Pam the titles for each property. Pam is working on this – **ongoing**.

Unfinished from September 17, 2020

The letter was received from Point North and Pam asked Kerry if he would check with them again if 3 feet in the ground and 2 feet piled around the pole, would this hold up for the netting. Kerry will request written confirmation from Point North indicating whether or not it would have been safe to install the netting on the final 3 poles because of the way they were put in. Point North said they would not guarantee that it would be safe and the netting would fail. Kerry will check with Point North to see when they can install half of the netting. As of June 15, 2023 Pam will call Point North. As of September 21, 2023 Pam will ask Point North for the netting and we will store it at the rink – **ongoing**.

Unfinished from December 15, 2022

Mike suggested that we should get a temporary cover for the generator and a permanent one in the spring. Mike will ask Dave Thier about this as he did this for the air conditioner. The Board agreed to the cover. Dave agreed and will do a permanent one in the fall – **ongoing**.

Unfinished from August 17, 2023

Email from a property owner suggesting if the lights could stay on at the rink from dusk to 11:00 p.m. The Board will look into getting a backup battery for the timer and they all agreed to set the timer for the lights on until 11 p.m. – **ongoing**.

Regarding the suggestions from a property owner with a few ideas for the AC, the Board discussed and said they will look at this for the next budget as it is getting late in the season - **ongoing**.

Lindsay will look into getting grants for echargers to see if we could apply - **ongoing**

Completed from August 17, 2023

Email from a property owner asking if we were going to get a baby swing. The secretary will get a price and delivery from Henderson and advise the Board – **complete**.

Correspondence

1. Proceeds from the sale of McConkey Corners book of \$2,584.53 was deposited to the Library by Tamara Bain.

Action Required: None

2. Email asking about plots at the Arnstein Cemetery.

Action Required: The secretary has given them the contact, no further action required.

3. Email asking if we are accepting shingles at the landfill.

Action Required: The secretary gave them the contact for the landfill, no further action required.

4. Email from the Northern 911 Services asking if we would be available for a short meeting since our contract will be ending June 2024.

Action Required: Lindsay will check into this.

5. Email from the West Parry Sound Health Centre asking if they could have a senior's exercise on Mondays 1 p.m. - 2:30 pm and Wednesdays 8:30 a.m. to 10:30 a.m. at the ACC.

Action Required: The Board all agreed at no charge and times of classes, no further action required.

6. Received a letter from the OPP advising that the agreement for PSAP will continue until the OPP adopts the NG911 emergency communications system.

Action Required: None

7. Email from MTCS advising that they have extended 2023 Public Library Service Awards to September 22, 2023.

Action Required: The secretary has forwarded the email to the Library, no further action required.

8. Email asking if they could have line dancing at the ACC?

Action Required: The Board said this would be no charge and the insurance will be paid by us, no further action required.

9. A phone call from a property owner saying that his 911 was different than his tax bill? He said that his property is on the right side, but on the sign, it was an odd number and should be even for the right side of the property.

Action Required: Steve Davis went and checked and the 2 signs had been switched, so he switched them back, no further action required.

10. Email from the chair of the Landfill asking if the LSB could split the cost to allow residents to drop off hazardous waste at the North Bay Hazardous Waste Depot?

Action Required: The Board will discuss this at budget time.

11. Email from a Canadian Manufacturers & Exporters is offering complimentary online training sessions for Ontario manufacturers.

Action Required: None

12. Email from a property owners saying that their neighbour moved his 911 sign next to their sign?

Action Required: Steve Davis checked on the sign and said they would have to contact MTO and MNR to resolve the issue. A contact from MTO called yesterday and asked to have the sign removed as the driveway was not approved by MTO, no further action required.

13. Email from the Health Unit advising us that the ACC is due for an inspection of the kitchen on October 23rd at 10 a.m.

Action Required: The secretary will meet with them, no further action required.

14. Phone call from Hydro saying that there will be a scheduled outage on September 24, 2023 from 8 a.m. to 4 p.m.

Action Required: None

15. Email from a property owner asking if the LSB would host a Halloween dance?

Action Required: The Board said they would not, however they could ask the Fire Department. The Board said it would be no charge, but they have to have insurance and Liquor license, no further action required.

16. Email with the insurance renewal of \$21,102 to \$23,429 plus PST and they want to know if they can go ahead.

Action Required: The Board said to go ahead, no further action required.

17. Email with a question from the Planning Board regarding a civic address.

Action Required: The secretary gave her the address, no further action required.

18. Email regarding the KENNY program asking if they can use the ACC on Saturdays for January, February and half of March from 6-8 p.m. and the use of the kitchen. They have insurance through the United Church.

Action Required: The Board said this will be no charge and to check if they need the fridge and stove on, no further action required.

19. Email from MTCS with the 2023 Typical Week Survey to be completed either October, November or the first part of December.

Action Required: The secretary has forwarded this to the Library, no further action required.

20. Letter from Caisse Alliance notifying that there will be a temporary interruption of services October 19, 2023, after their business hours, until October 23, 2023 including debit cards.

Action Required: None

21. TAICHI would like to use the ACC once a week, would there be any fee and would we pay the insurance? They ask participants \$2.00 donation and at the end of the year they donate back to the community.

Action Required: The Board said no charge and we will pay the insurance, no further action required.

22. Flyer from Direct Chairs Canda.

Action Required: None

23. Email asking how many roads and how many are seasonal or fully maintained, etc.

Action Required: The Board said to contact MTO, no further action required.

Committee Reports

Library (Kaleb) October 11, 2023 at 10 a.m. to elect new board for the Library.

Recreation

(Lindsay, Mike, Kaleb)

Lindsay said he has ordered the baseboard and chair rails for the ACC.

Mike said the cameras are up. The doors for the AC, Dave Thier said he is waiting for the doors with frames. The cover for the generac will be done before winter. They will work on the silicone for the rink before winter.

Town & Country will be in to service the generac in October.

Pam will check with Paul Cameron on filling the holes in the rink from Pickleball.

Fire (Mike, Lindsay) The Golden Valley Station had a break-in. Received donations of medical bags and a chainsaw. Mike said the Lion's will donate \$1,000.00 to the Fire Department to replace stolen items.

911(Kerry) None

Administration (Pam) None

New Business

Lindsay has checked into a price for a new ball diamond and has received a quote from Toronto of \$80,000.00 - \$100,000.00, not including the fill. He will check with more companies.

Pay Bills: 14 bills presented to be paid.

Dianne Feasby - \$776.62 (books & volunteer dinner)

Albert Lamb - \$1,672.50 (August cleaning & grass cutting)

Steve Davis – 1,100.00 (911 signs)

Port Loring Home Building - \$124.28

Henderson - \$420.90 (baby swing)

North Bay Security - \$418.02 (3 months monitoring & UPS)

North Bay Security - \$5,561.02 (cameras & battery)

Whitehots - \$151.85

North Bay Mat Rental - \$49.72

Peggy Whitehead \$5,229.21 (Honorarium & office supplies)

Thier Renovations \$1,150.00 (Holdback of siding & doors)

These bills have already been paid:

Hydro One - \$260.26

Bell Canada - \$440.64 August

Bell Canada - \$440.64 September

Motioned to pay bills by Lindsay, 2nd by Kaleb, all in favour, motion passed.

Public Comment

1. Steve Davis asked if he could remove part of the dock now and the rest after Thanksgiving?

Action Required: The Board said that would be okay, no further action required.

Meeting adjourned at 7:56 p.m.

Next meeting will be on Thursday, October 19th, 2023 at 7:00 p.m.

Peggy Whitehead

Peggy Whitehead
Secretary/Treasurer

Posted on September 27, 2023