



**LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT**

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**Minutes of Board Meeting August 15, 2024**

The minutes can also be viewed on our website: [www.loringslb.com](http://www.loringslb.com)

**Attending:** Kaleb Summers, Pam Dekoter, Mike Legault, Dan Feasby and Peggy Whitehead  
Absent: Lindsay Lemasurier

**ACRONYMS**

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development (**MND**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Kaleb at 6:58 p.m.

**Conflicts:** None

**Minutes** Motion to accept the minutes for the August 15, 2024 regular meeting by Pam, 2<sup>nd</sup> by Dan, all in favour, motion carried.  
Motion to accept the minutes for the August 15, 2024 election meeting by Mike, 2<sup>nd</sup> by Pam, all in favour, motion carried.

**Financial Report:** Peggy presented the financial statement for August 31, 2024. Motion to accept by Dan, 2<sup>nd</sup> by Pam, all in favour, motion carried.

**Critical Path:** Tenders will be posted for Rink Attendant, Snowplowing, Janitor and the bathroom at the ACC and will be opened at the October meeting.

**Bylaws, Motions and Notices of Bylaws:**

None

**Unfinished Business:**

**Unfinished from October 17, 2019**

There was a bill from M&T Buchanan for installing the 3 poles and since they did not use the rock mounts the price should be reduced based on time and materials to date to be billed.

The court date has been postponed to May 7 & 8, 2024. On May 8<sup>th</sup> the judge issued a decision and said that M&T Buchanan's claim against the Board has been dismissed. The Board has been awarded \$3,170.00 for the loss/removal of poles and netting. Motioned by Mike for Pam to instruct the council to proceed with our cost submission which will be limited to disbursements and allowable legal costs to the court, 2<sup>nd</sup> by Dan, all in favour, motion passed. Waiting for the Judge to make the decision on costs. There was a delay as the Judge did not receive the costs until mid-August - **ongoing**.

### **Unfinished from March 19, 2020**

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Kerry has Joe Whitmill's contact for maps, the secretary will get the parcels and advise. The secretary will check the survey. The secretary gave Pam the titles for each property. Pam is working on this – **ongoing**.

### **Unfinished from September 17, 2020**

The letter was received from Point North and Pam asked Kerry if he would check with them again if 3 feet in the ground and 2 feet piled around the pole, would this hold up for the netting. Kerry will request written confirmation from Point North indicating whether or not it would have been safe to install the netting on the final 3 poles because of the way they were put in. Point North said they would not guarantee that it would be safe and the netting would fail. Kerry will check with Point North to see when they can install half of the netting. As of June 15, 2023 Pam will call Point North. As of September 21, 2023 Pam will ask Point North for the netting and we will store it at the rink. Pam will see Brian from Point North at court and ask him. Pam did not get a chance to talk to him, so she will email. Pam contacted them and they said the netting will be here in the fall. Point North will install half the netting towards the end of October – **ongoing**.

### **Unfinished from September 21, 2023**

Lindsay will check into the parking lot extension and for the access off Trailaine Road. A tender will be posted shortly for the access. Lindsay and Steve Davis will check the access off Trailaine Road. Lindsay will get an estimate on how many loads will be required. There were some questions from community members as the reasoning for this since the Board does have the access. Lindsay said since people are building on both sides, he does not want them to go on the LSB property. Also asked, who votes for purchases and Kaleb said the Board does. Kaleb also said if the community is against something at budget time, the Board may decide otherwise. The Board will ask Lindsay for the measurements and they will get estimates for the budget – **ongoing**.

### **Unfinished from November 3, 2023**

Damage to the siding at the rink again. The Board thinks that this is caused by not closing the door and they will look at getting self-closing hinges. Also, Andy Hutchins asked about getting netting for the side of the rink to protect people and cars from pucks. The Board will look into this. Waiting for the hinges to come in – **tabled until October**.

### **Unfinished from November 16, 2023**

Dave asked about the doors at the rink, to purchase a frame with the door would be \$800.00 to \$1000.00 per unit. Mike will talk to Dave – **tabled until October.**

### **Unfinished from February 15, 2024**

Pam has asked on facebook for original pictures of the area to be posted at the ACC. Pam has received some pictures, still looking for more – **ongoing.**

### **Unfinished from July 18, 2024**

Mike will contact Myles Brooks to get screening for the infield. Mike has called and said this will be donated – **ongoing**

### **Unfinished from August 15, 2024**

Email from the insurance for information required for the insurance renewals. Lindsay is working on the statement of value on the buildings. Lindsay emailed and said he just needs the dates the buildings were erected – **ongoing.**

Phone call asking for a 911 sign on the French River. The Board said that there is no fire coverage for the property and the secretary will check to make sure it is supposed to be on our tax roll. The secretary checked with MPAC and they are on our tax roll. The secretary will check with MND to look into this – **ongoing.**

### **Complete from August 15, 2024**

Terry Brake asked if we could have the monthly fees for the ACC and asked if it was a profit or loss. Lindsay said most community centres do not profit. The secretary will have the amounts for the next meeting. The expenses would be \$1,174.84/month – **complete.**

Lori Macpherson asked about the Bell bills and we should think about going with someone else. The Board will look into different companies. The secretary contacted Bell Canada and got the price lowered for the AC from \$207.66 to \$149.26 and the ACC for the internet from \$101.00 to \$74.95. No changes for the phone and the secretary will check again in a couple of months. Starlink would be more expensive – **complete.**

### **Correspondence**

1. Email from Community Emergency Preparedness application in late September will be available for grant 2.

**Action Required:** None

2. Email from a property owner advising that there is funding for HWY's, housing and recreational facilities.

**Action Required:** Dan said it closes October 29<sup>th</sup> and he will check in to the guidelines and advise the Board.

3. Email from a property owner asking to confirm a 911 sign for severance.

**Action Required:** The secretary replied which 911 sign went with the tax roll number, no further action required.

4. Email from MTCS advising that the 2023 Ontario Public Library Statistics is available on the website.

**Action Required:** The secretary has forwarded this to the Library, no further action required.

5. Email from Environmental Health that there is a course on small drinking water system on October 3, 2024 in Parry Sound.

**Action Required:** None

6. Email from the Port Loring Legion asking for a letter of support for a grant for senior programs.

**Action Required:** The secretary has sent the letter, no further action required.

7. Email for the 2024/25 PLOG grant is available to apply before October 24, 2024.

**Action Required:** The secretary has completed, no further action required.

8. An email from MTCS with a reminder that 2024 Ontario Public Library Service Awards is due September 13, 2024.

**Action Required:** The secretary has forwarded this to the Library, no further action required.

9. Email from Ontario Public Service with a Project Status Update for 2024 Provincial Hazard Identification & Risk Assessment Program.

**Action Required:** None

10. Email from MPAC asking to confirm our mailing address for the 2025 assessment roll to be mailed in October.

**Action Required:** The secretary has replied, no further action required.

11. Email from the insurance company asking to approve the renewals for 2024/2025.

**Action Required:** The Board approved and the secretary will let the insurance company know, no further action required.

12. Two emails asking about the roads.

**Action Required:** The secretary has forwarded these to the LRB, no further action required.

13. Email from the health unit asking to inspect the kitchen.

**Action Required:** The secretary said that the kitchen passed, but a couple of strips are required for manual dishwashing and surface sanitizer. The secretary is to get clarification and the procedure for the strips and advise the Board.

14. Email asking about severances.

**Action Required:** The secretary has referred them to NAPB, no further action required.

### **Committee Reports**

Library (Kaleb, Dan) The Library is back to regular hours.

Recreation (Lindsay, Mike)

The roof at the ACC will need to be repaired as it is still leaking in the storage room for chairs. Pam motioned for Thier Renovations for the repair, 2<sup>nd</sup> by Dan, all in favour, motion passed.

Motion by Dan for Albert to purchase a motion detector light bulb for the bathroom hallway at the AC, 2<sup>nd</sup> by Kaleb, all in favour, motion passed.

Boards need to be replaced for the bleachers. Mike Chalmers will ask for a quote on plastic boards. Kaleb motioned to get Thier

Renovations to repair once we find out on the plastic for the next budget, 2<sup>nd</sup> by Pam, all in favour, motion passed.

Fire (Mike, Lindsay) None

911 (Dan) None

Administration (Pam) None

### **New Business**

None

**Pay Bills:** 10 bills presented to be paid.

Steve Davis - \$400.00 (911 signs installation)

Albert Lamb - \$1,907.50 (August grass cutting & cleaning)

Whitehots - \$354.87 (library books)

Dianne Feasby - \$596.98 (library books & overdrive)

Peggy Whitehead - \$4,174.99 (honorarium, water test, office supplies)

Lone Wolf Property - \$1,810.83 (water test, service the UV, rebed iron filter)

North Bay Security - \$91.53

Port Loring Home Building Centre - \$32.75

**These bills have already been paid:**

Hydro One - \$279.52

Bell Canada - \$480.17

Motioned to pay bills by Pam, 2<sup>nd</sup> by Mike, all in favour, motion passed.

### **Public Comment**

None

Meeting adjourned at 7:51 p.m.

**Next meeting will be on Thursday, October 17, 2024 at 7:00 p.m.**

*Peggy Whitehead*

Peggy Whitehead

Secretary/Treasurer

Posted on September 25, 2024