



**LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT**  
PO Box 148, Port Loring, Ontario P0H 1Y0  
[secretary@loringslb.com](mailto:secretary@loringslb.com) (705)757-3947

**Minutes of Board Meeting September 16, 2021**

The minutes can also be viewed on our website: [www.loringslb.com](http://www.loringslb.com)

**Attending:** Pam Dekoter, Greg Schippers, Mike Legault, Kerry Booth and Peggy Whitehead  
Absent: Gilbert Moore

**ACRONYMS**

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development & Mines (**MNDM**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Pam at 7:07 p.m.

**Conflicts:** None

**Minutes** Motion to accept the minutes for the August 19th, 2021 election and regular meeting by Mike, 2<sup>nd</sup> by Greg, all in favour, motion carried.

**Financial Report:** Peggy presented the financial statement for August 31st, 2021. Peggy said she had made a change under Insurance from \$9.72 to \$8.10. Motion to accept with amendments by Kerry, 2<sup>nd</sup> by Mike, all in favour, motion carried.

**Critical Path:** Agreements and invoices to be completed by September 30, 2021. Greg is to get a copy of the invoice for the swing set to be invoiced in September but not paid. The secretary will get a quote for the website and I will post tenders for the janitor, snow plow and rink for the next meeting. I will also get a quote for 2021/2022 for fuel.

**Bylaws, Motions and Notices of Bylaws:**  
None

## **Unfinished Business:**

### **Unfinished from December 20, 2018**

Debbie mentioned getting a wired in generator in case the power goes out. Gilbert said that we already have the breaker hooked up for this. The Board all agreed to go ahead, and Earl will get quotes. Earl has a contact, but he is waiting for the engineers for the HVAC before he proceeds. The engineer will do a proposal to go with the HVAC. Kerry will check into this to determine what is required. Kerry will get a quote for what we will require. Mike said the reasoning for this as they thought this could be a warming/cooling centre if the Legion runs out of room in a crisis. Greg will get a quote from Riverside Electric. No luck with Riverside, Greg and Mike will look elsewhere. Gilbert said to check with Earl Reading as he has a contact. Kerry mentioned that it should be secure and wired in. Two contractors to come in the week of August 23, 2021 to quote. Kerry got a quote for a 48 KW from Sommers Generator Systems at \$34,500.00 plus tax and the installation around \$6,000.00. For the 48 KW if the AC is running there would be a high hydro spike. The other quote for a 35 KW is \$29,824.00 plus tax and the same to install. We can only run this with one AC unit running. Kerry said he will get another quote next week – **ongoing**.

### **Unfinished from October 17, 2019**

There was a bill from M&T Buchanan for installing the 3 poles and since they did not use the rock mounts the price should be reduced based on time and materials to date to be billed. The Board will set up a meeting in the next couple of weeks with Mike Buchanan to discuss the invoice. The Board will pay separately for moving the one pole which needs to be moved. Kerry will see what is needed for the poles and discuss a tender at the next meeting. There have been exchanges of correspondence between the Board and the Buchanan's in an attempt to resolve the situation. The Board has not heard anything from Buchanan's; Pam will send a letter to follow up. There has been a response from Buchanan's on July 15, 2020 and Kerry motioned to get a lawyer, 2<sup>nd</sup> by Greg, 2 in favour, Gilbert opposed, motion carried. Pam will contact a lawyer. This is in court. M&T Buchanan have asked for a settlement meeting. Settlement meeting is set for July 21, 2021. Pam said no progress was made toward a settlement, therefore we're on to the next steps. The Board will decide when they do the budget on whether they will go to court - **ongoing**.

Earl Reading asked the secretary if there was a bylaw for advertising on the LSB property. The secretary said there was none. There was a discussion regarding advertising and who is responsible if the signs/benches get damaged. The Board will create a SOP. The Board discussed advertising, Kerry asked a couple of townships and one has a bylaw, but they have to ask approval and one has no bylaws. Discussion on advertising versus recognizing donations, Pam will contact Lana Reading for a copy of the drawings for the gazebo and forward to the Board. Kerry said that in Victoria they have tables and benches the same in each park and they do advertise, but the signage is the same size in all parks. Gilbert and Pam said they have this in other areas. The Board will discuss a draft to be ready for the next meeting. Board will be working on a SOP. Kerry has a bylaw from Powassan and will forward this to the Board for their review. The Board discussed and is looking at no commercial advertising, only signs for donations which will have to be maintained by the owner - **ongoing**.

### **Unfinished from February 20, 2020**

Mike Legault said the bolts are popping out on the boards at the rink and one light is off. Kerry will look into this. Greg will purchase the bolts in the next term and some extra to keep on hand. Mike said there are about 110 bolts missing, Greg will purchase 200. Mike will check to see where he can purchase the bolts and get the cost for the budget. Greg said most of the bolts had broken off and will have to drill them out. This is not an issue for now as the boards are secure and will look at this in the warmer weather to drill the broken bolts out – **ongoing**.

### **Unfinished from March 19, 2020**

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Pam's contact is working from home, but they will look after this when they can return to the office. Kerry has Joe Whitmill's contact for maps and needs the parcels for the properties, the secretary will get the parcels and advise – **ongoing**.

### **Unfinished from September 17, 2020**

The Board discussed the poles and Pam received two quotes from A&L Line Construction for \$18,770.00 and Aultman Rental \$18,256.70 all plus tax. The Board decided that the 3 poles close to the ACC are not needed and Kerry will get a quote to remove the other 2 and to move the fencing inside the 4 poles. The Board all agreed to go ahead with this. The cost to remove the 2 poles will be around \$100.00. Kerry will call the contractor for the netting to find out when they can install. The poles are down and waiting for netting. Kerry will get an estimate to move the fence – **ongoing**.

### **Unfinished from July 15, 2021**

Chuck Fraleigh opened the discussion on the boat launches, parking, policing asking the LSB to take over and maintain boat launches and to increase parking. He mentioned a bylaw 2016-15 that we had. He said according to the LSB guide boat launches is under Recreation which we have the power. There were also many concerns sent by emails regarding Dollars Lake/Ess Narrows landing. Pam explained that we do not have the ability to spend funds on boat launches. Some service boards do, but they only have maybe 3 and we have 17. If we were to do one, we would have to do all 17. Pam received a reply from Amanda Vincent from MNR and she said there was no money in the budget for repair or maintenance. She also said that property owners or a group could get a Public Lands Act work permit and if dredging the lake, they would require Department of Fisheries and Oceans Canada review. For additional information by email at [psdistrict.mnrf@ontario.ca](mailto:psdistrict.mnrf@ontario.ca). MNR said we would have to get a crown lease agreement or form a cottage association. Darrell Rogerson mentioned the problem with severing a lot that people have to get land line parking before they will sever. Pam said she will try to get some representatives from MNR, MNDM, NAPB to attend the meeting in August for people to ask questions. Chuck asked if volunteers could get the process going on what has to be done for the LSB to take this on and Pam said that was okay, but they would have to bring it to the Board for their approval. Pam has checked with MNR and MNDM and they are not allowed to attend meeting.

## Complete from June 17, 2021

Gilbert suggested checking on insurance for the next term. Pam said they will stay with our insurance as it is too late.

## Correspondence

1. A property owner informed us that he had sent an email to Norm Miller stating a problem with the communication from government to the LSB and suggesting a two-year term for the board.  
**Action Required:** None
2. Property owner called and asked for a 911 sign.  
**Action Required:** Kerry said that they were in a no coverage area, no further action required.
3. Email advising that Hwy 524 is now open.  
**Action Required:** None
4. Email inquiring on dump fees.  
**Action Required:** The secretary said to contact Mike Legault when the dump is open, no further action required.
5. Email inquiring on zoning.  
**Action Required:** The secretary said to contact NAPB, no further action required.
6. Email from the insurance for review and needs the Boards approval to formalize the renewal and have the policy issued.  
**Action Required:** Motion to approve the insurance by Kerry, 2<sup>nd</sup> by Greg, all in favour, motion passed.
7. Letter from MTCS saying that they will not hold the Library Service Awards for 2021.  
**Action Required:** None
8. Email asking if he could leave his vehicle for a few days at the government dock while he is portaging.  
**Action Required:** The Board said there is no parking and the secretary will advise, no further action required. They said there is a big sign that says no parking, but will look into signs for next year for the dock.
9. Property owner asked for the 17 boat landings and the name of the road access.  
**Action Required:** The secretary will send the copies that Gilbert had done, no further action required.
10. Melanie Alkins is back as our MNDM representative.  
**Action Required:** None
11. The secretary called the Health Unit and effective September 22, 2021 that anyone attending the ACC has to show proof of identification, proof of 2 vaccines and will still have to be screened along with their name and phone number.  
**Action Required:** None

## Committee Reports

Library (Pam)      Waiting on school board.

Recreation  
(Greg & Mike)      None

Fire (Gilbert) None

911 (Kerry) Peggy said there is a problem using a dash in the civic address with MPAC. I will advise the Board on what they decide.

Administration (Pam) Check grants for swing sets and moving poles.

**New Business**

None

**Pay Bills:** 9 bills presented to be paid.

Bell Canada \$388.02  
Albert Lamb \$1,532.50 (July cleaning & grass)  
Steve Davis \$550.00 (911 sign)  
Whitehots \$24.98  
North Bay Security \$88.14  
Peggy Whitehead \$3,556.78 (Honorarium, office supplies, water test)  
Weaver-Simmons \$1,245.83 (legal)  
Jim's Locksmithing \$527.94 – (Peggy is to check on how many times he has been here and the cost)

**The following have already been paid**

Hydro One \$175.19

Motioned to pay bills by Greg, 2<sup>nd</sup> by Mike, all in favour, motion passed.

**Public Comment**

None

Meeting adjourned at 7:37 p.m.

**Next meeting will be on October 21st, 2021 at 7:00 p.m.**

*Peggy Whitehead*  
Peggy Whitehead  
Secretary/Treasurer

Posted on September 24, 2021