



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
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Minutes of Board Meeting September 15, 2016

The minutes can also be viewed on our website: www.loringsb.com

Attending: Darrell Rogerson, Mike Buchanan, Steve Davis, Julia Moore, and Peggy Whitehead
Absent: Hilary Chambers

ACRONYMS

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Tourism, Culture and Sport (**MTCS**), Request for Proposal (**RFP**)

Meeting brought to order by Darrell at 7:00 p.m.

Conflicts: Mike regarding Noganosh Boat Launch

Minutes The minutes of August 8th and 25th, 2016, Julia mentioned that she approved Bylaw 2016-35 and after she had second thoughts and agreed with Mike to investigate further. Julia made a motion to rescind the bylaw. Darrell said the proper way is to put this on the meeting notice prior to the meeting. Darrell said he is not inclined to entertain the motion. Motion to accept the minutes by Mike, 2nd by Steve, all in favour, motion carried.

Financial Report: Peggy presented the financial statement for August 31, 2016. Motion to accept by Steve, 2nd by Julia, all in favour, motion passed.

Critical Path: All outstanding invoices to be handed in by September 30, 2016. Board members that are not returning must hand in their keys and Robert's Rules book by September 30, 2016.

Bylaws, Motions and Notices of Bylaws:

Bylaw 2016-36

To accept the following as Themed LSB Areas for naming all types of geographic places:

The following areas of A thru Q shall consist of the following:

- A. The area of Pringle Township consisting of all lots within Concessions 1 to 4.
- B. The area of Pringle Township consisting of all lots within Concessions 5 to 9.
- C. The area of Pringle Township consisting of lots 1 to 20 within Concessions 10 to 14.
- D. The area of Mills Township consisting of all lots within Concessions 1 to 4.
- E. The area of Mills Township consisting of all lots within Concessions 5 to 9.
- F. The area of Mills Township consisting of all lots within Concessions 10 to 14.
- G. The area of Hardy Township consisting of all lots within Concessions 1 to 5.
- H. The area of Hardy Township consisting of all lots within Concessions 6 to 10.
- I. The area of Wilson Township consisting of all lots within Concessions 1 to 4.
- J. The area of Wilson Township consisting of all lots within Concessions 5 to 9.
- K. The area of Wilson Township consisting of all lots within Concessions 10 to 14.
- L. The area of McConkey Township consisting of all lots within Concessions 1 to 5.
- M. The area of McConkey Township consisting of all lots within Concessions 6 to 10.
- N. The area of Blair Township consisting of all lots within Concessions 1 to 5.
- O. The area of Blair Township consisting of all lots within Concessions 6 to 10.
- P. The area of Blair Township consisting of all lots within Concessions 11 to 15.
- Q. The area of Blair Township consisting of all lots within the Concessions north of Concession 15 to the northern limit of Parry Sound District.

Area "L" shall be designated a "Minerals" area to allow completion of new 911 civic addressing within that area. All others shall be designated themes as decided by Committee and approved by the Board. An SOP shall be issued separately from this bylaw.

Darrell said that the school children could pick the names. Motion by Mike, 2nd by Steve, all in favour, bylaw passed.

Bylaw 2016-37

Approve the attached Standard Operating Procedure for Auditor to tender or request for proposal for a Chartered Professional Accountant to audit

the financial statements. This will be added to the critical path. Motion by Julia, 2nd by Mike, all in favour, bylaw passed.

Bylaw 2016-38

Enter into contract with Buchanan Enterprise to rehabilitate the Noganosh Park Way Boat Launch according to the tender and the rate to be paid shall be \$5000.00 plus HST and the LSB will pay \$17,350.01 plus HST for boat ramps. Darrell said that McConkey and Wilson LRB will contribute \$2,000.00 worth of materials and \$1,500.00 donated by Moore's fuel to the LSB. Motion by Steve, 2nd by Julia, all in favour, Darrell voted as Mike had a conflict, bylaw passed.

Old Business Outstanding:

The following old business is outstanding from March 31, 2016

1. Action Required: Kerry Booth said the kitchen needs to be upgraded before we get shut down. The Board is looking at a grant for this upgrade. As of September 15th, Mike will have a meeting and asked Kerry Booth if he will be able to attend.

The following old business is outstanding from April 21, 2016

1. Action Required: Mike asked Joe Whitmell for a letter outlining what the Argyle Nurses Station use their fundraising dollars for to be given to the committee for consideration. Mike said he has not received anything and for me to write a letter to Joe to provide information to be brought to the committee for discussion. Mike said just to leave this as old business until we receive a letter. Peggy will call Joe to see if he is writing a letter. As of August 18th Joe said they are in a transition with the new nurse practitioner and Mike said to check with Joe in a month.

The following old business is outstanding from August 18, 2016

1. Action Required: 6 phone calls on taxes. I answered them and 4 have to be verified.

Complete from November 19, 2015

End of the month Darrell will meet with the government regarding a centre for seniors. This has been postponed due to the budget preparation. Darrell is currently working with a volunteer to put together the application. Darrell has written 2 letters, but no reply. He will send one more. Darrell said this will be removed and put towards the boat launches.

Complete from August 18, 2016

Tim Gehrke said that Lisa Lund's office said we would be tax exempt when we purchased the property. I will send a request to Lisa Lund. I contacted Lisa Lund's office and she reviewed the file and confirmed that she did not indicate the property would be exempt from payment of property taxes. I have sent a section 8 to MOF to have both properties exempt from land tax.

Correspondence

1. A phone call from the insurance saying they can't do an inspection until the spring and will call to set up a date that is convenient to the Board.

Action Required: None

2. Email asking where the nearest hospital to Arnstein. I let them know it was North Bay and there is a Nurse's station in Loring.

Action Required: None

3. An email from East Parry Sound Literacy Council notifying that they have changed their name to Almaguin Adult Learning Centre asking for our assistance in updating their contact information on our webpage. The Board had decided not to put them on the webpage.

Action Required: None

4. Email notifying the LSB of an outdoor event at Tornodos.

Action Required: Kerry Booth said to forward this to the Fire Department.

5. The water test for the ACC was okay.

Action Required: None

6. Email saying they may have lost 2 rings at the Cornfest.

Action Required: None

7. Email asking about restaurants and local shopping in the area.

Action Required: I answered them.

8. Email asking the ADU Bylaw-2016-35 and when the fees for vacant land were discussed.

Action Required: I said for the vacant land it was discussed at budget time. Bylaw 2016-35 will be discussed in public comments.

9. Email asking what happened to the Farmer's Market sign on the fence. This has been answered. Also will they be able to post signs next year on the fence?

Action Required: Mike said yes.

10. Phone call about taxes and I said we have to verify vacant property.

Action Required: This will be added to the list.

11. HST rebate received \$11,979.26.

Action Required: None

12. Email asking approval to build a community of Earthships in the Port Loring area?

Action Required: Darrell will reply.

13. Letter from a property owner with concerns for late buses for Argyle students attending Almaquin.

Action Required: Darrell had been in contact with Corine Green, a trustee for this area last spring. He has sent her a letter yesterday and also to the Minister of Education. The LSB can write letters, but we do not have the power to negotiate. Kerry Booth said when they cancelled the late buses there was one child on the bus and maybe they took this in to account.

14. 2 property owners asking to have Bylaw 2016-35 clarified.

Action Required: Deferred to Public Comments.

15. A letter from the District forester with a reply to the Boards letter regarding spraying chemicals.

Action Required: Tomorrow Westwind and the MNR will be at Pine Grove and Hilary will attend.

Committee Reports

Tax Review

None

Library

First meeting was on Monday, but no quorum. Next meeting will be the first Monday in October. I applied for the Library grant today.

Activity Centre

Door has to be fixed.

Argyle Community Centre	Need a new fridge. Flagpole and the fencing installed. Mike sent a letter wanting to meet with Brian of the Farmer's Market regarding next season. Fuel tenders are out.
Culture	None
Hiking Trails	Mike said they are complete, but someone was asking about signage.
Fire	Wolff Road is being changed to a HWY number. All the 911 signs are up except one. Al Dare, Kerry Booth and Christopher Ballard along with Steve will have a meeting to discuss the new fire hall. Darrell said that a private road on a HWY the owner has to make an application for a sign and it will cost \$85.00 and \$55.00 yearly. Please note that if you have a landline phone to check your bill to see if you have a charge for a 911 service of \$.14/month. If you don't, then you should notify the Secretary of the LSB to add your number to the Bell database. I will get Hilary to post this again.
Website	None
Bylaws	Darrell explained about bylaws, where if the Board has an idea, concerns or if the public suggests something, then the Board will circulate a bylaw to get some comments among the board and then they will post it on the meeting notice to be voted at the meeting. The request for proposal for the windscreen, there was no bids.
Administration	Julia said that tendering should also be posted in the local newspapers, for example North Bay Nugget, Almaguin News, Sudbury, etc. She asked the new board to look at this.
Grants	Seniors Grant the funds have to be completed by the end of November and Sandra Gendron thinks it will probably happen sometime in October.
Long Term Planning	The LSB Act says we cannot do long term planning as the term only runs 12 months.

New Business: Mike said the ACC needs a new fridge, the recommendation by the Board is to buy a fridge for the ACC, all in favour, carried.

Pay Bills: 24 bills presented to be paid.
 Bell Canada \$263.44
 North Bay Mat Rental \$49.72
 Albert Lamb \$764.85 (Janitor)

Indigo Books & Music \$273.86
Dianne Feasby \$166.25 (DVD's)
Tanya Buchanan \$68.37 (summer program expenses)
Buchanan Hardware \$13.27 (batteries)
Tanya Buchanan \$74.58 (Flag Outlet)
Port Loring Home Building Centre \$560.97 (cleaning supplies)
Peggy Whitehead \$1250.00 (honorarium)
Peggy Whitehead \$76.30 (office supplies)
M&T Buchanan Enterprises \$833.38 (Flag Pole and Ball Diamond Fence Prep)
M&T Buchanan Enterprises \$10,396.00 (Brushing Hiking Trails)
North Bay Security \$84.75
Darrell Rogerson \$72.00 (ink re-maps)
M-W Fence Contractors \$14,379.25
Hampel Contracting \$1,839.08 (July & August grass cutting)
The following bills have already been paid
Hydro One \$591.16
Brittany Thomas - \$592.50 & \$292.50 (Summer Program)
Quinn Thorpe - \$429.00 plus \$25.00 OPP check & \$214.50 (Summer Program)
Emma Cook - \$595.50 & \$225.00 (Summer Program)

Motioned to pay bills by Mike, 2nd by Julia, all in favour, motion passed.

Public Comment:

1. There was a discussion amongst the community and the Board. Darrell said the Board had an in camera session and they explored all perimeters of ADU, but no breakthroughs. Many questions were brought up including some of the following: How does the Board plan to police this bylaw? They cannot go on people's property to check their buildings. Christopher Ballard said the Fire Department will not act as police. How do you determine what is a dwelling? Rick Curry said the Board is stifling a business in a growing community. A comment that the bylaw was not valid as there was not 3 in favour. Mike said that in the in camera meeting it was discussed that this by-law will not be implemented until they form a committee to investigate further on the best way to tax.

Action Required: None

2. Tim Gehrke questioned that Darrell had said the boat ramp was 5 feet wide?

Action Required: Steve said it was 4.6 meters.

3. Tanya Buchanan said on the financial statements that not to check line for line as some expenses do not have a budget, but we received the grant last year and will be adjusted in September statement.

Action Required: None

Meeting adjourned at 9:12 p.m.

Next meeting will be on Friday, October 7th, 2016 at 7:00 p.m.

Prepared By

Peggy Whitehead

Peggy Whitehead

Secretary/Treasurer

Posted on September 22, 2016