



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT  
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**Minutes of Board Meeting August 19, 2021**

The minutes can also be viewed on our website: [www.loringslb.com](http://www.loringslb.com)

**Attending:** Pam Dekoter, Gilbert Moore, Greg Schippers, Mike Legault, Kerry Booth and Peggy Whitehead

**ACRONYMS**

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development & Mines (**MNDM**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Pam at 8:02 p.m.

**Conflicts:** None

**Minutes** Motion to accept the minutes for the July 15th, 2021 meeting by Mike, 2<sup>nd</sup> by Kerry, all in favour, motion carried.

**Financial Report:** Peggy presented the financial statement for July 31st, 2021. Motion to accept by Greg, 2<sup>nd</sup> by Kerry, all in favour, motion carried.

**Critical Path:** None

**Bylaws, Motions and Notices of Bylaws:**  
None

**Unfinished Business:**

**Unfinished from December 20, 2018**

Debbie mentioned getting a wired in generator in case the power goes out. Gilbert said that we already have the breaker hooked up for this. The Board all agreed to go ahead, and Earl will get quotes. Earl has a contact, but he is waiting for the engineers for the HVAC before he proceeds. The engineer will do a proposal to go with the HVAC. Kerry will check into this to determine what is required. Kerry will get a quote for what we will require. Mike

said the reasoning for this as they thought this could be a warming/cooling centre if the Legion runs out of room in a crisis. Greg will get a quote from Riverside Electric. No luck with Riverside, Greg and Mike will look elsewhere. Gilbert said to check with Earl Reading as he has a contact. Kerry mentioned that it should be secure and wired in. Two contractors to come in the week of August 23, 2021 to quote – **ongoing**.

### **Unfinished from January 17, 2019**

John Wassink mentioned that we should have a removable chain link fence separating the playground and parking lot for children safety. The Board will look into this. Debbie will get quotes from the fencing companies for the ball diamond and will ask them about a chain link fence. As of May 16<sup>th</sup>, Gilbert suggested getting a flex beam to be put up by the playground for child safety. Motion to move forward with this by Gilbert, 2<sup>nd</sup> by Larry, all in favour, motion passed. The Board decided to wait until the pavilion is up and to check with the insurance to make sure it is okay. The secretary called the insurance and they said they did not think it would be any extra cost; it was an advantage to the risk. Kerry will check to see what length of flex beam will be required. Gilbert has decided against the flex beam as it is too harsh. He will get an estimate for the cost of cedar or pressure treated barrier for the next meeting. Gilbert checked and wood is not acceptable, still looking at a chain link fence. Cathy Thompson mentioned that Trillium Fund might be able to help with the chain link fence. Pam will check into this. Kerry mentioned getting balance beams instead of the chain link fence. Greg will get quotes along with the swing set. Greg will have the quotes for the next meeting. Kerry suggested getting bike rails instead of balance beams – **ongoing**.

### **Unfinished from October 17, 2019**

There was a bill from M&T Buchanan for installing the 3 poles and since they did not use the rock mounts the price should be reduced based on time and materials to date to be billed. The Board will set up a meeting in the next couple of weeks with Mike Buchanan to discuss the invoice. The Board will pay separately for moving the one pole which needs to be moved. Kerry will see what is needed for the poles and discuss a tender at the next meeting. There have been exchanges of correspondence between the Board and the Buchanan's in an attempt to resolve the situation. The Board has not heard anything from Buchanan's; Pam will send a letter to follow up. There has been a response from Buchanan's on July 15, 2020 and Kerry motioned to get a lawyer, 2<sup>nd</sup> by Greg, 2 in favour, Gilbert opposed, motion carried. Pam will contact a lawyer. This is in court. M&T Buchanan have asked for a settlement meeting. Settlement meeting is set for July 21, 2021. Pam said no progress was made toward a settlement, therefore we're on to the next steps - **ongoing**.

Earl Reading asked the secretary if there was a bylaw for advertising on the LSB property. The secretary said there was none. There was a discussion regarding advertising and who is responsible if the signs/benches get damaged. The Board will create a SOP. The Board discussed advertising, Kerry asked a couple of townships and one has a bylaw, but they have to ask approval and one has no bylaws. Discussion on advertising versus recognizing donations, Pam will contact Lana Reading for a copy of the drawings for the gazebo and forward to the Board. Kerry said that in Victoria they have tables and benches the same in each park and they do advertise, but the signage is the same size in all parks. Gilbert and Pam said they have this in other areas. The Board will discuss a draft to be ready for the next meeting. Board will be working on a SOP. Kerry has a bylaw from Powassan and will forward

this to the Board for their review. The Board discussed and is looking at no commercial advertising, only signs for donations which will have to be maintained by the owner - **ongoing.**

#### **Unfinished from February 20, 2020**

Mike Legault said the bolts are popping out on the boards at the rink and one light is off. Kerry will look into this. Greg will purchase the bolts in the next term and some extra to keep on hand. Mike said there are about 110 bolts missing, Greg will purchase 200. Mike will check to see where he can purchase the bolts and get the cost for the budget. Greg said most of the bolts had broken off and will have to drill them out. This is not an issue for now as the boards are secure and will look at this in the warmer weather to drill the broken bolts out – **ongoing.**

#### **Unfinished from March 19, 2020**

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Pam's contact is working from home, but they will look after this when they can return to the office – **ongoing.**

#### **Unfinished from September 17, 2020**

The Board discussed the poles and Pam received two quotes from A&L Line Construction for \$18,770.00 and Aultman Rental \$18,256.70 all plus tax. The Board decided that the 3 poles close to the ACC are not needed and Kerry will get a quote to remove the other 2 and to move the fencing inside the 4 poles. The Board all agreed to go ahead with this. The cost to remove the 2 poles will be around \$100.00. Kerry will call the contractor for the netting to find out when they can install. The poles are down and waiting for netting. Kerry will get an estimate to move the fence – **ongoing.**

#### **Unfinished from June 17, 2021**

Gilbert suggested checking on insurance for the next term. Pam will check – **ongoing.**

#### **Unfinished from July 15, 2021**

Chuck Fraleigh opened the discussion on the boat launches, parking, policing asking the LSB to take over and maintain boat launches and to increase parking. He mentioned a bylaw 2016-15 that we had. He said according to the LSB guide boat launches is under Recreation which we have the power. There were also many concerns sent by emails regarding Dollars Lake/Ess Narrows landing. Pam explained that we do not have the ability to spend funds on boat launches. Some service boards do, but they only have maybe 3 and we have 17. If we were to do one, we would have to do all 17. Pam received a reply from Amanda Vincent from MNR and she said there was no money in the budget for repair or maintenance. She also said that property owners or a group could get a Public Lands Act work permit and if dredging the lake, they would require Department of Fisheries and Oceans Canada review. For additional information by email at [psdistrict.mnrf@ontario.ca](mailto:psdistrict.mnrf@ontario.ca). MNR said we would have to get a crown lease agreement or form a cottage association. Darrell Rogerson mentioned the problem with severing a lot that people have to get land line parking before they will sever. Pam said she will try to get some representatives from MNR, MNDR, NAPB to attend the meeting in August for people to ask questions. Chuck asked if volunteers could get the process going on what has to be done for the LSB to take

this on and Pam said that was okay, but they would have to bring it to the Board for their approval. Pam has checked with MNR and MNDR and they are not allowed to attend meeting.

### **Complete from June 17, 2021**

Email from Bell 911 checking on an address? Forward to Kerry and he is checking.

### **Correspondence**

1. Email asking if he could use our WSIB coverage to volunteer for a tender for the fire department.  
**Action Required:** The secretary said we had cancelled our WSIB, no further action required.
2. Virtual Next Generation 911 conference on National Emergency Number Association on Sept 20 & 21, 2021  
**Action Required:** None
3. 2020 Ontario Public Library statistics are now available.  
**Action Required:** The secretary has forwarded this to the library, no further action required.
4. Email regarding the closure of Bailey Bridge.  
**Action Required:** None
5. Email for MNR regarding flood watch on the Pickering River.  
**Action Required:** None
6. Email for the 2021 National Fire Chief of the year awards, one for volunteer and one for a career. Nominations close on August 10, 2021.  
**Action Required:** None
7. Email from MNR asking if we had face book or a twitter account.  
**Action Required:** Hilary will put the link on our website, no further action required.
8. 2021-22 PLOG due on September 23, 2021.  
**Action Required:** The secretary will complete, no further action required.
9. Requests from our insurance to fill out forms.  
**Action Required:** The Board will complete and the secretary will forward to the insurance, no further action required.
10. Email from a property owner asking about the exercise programs.  
**Action Required:** The secretary asked the renters to reply, no further action required.
11. Request for a report on a recent fire.  
**Action Required:** The secretary has forwarded to the fire department, no further action required.
12. Email saying they are planning a canoe trip into Noganosh Lake Provincial Park and trying to find maps of roads and parking. Also, who maintains Ess Narrows Landing.  
**Action Required:** The secretary will reply that the landing is maintained by the MNR. For maps you can check google or MNR, no further action required.
13. Lawyer asking if a road is maintained.

**Action Required:** The secretary forwarded this to the roads board, no further action required.

14. Rural Economic Development program application will be from August 30, 2021 to October 1, 2021.

**Action Required:** None

15. Email asking us if we had any plans or land use planning for Lost Channel.

**Action Required:** The secretary replied to check with MNR and MOE, no further action required.

16. Community Building Fund will start accepting applications September 1, 2021 and closes September 29, 2021.

**Action Required:** None

### **Committee Reports**

Library (Pam) The library is hoping to open one day a week after school, but it depends on the NNDSB.

Recreation (Greg & Mike) Greg to order pickle ball equipment. The exit doors at the ACC will be checked for the Federal Election.

Fire (Gilbert) No meeting this month. Gilbert said the Fire Department did a good job on the recent house fire.

911 (Kerry) None

Administration (Pam) None

### **New Business**

None

**Pay Bills:** 10 bills presented to be paid.

Bell Canada \$388.02  
Albert Lamb \$1,117.50 (July cleaning & grass)  
Steve Davis \$100.00 (911 sign)  
Whitehots \$224.12  
Buchanan Hardware \$28.37  
Home Hardware \$18.61 (cleaning supplies)  
Trillium Municipal Supply \$656.00 (911 signs)  
Seemore Graphics \$339.00 (dock sign)

### **The following have already been paid**

Hydro One \$139.21  
Bell Canada \$388.02

Motioned to pay bills by Mike, 2<sup>nd</sup> by Greg, all in favour, motion passed.

### **Public Comment**

1. John Boyce from the Upper River Cottage Associations said that the LSB would have to change bylaws, get insurance and the taxes will increase. They pay very minimal for the upkeep of the Legrou's Lake Landing. He said the insurance is covered by MNR. They get support from the MNR and they do not have to pay any extra. If the Board takes over, they will have to tender it out. He said contractors donate to them, but it might be different if the LSB takes it over. They are quite happy the way they are unless they get a better deal. Bill Slavik said the LSB should run it like a municipality and hire people to look after the landing. Chuck Fraleigh suggested that we have a zoom meeting with the MNR and Pam said she would attend if required. The Board cannot take over, however they are willing to facilitate where possible.

**Action Required:** None

2. Marc Bowlby suggested a 2-year term for the Board.

**Action Required:** The Board said in the act that it is a one-year term, no further action required.

Meeting adjourned at 8:15 p.m.

**Next meeting will be on September 16<sup>th</sup>, 2021 at 7:00 p.m.**

*Peggy Whitehead*

Peggy Whitehead  
Secretary/Treasurer

Posted on August 27, 2021