



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT  
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**Minutes of Board Meeting August 16, 2018**

The minutes can also be viewed on our website: [www.loringsb.com](http://www.loringsb.com)

**Attending:** Stephen Brushey, Earl Reading, Tracey Watson, Sandra Gendron and Peggy Whitehead  
Hilary Chambers arrived at 7:08 in time to vote on Bylaw 2018-15

**ACRONYMS**

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Tourism, Culture and Sport (**MTCS**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development & Mines (**MNDM**)

Meeting brought to order by Stephen at 7:00 p.m.

**Conflicts:** None

**Minutes** Motion to accept the minutes of July 19, 2018 by Earl, 2<sup>nd</sup> by Tracey, all in favour, motion carried.

**Financial Report:** Peggy presented the financial statement for July 31, 2018. Earl asked about over \$1,000.00 in maintenance at the ACC and the secretary said it was for the smoke alarms. Motion to accept by Earl, 2<sup>nd</sup> by Sandra, all in favour, motion carried.

**Critical Path:** Election will be on August 23, 2018 at 7 p.m.  
Tenders for Rink, Snowplowing, Janitor and Fuel will be posted in September to be due October 1<sup>st</sup> for the new Board.

**Bylaws, Motions and Notices of Bylaws:**

**Bylaw 2018-15:** Structural engineering services to review and analyze an interior beam at the ACC per PSL proposal SQ18-477(B) at a cost of not to exceed \$5,000.00. Sandra asked what their due date and Stephen said

he will confirm a start and complete date. Motion to accept by Earl, 2<sup>nd</sup> by Tracey, all in favour, bylaw passed.

## **Unfinished Business:**

### **Unfinished from August 17, 2017**

Revised 911 SOP is ongoing.

### **Unfinished from July 19, 2018**

Bill Chambers asked about the storage at the rink for the snowblower and generator if the gas is stored properly. Stephen asked the Fire Department to check this out – no update.

### **Complete from July 19, 2018**

Regarding Fire Marque - Stephen will forward additional information to the Board as it comes available for review. The Board will make a final decision at the next meeting. There was no new information to be passed to the Board. Stephen said Chris Carrier corrected the information about the act from the Area Board to LSB. The Board decided not to proceed.

## **Correspondence**

1. Phone call asking to inspect the ACC as a voting location for elections.

**Action Required:** Earl met with her and she said that it looked good, but there was a problem with one of sockets. The Board all agreed to have an electrician to take care of it.

2. Email asking to purchase shore road allowance.

**Action Required:** The secretary referred them to the MNR, no further action required.

3. Almaguin Adult Learning Centre with their August calendar.

**Action Required:** None

4. Email asking about the air quality due to the fires.

**Action Required:** Tracey answered, no further action required.

5. Bell Municipal Webinar on September 12, 2018 and to register by September 5<sup>th</sup>.

**Action Required:** The secretary will register for the Board, no further action required.

6. Email from a property owner saying they bought 3 pieces of property and was put on one owner and is asking for a refund for the past years when we started charging for vacant land.

**Action Required:** The Board confirmed these are 3 different individual roll numbers therefore the request is denied, no further action required.

7. Proxy for election for the WSIB AGM on September 11, 2018.

**Action Required:** None

8. A property owner asked for updates on Toad Lake due to the fires.

**Action Required:** Hilary answered, no further action required.

9. Property owner asked when a grader will be sent to Noganosh Parkway landing for washouts and when the brush and trees will be cut to make more parking. He also said that they had contributed money to make more parking.

**Action Required:** Sandra said the LSB did not receive any money for this and to check to see who he gave the money to. Stephen said for them to contact the MNR for grading, no further action required.

10. Dock and launch at the end of Duck Lake Road needs upgrading and asked the LSB if they are in support of this and open to applying for a grant on their behalf.

**Action Required:** The Board said it would be okay as long as they have the correct paperwork along with the proposal and forward this to the secretary. The owner said it would be a 50-50 grant and they will have the 50%.

11. Argyle Lions Club is asking for the ACC at no charge for a Diabetes Education Session in October for the community.

**Action Required:** The Board agreed to sponsor this event.

### Committee Reports

Library (Sandra) None

AC (Earl) LED light needs to be connected at the rink. Stephen said they will let Shawn Jackson know when a lift is available to connect the flood light. Wheelchair signs have been ordered. The wood chips have been moved, have not looked at trails yet. Linda Albright mentioned about a Nature Playground. Need more information for the new Board. Rebuilt the grader for the ball diamond.

ACC(Stephen) Earl said the fire evacuation plan has to be submitted to the OFM. Make up air parts should be in August 20<sup>th</sup>. There is a spare can of fire proof foam left over and is stored in the storage room. UV light and the manganese/iron removal system has been installed. Warranty card has been sent and they will notify the secretary when a new light is needed. Filters for the iron tank should be replaced every 3 months.

Fire/911  
(Stephen) Meeting August 21, 2018.

Website (Hilary) Top search for the website is the Fire Department. The Northern Services Board Act (NSBA), the LSB would not have the authority to call an emergency evacuation notice as it does not fall under the approved powers available under the NSBA. The Disaster Recovery program is available through the Ministry of Municipal Housing and Housing. Although the LSB would not be a proponent for this program, from what I understand an individual can apply. The program is geared towards principal residents only and would only cover uninsurable loses. Stephen asked Hilary to post the information she has on the website.

Events/Grant  
(Hilary) None

## New Business

None

**Pay Bills:** 11 bills presented to be paid.

Port Loring Home Building Centre \$79.07 (supplies)

Whitehots Inc. \$342.82 (books)

Albert Lamb \$725.00 (July cleaning)

North Bay Mat Rental \$49.72

Dianne Feasby \$95.99 (dvd's)

Mike Legault \$720.00 (July grass cutting)

Purdon's Heating & Electrical \$6,365.03 (UV & Iron)

Lone Wolf Property \$734.50

Hilary Chambers \$1,528.00 (website)

Jim Moore Petroleum \$546.22 (oil)

The following bill has already been paid

Hydro One \$152.96

Motioned to pay bills by Earl 2<sup>nd</sup> by Tracey, all in favour, motion passed.

## Public Comment

1. Dallas Brushey commented that Hilary Chambers should not be paid as she is a Board member and according to the act it is illegal for a Board member to be paid.

**Action Required:** Hilary said 3 years ago the Board had put a tender for the website and she got the job. This would be classed as a yearly expense. Stephen said she could send a complaint to MNDM and the next Board to ensure that it is tendered.

2. Dallas Brushey said the flag is ripped.

**Action Required:** Earl will look into this.

3. James Berriau said he was told in the past that he could not vote as he did not own property.

**Action Required:** Stephen said to vote you have to be an inhabitant, 18 years of age and a Canadian citizen. If you meet all 3 then you can vote.

4. Valerie Lamb heard that the rink bathrooms were not maintained.

**Action Required:** Earl said he forgot to call them as there was an individual incident in the bathrooms. Christopher Ballard mentioned that they do an excellent job.

Meeting adjourned at 8:04 p.m.

**Next meeting will be on September 20th, 2018 at 7:00 p.m.**

Prepared By

*Peggy Whitehead*

Peggy Whitehead

Secretary/Treasurer

Posted on August 28, 2018