



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
PO Box 148, Port Loring, Ontario P0H 1Y0
secretary@loringslb.com (705)757-3947

Minutes of Board Meeting July 20, 2023

The minutes can also be viewed on our website: www.loringslb.com

Attending: Pam Dekoter, Mike Legault, Lindsay Lemasurier and Peggy Whitehead
Absent: Kerry Booth and Kaleb Summers

ACRONYMS

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development (**MND**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Pam at 7:04 p.m.

Conflicts: None

Minutes Motion to accept the minutes for the June 15, 2023 meeting by Mike, 2nd by Lindsay, all in favour, motion carried.
May 18, 2023 minutes will be voted on next month as Mike was not here for this meeting.

Financial Report: Peggy presented the financial statement for June 30, 2023. Motion to accept by Lindsay, 2nd by Mike, all in favour, motion carried.

Critical Path: Election meeting will be on August 17, 2023 at 7:00 p.m.

Bylaws, Motions and Notices of Bylaws:

Bylaw 2023-10 Enter into a contract with Lowe's for floor for the ACC at a cost of \$9,951.52 plus tax and this will be taken out of recreation reserves. Motion to accept by Lindsay, 2nd by Mike, all in favour, bylaw passed.

Bylaw 2023-11 Accept the following advertising protocols:
- Signs/benches/tables for private business will not be allowed

- Signs advertising private business will not be allowed on the arena boards
- Signs/benches/tables for acknowledgment of donations are allowed, but only with the Board's approval
- Electronic sign board will not post for private businesses
- The electronic sign will post for non-profit organizations
- Electronic sign for events at the ACC/AC as per the renter
- All signs/posters for a day event must be removed the same day by the renter.

Motion to accepts by Lindsay, 2nd by Mike, all in favour, bylaw passed.

Unfinished Business:

Unfinished from October 17, 2019

There was a bill from M&T Buchanan for installing the 3 poles and since they did not use the rock mounts the price should be reduced based on time and materials to date to be billed. The Board will set up a meeting in the next couple of weeks with Mike Buchanan to discuss the invoice. The Board will pay separately for moving the one pole which needs to be moved. Kerry will see what is needed for the poles and discuss a tender at the next meeting. There have been exchanges of correspondence between the Board and the Buchanan's in an attempt to resolve the situation. The Board has not heard anything from Buchanan's; Pam will send a letter to follow up. There has been a response from Buchanan's on July 15, 2020 and Kerry motioned to get a lawyer, 2nd by Greg, 2 in favour, Gilbert opposed, motion carried. Pam will contact a lawyer. This is in court. M&T Buchanan have asked for a settlement meeting. Settlement meeting is set for July 21, 2021. Pam said no progress was made toward a settlement, therefore we're on to the next steps. The Board will decide when they do the budget on whether they will go to court. Court date is set for July 26, 2022. Kaleb inquired about his potential conflict regarding this matter, specifically if he was permitted to be present for any and all discussion relating to the matter, the Chair indicated that he was not. The court date got postponed until December 20, 2022. Court date has been postponed. Court date is set for May 2, 2023. 2/3 were completed in the plaintiff case on May 2, 2023, the next court date is October 25, 2023. Lindsay has been asked by a few people on how much we have paid for legal in this case and asked to be noted in the minutes. The cost for the lawyer is \$21,764.32 including tax to date - **ongoing**.

Unfinished from March 19, 2020

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Kerry has Joe Whitmill's contact for maps, the secretary will get the parcels and advise. The secretary will check the survey. The secretary gave Pam the titles for each property. Pam is working on this – **ongoing**.

Unfinished from September 17, 2020

The letter was received from Point North and Pam asked Kerry if he would check with them again if 3 feet in the ground and 2 feet piled around the pole, would this hold up for the netting. Kerry will request written confirmation from Point North indicating whether or not it would have been safe to install the netting on the final 3 poles because of the way they were put in. Point North said they would not guarantee that it would be safe and the netting

would fail. Kerry will check with Point North to see when they can install half of the netting. As of June 15, 2023 Pam will call Point North – **ongoing**.

Unfinished from December 15, 2022

Mike suggested that we should get a temporary cover for the generator and a permanent one in the spring. Mike will ask Dave Thier about this as he did this for the air conditioner. The Board agreed to the cover. Dave agreed and will do a permanent one in the spring – **ongoing**.

Complete from October 17, 2019

Earl Reading asked the secretary if there was a bylaw for advertising on the LSB property. The secretary said there was none. There was a discussion regarding advertising and who is responsible if the signs/benches get damaged. The Board will create a SOP. The Board discussed and is looking at no commercial advertising, only signs for donations which will have to be maintained by the owner – **complete**.

Correspondence

1. Email from a property owner asking how to get a permit for the dump.
Action Required: The secretary said to contact Mike Legault, no further action required.
2. Email from a lawyer asking for a tax certificate.
Action Required: The secretary said to contact MOF, no further action required.
3. Email from MTCS regarding 2023 Public Library service awards and the deadline is September 8/23.
Action Required: The secretary has forward this to the Library, no further action required.
4. Email saying that there is a large pothole 25 minutes west of Loring.
Action Required: The secretary phoned Emcom in Sudbury, no further action required.
5. Email asking about roasting on charcoal during the fire ban.
Action Required: The secretary has forward this to the Fire Department, no further action required.
6. Email from MTCS regarding 2022 Ontario Public Library Statistics are now available on the website.
Action Required: The secretary has forward this to the Library, no further action required.
7. Email from a property owner asking who to contact for the Ess Narrows Landfill and where to get tax roll addresses.
Action Required: The secretary gave him the contact and said to check with the Land Registry office in Parry Sound for the addresses, no further action required.
8. Email from a property owner saying they did not receive a tax bill for two years.
Action Required: The secretary said to contact MOF, no further action required.
9. An email from another LSB asking who our auditor is.

Action Required: The secretary replied that it is Kendall Sinclair, no further action required.

10. A phone call from a property owner asking where they can take construction material.

Action Required: The Board said for him to get a bin, no further action required.

11. An email asking about her cottage in case of a fire on whether the fire department could reach her.

Action Required: The Board said to ask the Fire Department to call her, no further action required.

Committee Reports

Library (Kaleb) Fundraiser for Krispy Kreme for the Dolly Parton's Imagination Library

Recreation

(Lindsay, Mike, Kaleb)

Check on cameras, as they are supposed to come in July.

Fire (Mike, Lindsay) None

911(Kerry) None

Administration(Pam) None

New Business

None

Pay Bills: 10 bills presented to be paid.

Dianne Feasby - \$118.66 (books)

Albert Lamb - \$1,815.00 (June cleaning & grass cutting)

Peggy Whitehead - \$1,197.15 (office supplies & water test)

Lindsay Lemasurier - \$11,245.22 (floor)

Lindsay Lemasurier - \$2,047.56 (lights)

Port Loring Home Building - \$66.05

Whitehots - \$372.44

North Bay Mat Rental - \$74.58

These bills have already been paid:

Hydro One - \$218.48

Bell Canada - \$440.64

Motioned to pay bills by Mike, 2nd by Pam, all in favour, motion passed.

Public Comment

None

Meeting adjourned at 8:33 p.m.

Next meeting will be on Thursday, August 17, 2023 at 7:00 p.m. after the election

Peggy Whitehead

Peggy Whitehead

Secretary/Treasurer

Posted on July 31, 2023