



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
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Minutes of Board Meeting July 15, 2021

The minutes can also be viewed on our website: www.loringsb.com

Attending: Pam Dekoter, Gilbert Moore, Greg Schippers, Mike Legault, and Peggy Whitehead
Absent: Kerry Booth

ACRONYMS

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development & Mines (**MNDM**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Pam at 6:59 p.m.

Conflicts: None

Minutes Motion to accept the minutes for the June 17th, 2021 meeting by Greg, 2nd by Mike, all in favour, motion carried.

Financial Report: Peggy presented the financial statement for June 30th, 2021. Motion to accept by Mike, 2nd by Greg, all in favour, motion carried.

Critical Path: Election for the year 2021-22 will be on August 19, 2021 before the regular meeting.

Bylaws, Motions and Notices of Bylaws:

Bylaw 2021-05 Enter into a contract with Henderson to supply and install a swing set at the Activity Centre grounds at a cost of \$11,390.00 plus HST. Motion by Greg, 2nd by Mike, all in favour, bylaw passed.

Unfinished Business:

Unfinished from December 20, 2018

Debbie mentioned getting a wired in generator in case the power goes out. Gilbert said that we already have the breaker hooked up for this. The Board all agreed to go ahead, and Earl will get quotes. Earl has a contact, but he is waiting for the engineers for the HVAC before he proceeds. The engineer will do a proposal to go with the HVAC. Kerry will check into this to determine what is required. Kerry will get a quote for what we will require. Mike said the reasoning for this as they thought this could be a warming/cooling centre if the Legion runs out of room in a crisis. Greg will get a quote from Riverside Electric. No luck with Riverside, Greg and Mike will look elsewhere. Gilbert said to check with Earl Reading as he has a contact. Kerry mentioned that it should be secure and wired in – **ongoing**.

Unfinished from January 17, 2019

John Wassink mentioned that we should have a removable chain link fence separating the playground and parking lot for children safety. The Board will look into this. Debbie will get quotes from the fencing companies for the ball diamond and will ask them about a chain link fence. As of May 16th, Gilbert suggested getting a flex beam to be put up by the playground for child safety. Motion to move forward with this by Gilbert, 2nd by Larry, all in favour, motion passed. The Board decided to wait until the pavilion is up and to check with the insurance to make sure it is okay. The secretary called the insurance and they said they did not think it would be any extra cost; it was an advantage to the risk. Kerry will check to see what length of flex beam will be required. Gilbert has decided against the flex beam as it is too harsh. He will get an estimate for the cost of cedar of pressure treated barrier for the next meeting. Gilbert checked and wood is not acceptable, still looking at a chain link fence. Cathy Thompson mentioned that Trillium Fund might be able to help with the chain link fence. Pam will check into this. Kerry mentioned getting balance beams instead of the chain link fence. Greg will get quotes along with the swing set. Greg will have the quotes for the next meeting. Kerry suggested getting bike rails instead of balance beams – **ongoing**.

Unfinished from October 17, 2019

There was a bill from M&T Buchanan for installing the 3 poles and since they did not use the rock mounts the price should be reduced based on time and materials to date to be billed. The Board will set up a meeting in the next couple of weeks with Mike Buchanan to discuss the invoice. The Board will pay separately for moving the one pole which needs to be moved. Kerry will see what is needed for the poles and discuss a tender at the next meeting. There have been exchanges of correspondence between the Board and the Buchanan's in an attempt to resolve the situation. The Board has not heard anything from Buchanan's; Pam will send a letter to follow up. There has been a response from Buchanan's on July 15, 2020 and Kerry motioned to get a lawyer, 2nd by Greg, 2 in favour, Gilbert opposed, motion carried. Pam will contact a lawyer. This is in court. M&T Buchanan have asked for a settlement meeting. Settlement meeting is set for July 21, 2021 - **ongoing**.

Earl Reading asked the secretary if there was a bylaw for advertising on the LSB property. The secretary said there was none. There was a discussion regarding advertising and who is responsible if the signs/benches get damaged. The Board will create a SOP. The Board discussed advertising, Kerry asked a couple of townships and one has a bylaw, but they have to ask approval and one has no bylaws. Discussion on advertising versus recognizing

donations, Pam will contact Lana Reading for a copy of the drawings for the gazebo and forward to the Board. Kerry said that in Victoria they have tables and benches the same in each park and they do advertise, but the signage is the same size in all parks. Gilbert and Pam said they have this in other areas. The Board will discuss a draft to be ready for the next meeting. Board will be working on a SOP. Kerry has a bylaw from Powassan and will forward this to the Board for their review. The Board discussed and is looking at no commercial advertising, only signs for donations which will have to be maintained by the owner - **ongoing.**

Unfinished from February 20, 2020

Mike Legault said the bolts are popping out on the boards at the rink and one light is off. Kerry will look into this. Greg will purchase the bolts in the next term and some extra to keep on hand. Mike said there are about 110 bolts missing, Greg will purchase 200. Mike will check to see where he can purchase the bolts and get the cost for the budget. Greg said most of the bolts had broken off and will have to drill them out. This is not an issue for now as the boards are secure and will look at this in the warmer weather to drill the broken bolts out-**ongoing.**

Unfinished from March 19, 2020

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Pam's contact is working from home, but they will look after this when they can return to the office – **ongoing.**

Unfinished from September 17, 2020

The Board discussed the poles and Pam received two quotes from A&L Line Construction for \$18,770.00 and Aultman Rental \$18,256.70 all plus tax. The Board decided that the 3 poles close to the ACC are not needed and Kerry will get a quote to remove the other 2 and to move the fencing inside the 4 poles. The Board all agreed to go ahead with this. The cost to remove the 2 poles will be around \$100.00. Kerry will call the contractor for the netting to find out when they can install. The poles are down and waiting for netting – **ongoing.**

Unfinished from June 17, 2021

Email from Bell 911 checking on an address? Forward to Kerry and he is checking – **ongoing.**

Gilbert suggested checking on insurance for the next term. Pam will check – **ongoing.**

Completed from April 15, 2021

Kerry asked what wording the Board wanted for the signage by the dock. No overnight parking, parking on dock 2-hour limit, no alcohol. A garbage can will be placed there and will ask Albert to pick it up when he does a dump run. Al Dare has volunteered to monitor the dock and the Board agreed as he is close to the dock. Kerry forwarded a list to be printed on the sign and this will cost around \$500.00. The sign will be 4'x4' and will get 3 small signs for around the dock. The sign will say 7 a.m. to 11 p.m., no overnight parking for cars or boats, no camping, no alcohol, no loud music, no dumping of garbage. This site is used as a water supply for the Argyle Fire Department. Unattended vehicle parking is not permitted. Please respect this property as well as our surrounding neighbours. Greg mentioned it should say no smoking. Swimming and fishing are allowed. The dock has been installed and the

boards have been replaced. New weights will be completed shortly and purchasing a new lock. Greg said there has been a couple of complaints regarding policing the docks and this will be discussed. Thank you to Steve Davis for his work on the dock.

Correspondence

1. Email asking about fire restrictions.

Action Required: The secretary forwarded this to the fire department, no further action required.

2. Email asking where to locate the registry for a property and a geographic information system.

Action Required: The secretary said to contact the land registry office in Parry Sound and to contact a real-estate agent, no further action required.

3. NG-911 Implementation dates update.

Action Required: None

4. Email requesting a tax certificate.

Action Required: The secretary referred them to MOF, no further action required.

5. Operating grant of \$9,531.00 deposited on June 30, 2021.

Action Required: None

6. Email from a Lions member asking the board for their approval on a sign for friends in the park project.

Action Required: Julia Moore said the sign was for the benches and tables only, not for the pavilion. Motion to install the sign by Gilbert, 2nd by Mike, 3 in favour, 1 opposed, motion passed. Pam will contact Lana when they want to install the sign, no further action required

7. Pre-launch notice for 2021-22 PLOG programs to update the Transfer Payment Ontario system.

Action Required: The secretary has completed, no further action required.

8. Email asking for an open discussion on the possibility of upgrading the boat launch site at Pine Grove Road and also several concerns received from property owners at Dollars Lake by email at the Ess Narrows boat launch.

Action Required: This will be discussed under new business.

9. Donation from the Robertson family.

Action Required: None

Committee Reports

Library (Pam) None

Recreation
(Greg & Mike) Baseball has started on Wednesday.

Fire (Gilbert) Meeting is on July 20, 2021

911(Kerry) None

Administration
(Pam) None

New Business

Chuck Fraleigh opened the discussion on the boat launches, parking, policing asking the LSB to take over and maintain boat launches and to increase parking. He mentioned a bylaw 2016-15 that we had. He said according to the LSB guide boat launches is under Recreation which we have the power. There were also many concerns sent by emails regarding Dollars Lake/Ess Narrows landing. Pam explained that we do not have the ability to spend funds on boat launches. Some service boards do, but they only have maybe 3 and we have 17. If we were to do one, we would have to do all 17. Pam received a reply from Amanda Vincent from MNR and she said there was no money in the budget for repair or maintenance. She also said that property owners or a group could get a Public Lands Act work permit and if dredging the lake, they would require Department of Fisheries and Oceans Canada review. For additional information by email at psdistrict.mnrf@ontario.ca. MNR said we would have to get a crown lease agreement or form a cottage association. Darrell Rogerson mentioned the problem with severing a lot that people have to get land line parking before they will sever. Pam said she will try to get some representatives from MNR, MNDM, NAPB to attend the meeting in August for people to ask questions. Chuck asked if volunteers could get the process going on what has to be done for the LSB to take this on and Pam said that was okay, but they would have to bring it to the Board for their approval.

Pay Bills: 9 bills presented to be paid.

Albert Lamb \$1,400.00 (June cleaning & grass)
Steve Davis \$200.00 (911 signs)
Dianne Feasby \$129.96 (books)
Whitehots \$202.04
David Thier \$5,311.00 (ACC repairs)
Buchanan Hardware \$462.24 (lumber for dock)
Steve Davis \$158.14 (Lights for dock)
Weaver Simmons LLP \$237.30

The following have already been paid

Hydro One \$156.11
Motioned to pay bills by Mike, 2nd by Gilbert, all in favour, motion passed.

Public Comment

None

Meeting adjourned at 8:15 p.m.

Next meeting will be on August 19th, 2021 at 7:00 p.m. after the election

Prepared By
Peggy Whitehead
Peggy Whitehead
Secretary/Treasurer

Posted on July 23, 2021