



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
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Minutes of Board Meeting June 17, 2021

The minutes can also be viewed on our website: www.loringslb.com

Attending: Pam Dekoter, Gilbert Moore, Greg Schippers, Mike Legault, Kerry Booth and PeggyWhitehead

ACRONYMS

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development & Mines (**MNDM**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Pam at 7:03 p.m.

Conflicts: None

Minutes Motion to accept the minutes for May 20th, 2021 meeting by Greg, 2nd by Mike, all in favour, motion carried.

Financial Report: Peggy presented the financial statement for May 31st, 2021. Motion to accept by Kerry, 2nd by Gilbert, all in favour, motion carried.

Critical Path: None

Bylaws, Motions and Notices of Bylaws:
None

Unfinished Business:

Unfinished from December 20, 2018

Debbie mentioned getting a wired in generator in case the power goes out. Gilbert said that we already have the breaker hooked up for this. The Board all agreed to go ahead, and Earl will get quotes. Earl has a contact, but he is waiting for the engineers for the HVAC before he proceeds. The engineer will do a proposal to go with the HVAC. Kerry will check into this to determine what is required. Kerry will get a quote for what we will require.

Mike said the reasoning for this as they thought this could be a warming/cooling centre if the Legion runs out of room in a crisis. Greg will get a quote from Riverside Electric. No luck with Riverside, Greg and Mike will look elsewhere. Gilbert said to check with Earl Reading as he has a contact. Kerry mentioned that it should be secure and wired in- **ongoing**.

Unfinished from January 17, 2019

John Wassink mentioned that we should have a removable chain link fence separating the playground and parking lot for children safety. The Board will look into this. Debbie will get quotes from the fencing companies for the ball diamond and will ask them about a chain link fence. As of May 16th, Gilbert suggested getting a flex beam to be put up by the playground for child safety. Motion to move forward with this by Gilbert, 2nd by Larry, all in favour, motion passed. The Board decided to wait until the pavilion is up and to check with the insurance to make sure it is okay. The secretary called the insurance and they said they did not think it would be any extra cost; it was an advantage to the risk. Kerry will check to see what length of flex beam will be required. Gilbert has decided against the flex beam as it is too harsh. He will get an estimate for the cost of cedar of pressure treated barrier for the next meeting. Gilbert checked and wood is not acceptable, still looking at a chain link fence. Cathy Thompson mentioned that Trillium Fund might be able to help with the chain link fence. Pam will check into this. Kerry mentioned getting balance beams instead of the chain link fence. Greg will get quotes along with the swing set. Greg will have the quotes for the next meeting. Kerry suggested getting bike rails instead of balance beams - **ongoing**.

Unfinished from October 17, 2019

There was a bill from M&T Buchanan for installing the 3 poles and since they did not use the rock mounts the price should be reduced based on time and materials to date to be billed. The Board will set up a meeting in the next couple of weeks with Mike Buchanan to discuss the invoice. The Board will pay separately for moving the one pole which needs to be moved. Kerry will see what is needed for the poles and discuss a tender at the next meeting. There have been exchanges of correspondence between the Board and the Buchanan's; in an attempt to resolve the situation. The Board has not heard anything from Buchanan's; Pam will send a letter to follow up. There has been a response from Buchanan's on July 15, 2020 and Kerry motioned to get a lawyer, 2nd by Greg, 2 in favour, Gilbert opposed, motion carried. Pam will contact a lawyer. This is in court. M&T Buchanan have asked for a settlement meeting. Settlement meeting is set for July 21, 2021 - **ongoing**.

Earl Reading asked the secretary if there was a bylaw for advertising on the LSB property. The secretary said there was none. There was a discussion regarding advertising and who is responsible if the signs/benches get damaged. The Board will create a SOP. The Board discussed advertising, Kerry asked a couple of townships and one has a bylaw, but they have to ask approval and one has no bylaws. Discussion on advertising versus recognizing donations, Pam will contact Lana Reading for a copy of the drawings for the gazebo and forward to the Board. Kerry said that in Victoria they have tables and benches the same in each park and they do advertise, but the signage is the same size in all parks. Gilbert and Pam said they have this in other areas. The Board will discuss a draft to be ready for the next meeting. Board will be working on a SOP. Kerry has a bylaw from Powassan and will forward this to the Board for their review. The Board discussed and is looking at no commercial

advertising, only signs for donations which will have to be maintained by the owner - **ongoing.**

Unfinished from February 20, 2020

Mike Legault said the bolts are popping out on the boards at the rink and one light is off. Kerry will look into this. Greg will purchase the bolts in the next term and some extra to keep on hand. Mike said there are about 110 bolts missing, Greg will purchase 200. Mike will check to see where he can purchase the bolts and get the cost for the budget. Greg said most of the bolts had broken off and will have to drill them out. This is not an issue for now as the boards are secure and will look at this in the warmer weather to drill the broken bolts out-**ongoing.**

Unfinished from March 19, 2020

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Pam's contact is working from home, but they will look after this when they can return to the office – **ongoing.**

Unfinished from September 17, 2020

The Board discussed the poles and Pam received two quotes from A&L Line Construction for \$18,770.00 and Aultman Rental \$18,256.70 all plus tax. The Board decided that the 3 poles close to the ACC are not needed and Kerry will get a quote to remove the other 2 and to move the fencing inside the 4 poles. The Board all agreed to go ahead with this. The cost to remove the 2 poles will be around \$100.00. Kerry will call the contractor for the netting to find out when they can install. The poles are down and waiting for netting-**ongoing.**

Unfinished from April 15, 2021

Kerry asked what wording the Board wanted for the signage by the dock. No overnight parking, parking on dock 2-hour limit, no alcohol. A garbage can will be placed there and will ask Albert to pick it up when he does a dump run. Al Dare has volunteered to monitor the dock and the Board agreed as he is close to the dock. Kerry forwarded a list to be printed on the sign and this will cost around \$500.00. The sign will be 4'x4' and will get 3 small signs for around the dock. The sign will say 7 a.m. to 11 p.m., no overnight parking for cars or boats, no camping, no alcohol, no loud music, no dumping of garbage. This site is used as a water supply for the Argyle Fire Department. Unattended vehicle parking is not permitted. Please respect this property as well as our surrounding neighbours. Greg mentioned it should say no smoking. Swimming and fishing are allowed. The dock has been installed and the boards have been replaced. New weights will be completed shortly and purchasing a new lock – **ongoing.**

From May 16, 2019

Debbie said the Board is looking at extending the parking at the AC. Gilbert will talk to contractors to dump their excavation material in and then we will have to level it and put gravel on top. Debbie will check for grants. Melanie from MNDM said there could be funding coming up for this. Pam will call MNDM and check. In the spring the Board will check with local contractors. Since it is difficult to get clean fill from contractors the Board will decide at the next meeting on whether they will put a tender out. The Board decided not to proceed.

Complete from January 21, 2021

A sign on Seagull Lake Road is not a proper 911 sign and Kerry will look into this.

Correspondence

1. Email asking how to find property lines and shore road allowance.
Action Required: The secretary said to contact a real estate agent, or a surveyor and the MNR regarding shore road allowance, no further action required.
2. Email with a question on burning brush.
Action Required: The secretary forwarded to the fire department; no further action required.
3. Email asking about a volleyball tournament at the rink.
Action Required: They will have to get insurance as ours will not offer our liability insurance. Greg has notified, no further action required.
4. Email asking about payment to the landfill.
Action Required: The secretary email them on what days the landfills were open and to contact Mike Legault, no further action required.
5. Email asking what the age of a building and about a septic.
Action Required: The secretary said we do not have records of building age and to contact the Mattawa Conservation Authority for a septic, no further action required.
6. Next Generation 911 Bell Update Webinar on June 9th.
Action Required: None
7. A question on not receiving emails from the LSB website.
Action Required: The secretary has contacted Hilary and it seems that the emails have been deleted and she was not notified of this. Therefore in the meantime you will have to check the website, no further action required.
8. Email asking for the contact for the Ess Narrows landfill.
Action Required: The secretary said it is Mac Leitch, no further action required.
9. Email asking who to pay for the landfills.
Action Required: The secretary said it is Mike Legault, no further action required.
10. A letter from the NNDSB for a sale of property.
Action Required: None
11. CRA deposited our HST rebate of \$8,127.97 in June.
Action Required: None
12. Thier Renovations asked the Board if he could increase the tender to \$310.00 due to the lumber cost.
Action Required: The Board all agreed, no further action required.
13. NG911 Bell with their video replay of the webinar on June 9th.
Action Required: None
14. Township of Archipelago asking who the LSB representative and if we had fire rating signs?

Action Required: The secretary gave them Pam's name and also forwarded to the Fire Department for the second question, no further action required.

15. Email looking to dispose of old pressure treated wood?

Action Required: None

16. Email from Bell 911 checking on an address?

Action Required: Forward to Kerry and he is checking.

Committee Reports

Library (Pam) Thinking about opening on July 2 if this is okay with NNDSB.

Recreation

(Greg & Mike) 3 quotes received for the swing sets: Henderson \$11,390.00 plus HST, Blue Imp \$25,916.55 incl. HST, \$7,150.00 plus HST. Henderson met all the requirements. Motion to accept Henderson's quote by Gilbert, 2nd by Mike, all in favour, motion passed. Bylaw will be passed at the next meeting. Breaking of the ground will be extra.

Fire (Gilbert) T&T roofing tender is out.

911 (Kerry) None

Administration
(Pam) None

New Business None

Pay Bills: 11 bills presented to be paid.

Albert Lamb \$882.50 (May cleaning & grass)

Steve Davis \$800.00

Dianne Feasby \$171.75 (cartridges)

Carr McLean \$253.84 (Library supplies)

North Bay Security Communications \$88.14

On Conference \$117.45

Peggy Whitehead \$1,600.00 (April & May honorarium)

Bell Canada \$388.02

H.J. Brooks \$932.25

The following have already been paid

Hydro One \$239.49

Moore Propane \$309.19

Motioned to pay bills by Kerry, 2nd by Gilbert, all in favour, motion passed.

Public Comment

1. Gilbert suggested checking on insurance for the next term.

Action Required: Pam will check.

Meeting adjourned at 7:58 p.m.

Next meeting will be on July 15, 2021 at 7:00 p.m.

Prepared By

Peggy Whitehead

Peggy Whitehead

Secretary/Treasurer

Posted on June 22, 2021