



**LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT**  
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**Minutes of Board Meeting June 15, 2023**

The minutes can also be viewed on our website: [www.loringsb.com](http://www.loringsb.com)

**Attending:** Pam Dekoter, Mike Legault, Lindsay Lemasurier and Peggy Whitehead  
Absent: Kerry Booth and Kaleb Summers

**ACRONYMS**

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development (**MND**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Pam at 7:03 p.m.

**Conflicts:** None

**Minutes** Motion to accept the minutes for the April 20, 2023 meeting by Mike, 2<sup>nd</sup> by Lindsay, all in favour, motion carried.  
May 18, 2023 minutes will be voted on next month as Mike was not here for this meeting.

**Financial Report:** Peggy presented the financial statement for May 31, 2023. Motion to accept by Mike, 2<sup>nd</sup> by Lindsay, all in favour, motion carried.

**Critical Path:** None

**Bylaws, Motions and Notices of Bylaws:**

One tender received from Thier Renovations at \$11,500.00 plus tax. Another one received but was denied as it did not meet the deadline.

Bylaw 2023-09 Enter into a contract with Thier Renovations to replace siding and doors at the AC at a cost of \$11,500.00 plus tax and this will be taken out of recreation reserves. The Board will ask for a solid door in the bathroom. Motion by Lindsay to accept the contract, 2<sup>nd</sup> by Mike, all in favour, bylaw passed.

## **Unfinished Business:**

### **Unfinished from October 17, 2019**

There was a bill from M&T Buchanan for installing the 3 poles and since they did not use the rock mounts the price should be reduced based on time and materials to date to be billed. The Board will set up a meeting in the next couple of weeks with Mike Buchanan to discuss the invoice. The Board will pay separately for moving the one pole which needs to be moved. Kerry will see what is needed for the poles and discuss a tender at the next meeting. There have been exchanges of correspondence between the Board and the Buchanan's in an attempt to resolve the situation. The Board has not heard anything from Buchanan's; Pam will send a letter to follow up. There has been a response from Buchanan's on July 15, 2020 and Kerry motioned to get a lawyer, 2<sup>nd</sup> by Greg, 2 in favour, Gilbert opposed, motion carried. Pam will contact a lawyer. This is in court. M&T Buchanan have asked for a settlement meeting. Settlement meeting is set for July 21, 2021. Pam said no progress was made toward a settlement, therefore we're on to the next steps. The Board will decide when they do the budget on whether they will go to court. Court date is set for July 26, 2022. Kaleb inquired about his potential conflict regarding this matter, specifically if he was permitted to be present for any and all discussion relating to the matter, the Chair indicated that he was not. The court date got postponed until December 20, 2022. Court date has been postponed. Court date is set for May 2, 2023. 2/3 were completed in the plaintiff case on May 2, 2023, the next court date is October 25, 2023. Lindsay has been asked by a few people on how much we have paid for legal in this case and asked to be noted in the minutes. The cost for the lawyer is \$21,764.32 including tax to date - **ongoing**.

Earl Reading asked the secretary if there was a bylaw for advertising on the LSB property. The secretary said there was none. There was a discussion regarding advertising and who is responsible if the signs/benches get damaged. The Board will create a SOP. The Board discussed and is looking at no commercial advertising, only signs for donations which will have to be maintained by the owner -**ongoing**.

### **Unfinished from February 20, 2020**

Mike Legault said the bolts are popping out on the boards at the rink. Lindsay checked the rink boards and said when water comes in it pushes the boards up then breaks the bolts. He said that there should be silicone on the seams of the board and they will look into this. Lindsay will purchase an easy out tool to remove the broken bolts. Lindsay has purchased the bolts and this will be done in the spring along with silicone for the boards - **ongoing**

### **Unfinished from March 19, 2020**

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Kerry has Joe Whitmill's contact for maps, the secretary will get the parcels and advise. The secretary will check the survey. The secretary gave Pam the titles for each property. Pam is working on this - **ongoing**.

### **Unfinished from September 17, 2020**

The letter was received from Point North and Pam asked Kerry if he would check with them again if 3 feet in the ground and 2 feet piled around the pole, would this hold up for the

netting. Kerry will request written confirmation from Point North indicating whether or not it would have been safe to install the netting on the final 3 poles because of the way they were put in. Point North said they would not guarantee that it would be safe and the netting would fail. Kerry will check with Point North to see when they can install half of the netting. As of June 15, 2023 Pam will call Point North – **ongoing**.

### **Unfinished from December 15, 2022**

Mike suggested that we should get a temporary cover for the generator and a permanent one in the spring. Mike will ask Dave Thier about this as he did this for the air conditioner. The Board agreed to the cover. Dave agreed and will do a permanent one in the spring – **ongoing**.

### **Complete from July 21, 2022**

Kerry said we need a couple of loads of gravel at the ACC and will check the price and advise the Board. Mike will ask Myles Brooks for some gravel and also for one load for the dock. Rocks by the launch so the gravel does not wash out. Steve Davis will talk to H.J Brooks construction. Pam will order no parking sign that went missing. The board agreed that the snowmobile club can mount their trail identification signs on the back of the large dock sign – **complete**.

### **Correspondence**

1. Email asking who is in charge of the Arnstein Water Board.

**Action Required:** The secretary emailed her the contact, no further action required.

2. Email from a private business owner asking if they could have something on the electronic sign.

**Action Required:** The Board said no and the secretary replied, no further action required.

3. 2<sup>nd</sup> advance payment of \$9,531.00 was received May 30, 2023.

**Action Required:** None

4. Northeastern Ontario LSB Engagement with Emergency Management Ontario for June 2<sup>nd</sup> and June 7<sup>th</sup>, 2023 for a Microsoft teams meeting.

**Action Required:** None

5. Email saying there was some damage from the snowplow.

**Action Required:** The secretary forward this to the LRB, no further action required.

6. Email from MNRF Emergency Response asking to update their response plan.

**Action Required:** The secretary has updated, no further action required.

7. Email from West Parry Sound Health Centre asking about Taichi and any other senior's exercise.

**Action Required:** The secretary gave the contact for TaiChi and said that Senior's exercise is at the Legion, no further contact required.

8. Email from the Northern Fire Protection Program with their Public Education-Prevention support policy.

**Action Required:** None

9. Email from a lawyer asking for a tax certificate.

**Action Required:** The secretary referred them to MOF, no further action required.

10. Email for the Northern Fire Protection Program for the training and certification updates.

**Action Required:** None

11. Email from a property owner asking to send their new 911 sign to their lawyer.

**Action Required:** The secretary has completed, no further action required.

12. Email from a property owner asking if the fire ban includes wood saunas.

**Action Required:** The secretary has forwarded the email to the Fire Department, no further action required.

13. Email from a property owner asking about pickleball and having access to the utility room.

**Action Required:** This will be discussed under new business.

14. Email with a question on winter plowing.

**Action Required:** The secretary has forwarded the email to the LRB, no further action required.

15. Email from a lawyer asking where to send the transfer of property.

**Action Required:** The secretary said to contact MPAC and MOF, no further action required.

### **Committee Reports**

Library (Kaleb)            None

Recreation  
(Lindsay, Mike, Kaleb)

Pam will look into volley ball nets.  
Lindsay brought samples for the floor. Mike motioned for Lindsay to purchase the floor at approximate price of \$12,000.00, 2<sup>nd</sup> by Lindsay, all in favour, motion passed. A bylaw will be at the next meeting.

Fire (Mike, Lindsay)    Total fire ban is still in effect.

911(Kerry)                None

Administration(Pam)    None

### **New Business**

Email from a property owner asking about pickleball and having access to the utility room.

**Action Required:** The Board agreed to pay for the paint so they could paint the lines and to give him a key to the utility room, no further action required.

**Pay Bills:**            15 bills presented to be paid.

Dianne Feasby - \$196.82 (books)

Albert Lamb - \$1,015.00 (May cleaning & grass cutting)

Trillium Municipal Supply - \$3,278.75 (911 poles and numbers)

North Bay Security - \$91.53  
Port Loring Home Building - \$525.94 (dock & soccer nets)  
Riverside Electrical - \$3,354.43  
Tinlids Inc. - \$10.08  
Steve Davis - \$750.00 (911 signs & dock)  
Weaver-Simmons LLP - \$5,878.12  
Whitehots - \$302.63  
Thier Renovations - \$5,000.00 (siding and doors)

**These bills have already been paid:**

Hydro One - \$309.85  
Bell Canada - \$441.86  
Thier Renovations - \$3,230.00 (balance for ceiling)  
Moore Propane - \$937.46

Motioned to pay bills by Lindsay, 2<sup>nd</sup> by Mike, all in favour, motion passed.

**Public Comment**

None

Meeting adjourned at 8:07 p.m.

**Next meeting will be on Thursday, July 20, 2023 at 7:00 p.m.**

*Peggy Whitehead*

Peggy Whitehead  
Secretary/Treasurer

Posted on June 21, 2023