



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
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Minutes of Board Meeting June 15, 2017

The minutes can also be viewed on our website: www.loringsb.com

Attending: Sandra Gendron, Mike Buchanan, Steve Davis, Stephen Brushey, Hilary Chambers and Peggy Whitehead

ACRONYMS

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Tourism, Culture and Sport (**MTCS**), Request for Proposal (**RFP**), Local Roads Board (**LRB**)

Meeting brought to order by Sandra at 7:00 p.m.

Conflicts: None

Minutes Motion to accept the minutes of May 18, 2017 by Hilary, 2nd by Steve, all in favour, motion carried.

Financial Report: Peggy presented the financial statement for May 31, 2017. Steve asked Peggy to separate snowplowing, rink and grass cutting on the financial report under AC and ACC. Motion to accept by Hilary, 2nd by Stephen, all in favour, motion carried.

Critical Path: None

Bylaws, Motions and Notices of Bylaws:

Bylaw 2017-14 Accept the Farmer's Market Agreement dated June 15, 2017 for Wednesday from 7 a.m. to 3 p.m. from June 28, 2017 to August 30, 2017. Motion to accept by Hilary, 2nd by Steve, all in favour, bylaw passed.

Unfinished Business:

The following unfinished business is outstanding from September 15, 2016

1. Action Required: A letter from the District forester with a reply to the Boards letter regarding spraying chemicals. Tomorrow Westwind and the MNR will be at Pine Grove and

Hilary will attend. Update from October 20th after the Pine Grove meeting, the MNR suggested the LSB request an environmental assessment. Hilary is working on this and will provide an update at the next meeting. Hilary advised that there are two forestry companies operating in this region – Westwind and Nipissing Forestry. Both companies are in the process of reviewing their forestry plans for 2016/2017. Once the information is finalized/made available, Hilary will post it on the LSB website. It is likely that the forestry plan development process will be ongoing into the summer months. In the interim, Hilary has posted the Nipissing forestry map and schedule for their public meetings under the News Section of the LSB website. If residents wish to pursue this issue further, it may be best to form an environmental citizen's group. Further information will be posted on the LSB site as it becomes available. **This item is tabled until August 2017.**

The following unfinished business is outstanding from April 20, 2017

1. Property owner asked if we had any plans to repair or improve the boat launch on Seagull Lake. Sandra will check the boat launch area to see what condition it is in. Sandra went to the boat launch area and noted that there are some areas where erosion has occurred and it seems to be an area that could be improved at a reasonable cost/amount of effort. That being said, she indicated that another Board member, with the requisite expertise, should take a look and offer more precise information on costs, etc. Mike indicated that he would check further; that this may be something that the Board could work on in the fall. In any event, we would require permits from the MNR before any work could be initiated. He will contact the Ministry and the permits would be in place for the next Board to consider. **This will be tabled until the end of August.**

2. Amended property assessment notice for the LSB properties. Sandra will contact MPAC to clarify the assessment type assigned to the rink. The assessment lists the property as an Amusement Park instead of a Recreation area. Sandra contacted MPAC and the staff member advised that the LSB would be exempt from paying the taxes, regardless of the property listing. In addition, the cutoff period for Requests for Reconsideration is now closed and will not open until fall 2017, to impact the 2018 assessment. **This will be tabled until end of August, to initiate activity for the next LSB to consider.**

The following unfinished business is outstanding from May 18, 2017

1. Another issue related to differences in street name (between local signs and MNR maps) was identified. This one involves Ontario Street which is currently shown on the MNR map, but is listed as part of Wilson Lake Crescent. This item will be tabled for the next LSB meeting. The LRB has requested 2 Wilson Lake Crescent North signs that will run from the Trash & Treasurer building up to the LCBO. Peggy will advise property owners of the change when the signs are put up.

Complete from December 15, 2016

2 requests to check 911 numbers. I gave this to Steve and he will advise. He has answered one and the other will have to be tabled until spring.

Correspondence

1. Email asking for information on severing a lot.

Action Required: I answered them, no further action required.

2. CERB report for April 2017.

Action Required: None

3. 3 emails from Northern Policy Institute with newsletters on Report on Northern Projections – Manitoulin District, Basic Income Guarantee and Basic Income Guarantee for household food insecurity.

Action Required: None

4. 2 flyers for June Senior's Month.

Action Required: I put one at Caisse Populaire and one at the ACC.

5. Email asking if a cell tower has been installed in Port Loring.

Action Required: I said no, no further action is required.

6. 911 Bell have sent a 2017 survey to be completed.

Action Required: I have completed, no further action is required.

7. 911 Bell asking for a map of Lee Lane and Lee Point Road which is not in their data base.

Action Required: I have sent them a map; no further action is required.

8. Call for nominations for Ontario Medal for Good Citizenship by July 21, 2017.

Action Required: None

9. Notice of Annual Meeting for Mills & Hardy LRB for August 21, 2017.

Action Required: None

10. Property owner asked if the Board had any answers about verifying property fees for a reimbursement of taxes.

Action Required: The requests have been reviewed; Board members have driven by the properties (where a clear view can be seen from the road) or through on-line resources. Based on that review and the guidance used by the previous LSBs to determine property fees, a reduction in fees was not permitted. The Board finalized the letter of reply that will be sent to the property owners.

11. Property owner asked about permits.

Action Required: I answered them, no further action required.

12. MNDM is organizing a Municipal Freedom of Information, Protection and Privacy ACT information session on June 27, 2017.

Action Required: I said Sandra would attend, no further action required.

13. Operating Grant \$9,530.47 deposited June 14, 2017.

Action Required: None

14. Email regarding Canada 150 on where to drop off flowers and that the parade will be from the 4 corners to Jake's Place.

Action Required: None

15. Email from the North Almaguin Planning Board asking if the LSB would allow the Ministry to hold a public consultation meeting just prior to a meeting of the LSB on the same day.

Action Required: Sandra said she will get some more information.

Committee Reports

Tax Review

This Committee has been stood down. The Board obtained clarification from MNDM and the response is that all properties will contribute to all services provided by the LSB. This clarification is based on the Northern Services Board Act, R.S.O. 1990, Chapter L.28. This information will be repeated at future meetings to ensure property owners are advised of this significant change.

Library	For the evening with the Author (possibly Eric Walters), the Library will coordinate with Powassan to reduce the cost. The Book Fair will be held at the school later in the summer. The Committee is continuing its work with overdue books and library privileges. Computer 101 training will be in the fall; interested residents are asked to register at the library.
Activity Centre	Farmer's Market will start soon. Baseball, floor hockey, and soccer will start when school is out.
Argyle Community Center	Appliances are in and there are a few issues that may add to the final cost. For the electronic sign, there has been an increase of requests to post information. When this happens, some items may not appear as frequently since it takes longer to go through the full cycle. Also, there is a limit on the number of items that can be published in a cycle. Peggy will also coordinate with Hilary to post community items on the website.
Culture	Hilary said Explorer's Edge will conduct a ribbon cutting event at the deer yard trails and an invitation will be sent to local dignitaries/government representatives to attend. Fireworks for Canada 150 celebrations will take place on 1 July. Many thanks to Mike Buchanan and the donations from the community. Linda Albright is coordinating the Heritage Parade...She also received funding for an 8-week period for two students; one position is still vacant. The employment would be throughout the community, assisting with various summer activities.
Fire/911	Steve said when he installed the 911 sign at the deer yard trails, there was no hunting, no trespassing sign and the grass had not been cut. Hilary will check the LRBA. Mike recommended that Steve be paid the standard installation fee (per 911 sign) until the SOP is completed. Steve has volunteered many hours to complete the installations throughout our area. The Board fully supported this recommendation.
Website	Hilary updated the Board on the top searches and statistics on our LSB website.
Bylaws	Stephen mentioned there were duplicates on the website and Hilary will look into this.
Administration	Peggy will check with the Northern Policy Institute to see if our area can be added to the map. Peggy will also check with the Insurance Company regarding the kitchen; to confirm if there are any rate changes with the new equipment/upgrades.

Grant

None

Long Term Planning Stephen updated the Board on the land purchase. There are a few administrative details remaining and it should all be finalized by June 21, 2017. For Brown Township: Sandra will draft a letter to be sent to the property owners in Brown Township to set up a public meeting to discuss amalgamation. Lost Channel Inn would be the best location for such a meeting and Sandra will coordinate further/update at the next LSB meeting.

New Business: None

Pay Bills: 10 bills presented to be paid.

North Bay Mat Rental \$49.72

Albert Lamb \$725.00 (Janitor)

Port Loring Home Building \$2,532.58 (supplies for kitchen)

Buchanan Hardware \$65.54 (sanding supplies)

North Bay Security \$84.75

Steve Davis \$56.49 (paint)

Indigo Books & Music \$36.94

Micheal Legault \$350.00 (May Grass Cutting)

M & T Buchanan \$1,678.05 (Labour hours & removal of storage shed)

The following bill has already been paid

Hydro One \$318.90

Motioned to pay bills by Steve, 2nd by Hilary, all in favour, motion passed.

Public Comment:

1. Tanya Buchanan asked about the appreciation sign that was wind damaged earlier this year.

Action Required: Recreation will take the lead on this item.

2. Doug Buchanan asked if the board could pressure the officials to get cell service in the area.

Action Required: Previous LSBs have sent letters, contacted local government representatives on this issue. The challenge is that our area needs consistent cell service but does not have the population density that appeals to cell providers for a return on their investment. The Board will invite government officials to upcoming event and will use these opportunities to promote this important issue. It was also suggested that the LSB could start petitions on this subject.

Meeting adjourned at 9:10 p.m.

Next meeting will be on Thursday, July 20th, 2017 at 7:00 p.m.

Prepared By

Peggy Whitehead

Peggy Whitehead

Secretary/Treasurer

Posted on June 22, 2017