



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
PO Box 148, Port Loring, Ontario P0H 1Y0
secretary@loringsb.com (705)757-3947

Minutes of Board Meeting May 18, 2023

The minutes can also be viewed on our website: www.loringsb.com

Attending: Pam Dekoter, Kaleb Summers, Lindsay Lemasurier and Peggy Whitehead
Absent: Kerry Booth and Mike Legault

ACRONYMS

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development (**MND**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Pam at 7:13 p.m.

Conflicts: Potential conflict for Kaleb regarding M&T Buchanan

Minutes April 20, 2023 minutes will be voted on next month as Kaleb was not here for this meeting

Financial Report: Peggy presented the financial statement for April 30, 2023. Motion to accept by Kaleb, 2nd by Lindsay, all in favour, motion carried.

Critical Path: None

Bylaws, Motions and Notices of Bylaws:
None

Unfinished Business:

Unfinished from October 17, 2019

There was a bill from M&T Buchanan for installing the 3 poles and since they did not use the rock mounts the price should be reduced based on time and materials to date to be billed. The Board will set up a meeting in the next couple of weeks with Mike Buchanan to discuss the invoice. The Board will pay separately for moving the one pole which needs to be

moved. Kerry will see what is needed for the poles and discuss a tender at the next meeting. There have been exchanges of correspondence between the Board and the Buchanan's in an attempt to resolve the situation. The Board has not heard anything from Buchanan's; Pam will send a letter to follow up. There has been a response from Buchanan's on July 15, 2020 and Kerry motioned to get a lawyer, 2nd by Greg, 2 in favour, Gilbert opposed, motion carried. Pam will contact a lawyer. This is in court. M&T Buchanan have asked for a settlement meeting. Settlement meeting is set for July 21, 2021. Pam said no progress was made toward a settlement, therefore we're on to the next steps. The Board will decide when they do the budget on whether they will go to court. Court date is set for July 26, 2022. Kaleb inquired about his potential conflict regarding this matter, specifically if he was permitted to be present for any and all discussion relating to the matter, the Chair indicated that he was not. The court date got postponed until December 20, 2022. Court date has been postponed. Court date is set for May 2, 2023. 2/3 were completed in the plaintiff case on May 2, 2023, the next court date is October 25, 2023 - **ongoing**.

Earl Reading asked the secretary if there was a bylaw for advertising on the LSB property. The secretary said there was none. There was a discussion regarding advertising and who is responsible if the signs/benches get damaged. The Board will create a SOP. The Board discussed and is looking at no commercial advertising, only signs for donations which will have to be maintained by the owner - **ongoing**.

Unfinished from February 20, 2020

Mike Legault said the bolts are popping out on the boards at the rink. Lindsay checked the rink boards and said when water comes in it pushes the boards up then breaks the bolts. He said that there should be silicone on the seams of the board and they will look into this. Lindsay will purchase an easy out tool to remove the broken bolts. Lindsay has purchased the bolts and this will be done in the spring along with silicone for the boards - **ongoing**

Unfinished from March 19, 2020

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Kerry has Joe Whitmill's contact for maps, the secretary will get the parcels and advise. The secretary will check the survey. The secretary gave Pam the titles for each property. Pam is working on this - **ongoing**.

Unfinished from September 17, 2020

The letter was received from Point North and Pam asked Kerry if he would check with them again if 3 feet in the ground and 2 feet piled around the pole, would this hold up for the netting. Kerry will request written confirmation from Point North indicating whether or not it would have been safe to install the netting on the final 3 poles because of the way they were put in. Point North said they would not guarantee that it would be safe and the netting would fail. Kerry will check with Point North to see when they can install half of the netting - **tabled until spring**.

Unfinished from July 21, 2022

Kerry said we need a couple of loads of gravel at the ACC and will check the price and advise the Board. Mike will ask Myles Brooks for some gravel and also for one load for the

dock. Rocks by the launch so the gravel does not wash out. Steve Davis will talk to H.J Brooks construction. Pam will order no parking sign that went missing. The board agreed that the snowmobile club can mount their trail identification signs on the back of the large dock sign – **ongoing**.

Unfinished from December 15, 2022

Mike suggested that we should get a temporary cover for the generator and a permanent one in the spring. Mike will ask Dave Thier about this as he did this for the air conditioner. The Board agreed to the cover. Dave agreed and will do a permanent one in the spring – **ongoing**.

Complete from March 23, 2023

Mike mentioned for tenders for painting and do they have to get WSIB for this. Pam will look into this. Pam said they do need WSIB and the painting of the ACC is complete. This was voted by email for Thier Renovations to finish the painting – **complete**.

Mike said there is damage to the parking lot by the dock. Pam will talk to the President of the Argyle Riders. Pam talked to Jake Weller and he said they will get it graded – **complete**.

Complete from April 20, 2023

The Board received a quote from North Bay Security Communications for cameras at the rink. The cost is \$3,329.99 plus tax and the cost for an extra camera if needed. Motion to accept by Lindsay, 2nd by Mike, all in favour, motion passed. The secretary will call and order. This has been ordered and waiting to be installed – **complete**.

The Board will get a tender out for the new siding to be replaced, two steel doors and one bathroom door at the rink. Tender will be posted and opened at the June meeting and will be taken out of reserves – **complete**.

Correspondence

1. Email asking about building and severing lots.

Action Required: The secretary send the letter regarding building in an unorganized township and also referred them to the NAPB, no further action required.

2. Email asking if Bain Lake was in the Loring LSB area.

Action Required: The secretary said yes, no further action required.

3. Email from OFM regarding the Northern Fire Protection Program with their 2023-01 Safe Workplace Policy.

Action Required: None

4. Email asking about the backflow prevention valve on their Port Loring property.

Action Required: The secretary referred them to the water plant, no further action required.

5. Email from Rampart International that supplies uniforms.

Action Required: None

6. Email from an owner asking about a problem with a culvert.

Action Required: The secretary forwarded this to the LRB, no further action required.

7. Email from OFM for a Fire Instructor course to be held at Phelps Fire Hall.

Action Required: None

8. Email asking about purchasing road allowance. He has received information from the MNRF and asking who to contact locally regarding this.

Action Required: The secretary will forward this to the LRB, no further action required.

9. Email from a lawyer regarding building.

Action Required: The secretary has sent the letter regarding building in an unorganized township and they are asking who enforces that the building is brought up to code? The Board said no one, no further action required.

10. Email asking where to dispose of large items.

Action Required: The secretary said to call Mike Legault, no further action required.

11. Email asking about renovating a property and asking about building permits.

Action Required: The secretary has sent the letter regarding Building in an unorganized township, no further action required.

Committee Reports

Library (Kaleb) None

Recreation
(Lindsay, Mike, Kaleb)

Lindsay has purchased the lights and waiting for the electrician to complete. Lindsay will complete the tender for the floor and baseboard.

Fire (Mike, Lindsay) None

911(Kerry) None

Administration(Pam) None

New Business

None

Pay Bills: 15 bills presented to be paid.

- Dianne Feasby - \$67.50 (books)
- Albert Lamb - \$385.00 (April cleaning)
- Steve Davis - \$700.00 (911 signs)
- Pam Dekoter - \$236.17 (hotel)
- Jesse Booth Construction - \$5,847.75 (rink)
- Whitehots - \$91.83
- Everguard Fire & Safety - \$332.45
- North Bay Mat Rental - \$49.72
- Fire-Alert - \$126.50

Peggy Whitehead - \$1,000.00 (April honorarium)
Thier Renovations - \$2,260.00 (painting)
Thier Renovations - \$16,947.00 (ceiling tiles)

These bills have already been paid:

Hydro One - \$588.20
Bell Canada - \$422.84
Thier Renovations - \$5,000.00 (progress payment for ceiling tiles)

Motioned to pay bills by Lindsay, 2nd by Mike, all in favour, motion passed.

Public Comment

1. Albert asked the Board if he could purchase filter cloths and a couple of bags of chips to be placed around the tables.

Action Required: The Board said to go ahead, no further action required.

Meeting adjourned at 8:05 p.m.

Next meeting will be on Thursday, June 15, 2023 at 7:00 p.m.

Peggy Whitehead
Peggy Whitehead
Secretary/Treasurer

Posted on May 29, 2023