



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
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Minutes of Board Meeting April 21, 2022

The minutes can also be viewed on our website: www.loringslb.com

Attending: Pam Dekoter, Greg Schippers, Mike Legault, Kaleb Summers, Kerry Booth and Peggy Whitehead

ACRONYMS

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development & Mines (**MNDM**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Pam at 7:02 p.m.

Conflicts: Potential conflict by Kaleb regarding M&T Buchanan

Minutes Motion to accept the minutes for the March 17th, 2022 meeting by Greg, 2nd by Mike, all in favour, motion carried.

Financial Report: Peggy presented the financial statement for March 31, 2022 with audit adjustment. Motion to accept by Kaleb, 2nd by Kerry, all in favour, motion carried.

Critical Path: 3 tenders for dock, rink boards and lights.

Bylaws, Motions and Notices of Bylaws:

Bylaw 2022-01 Approve the audited financial statements for the fiscal year 2020-2021, the Interim Summary/Budget Report and the Second Request for payment of the LSB Operating Grant from MNDM in the amount of \$9,531.00 for the fiscal year 2021-2022. Motion by Mike, 2nd by Kerry, all in favour, bylaw passed.

There was only one tender received from Albert Lamb and the Board accepted.

Bylaw 2022-02 Enter into a contract with Albert Lamb for Grass Cutting at the Activity Centre, Argyle Community Centre and the Ball Diamond in Arnstein, will commence when needed and will end September 30, 2022. The rate paid shall be \$225.00/cut and \$245.00/cut when the bank needs cut. Plus \$27.50/hour to clean up after snow if required. Motion by Greg, 2nd by Kaleb, all in favour, bylaw passed.

Unfinished Business:

Unfinished from December 20, 2018

Debbie mentioned getting a wired in generator in case the power goes out. Gilbert said that we already have the breaker hooked up for this. The Board all agreed to go ahead, and Earl will get quotes. Earl has a contact, but he is waiting for the engineers for the HVAC before he proceeds. The engineer will do a proposal to go with the HVAC. Kerry will check into this to determine what is required. Kerry will get a quote for what we will require. Mike said the reasoning for this as they thought this could be a warming/cooling centre if the Legion runs out of room in a crisis. Greg will get a quote from Riverside Electric. No luck with Riverside, Greg and Mike will look elsewhere. Gilbert said to check with Earl Reading as he has a contact. Kerry mentioned that it should be secure and wired in. Two contractors to come in the week of August 23, 2021 to quote. Kerry got a quote for a 48 KW from Sommers Generator Systems at \$34,500.00 plus tax and the installation around \$6,000.00. For the 48 KW if the AC is running there would be a high hydro spike. The other quote for a 35 KW is \$29,824.00 plus tax and the same to install. We can only run this with one AC unit running. Kerry said he will get another quote next week. Kerry said another contractor quoted around \$40,000.00. Kerry said one was coming in next week for a site visit before he quoted. The Board agreed to proceed. Kerry will get another quote from a local contractor – **ongoing.**

Unfinished from October 17, 2019

There was a bill from M&T Buchanan for installing the 3 poles and since they did not use the rock mounts the price should be reduced based on time and materials to date to be billed. The Board will set up a meeting in the next couple of weeks with Mike Buchanan to discuss the invoice. The Board will pay separately for moving the one pole which needs to be moved. Kerry will see what is needed for the poles and discuss a tender at the next meeting. There have been exchanges of correspondence between the Board and the Buchanan's in an attempt to resolve the situation. The Board has not heard anything from Buchanan's; Pam will send a letter to follow up. There has been a response from Buchanan's on July 15, 2020 and Kerry motioned to get a lawyer, 2nd by Greg, 2 in favour, Gilbert opposed, motion carried. Pam will contact a lawyer. This is in court. M&T Buchanan have asked for a settlement meeting. Settlement meeting is set for July 21, 2021. Pam said no progress was made toward a settlement, therefore we're on to the next steps. The Board will decide when they do the budget on whether they will go to court. Court date is set for July 26, 2022 - **ongoing.**

Earl Reading asked the secretary if there was a bylaw for advertising on the LSB property. The secretary said there was none. There was a discussion regarding advertising and who is

responsible if the signs/benches get damaged. The Board will create a SOP. The Board discussed advertising, Kerry asked a couple of townships and one has a bylaw, but they have to ask approval and one has no bylaws. Discussion on advertising versus recognizing donations, Pam will contact Lana Reading for a copy of the drawings for the gazebo and forward to the Board. Kerry said that in Victoria they have tables and benches the same in each park and they do advertise, but the signage is the same size in all parks. Gilbert and Pam said they have this in other areas. The Board will discuss a draft to be ready for the next meeting. Board will be working on a SOP. Kerry has a bylaw from Powassan and will forward this to the Board for their review. The Board discussed and is looking at no commercial advertising, only signs for donations which will have to be maintained by the owner - **ongoing.**

Unfinished from February 20, 2020

Mike Legault said the bolts are popping out on the boards at the rink and one light is off. Kerry will look into this. Greg will purchase the bolts in the next term and some extra to keep on hand. Mike said there are about 110 bolts missing, Greg will purchase 200. Mike will check to see where he can purchase the bolts and get the cost for the budget. Greg said most of the bolts had broken off and will have to drill them out. This is not an issue for now as the boards are secure and will look at this in the warmer weather to drill the broken bolts out. Also, Pam asked about the two lights at the rink that were out. A tender will be done for the bolts and lights – **ongoing.**

Unfinished from March 19, 2020

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Pam's contact is working from home, but they will look after this when they can return to the office. Kerry has Joe Whitmill's contact for maps and needs the parcels for the properties, the secretary will get the parcels and advise. Kerry will call them and if they say no higher than \$200.00, he will tell them to go ahead – **ongoing.**

Unfinished from September 17, 2020

The Board discussed the poles and Pam received two quotes from A&L Line Construction for \$18,770.00 and Aultman Rental \$18,256.70 all plus tax. The Board decided that the 3 poles close to the ACC are not needed and Kerry will get a quote to remove the other 2 and to move the fencing inside the 4 poles. The Board all agreed to go ahead with this. The cost to remove the 2 poles will be around \$100.00. Kerry will call the contractor for the netting to find out when they can install. The poles are down and waiting for netting. Kerry will get an estimate to move the fence. Kerry will check into the pole depth with Aultman's. The letter was received from Point North and Pam asked Kerry if he would check with them again if 3 feet in the ground and 2 feet piled around the pole, would this hold up for the netting. Kerry will request written confirmation from Point North indicating whether or not it would have been safe to install the netting on the final 3 poles because of the way they were put in - **ongoing.**

Unfinished from January 20, 2022

The secretary will check with Argyle Farmers Market to get the 2nd changeroom cleaned out. Mike took one load to the dump, but the Board said to get the rest and only keep what the Board can use. Mike said it is almost empty – **ongoing**

Unfinished from February 17, 2022

Albert Lamb said there is no heating vents in the washrooms. The Board will look into this. Kerry will call the person that installed the HVAC – **ongoing**.

Unfinished from March 17, 2022

Kaleb will check on the Library agreement. WHMIS will be required for Library volunteers; Kaleb will look into an online course for the volunteers. A question on a penalty for books that are not returned and the NNDSB wants a 5-year agreement. The Board said the library can decide the penalty as they do not get any budget from MNM, the Library gets their income from grants. The Board said it will be okay to sign a 5-year agreement since there is no money exchange. Kaleb will get the final agreement and advise the Board – **ongoing**.

Correspondence

1. Email asking to purchase a property and about building, severances and to contact the owner.

Action Required: The secretary sent the letter for building in an unorganized township, referred to the NAPB and I gave the owner his contact, no further action required.

2. Email from the Near North Palliative Care Network regarding their luncheon on March 31st and the butterfly release on July 9th.

Action Required: None

3. Email from MNM regarding Ontario Supporting Local Fire Services in the North.

Action Required: The Board said this does not apply, as it is for a municipality without a fire department, no further action required.

4. OPP and Bell NG-911 information session on April 13th and Bell emailed our new service agreement for the Boards approval.

Action Required: The Board will review the agreement.

5. Email asking for a driveway permit for Hwy 522.

Action Required: The secretary said to contact MTO, no further action required.

6. Ontario Parks has extended the deadline for comments to April 25th for projects in Naganosh Lake Provincial Park.

Action Required: The secretary posted this on the website, no further action required.

7. Email from the Ministry of Citizenship and Multiculturalism to submit nominations for the Champion of Diversity Award by May 15th.

Action Required: None

8. Email from the Ministry of Citizenship and Multiculturalism for submissions for the James Bartleman Indigenous Youth Creative Writing Award by May 31st.

Action Required: None

9. MOF payment of \$455,707.09 was deposited on April 8th.

Action Required: None

10. Email from the MTCS for a job posting for a Library Services Advisor in Toronto, applications by April 25th.

Action Required: None

11. Email from the Northern Policy Institute for the launch of their online tool, ConnectNorth webinar on May 3rd.

Action Required: None

12. Email from the Ministry of Citizenship and Multiculturalism for nominations for Lincoln M. Alexander Award who demonstrate leadership in contributing to the elimination of racial discrimination in Ontario by May 31st.

Action Required: None

13. Email from OFM for an invitation to a meeting regarding Fire Fighter Certification.

Action Required: The secretary has forward this to the fire department, no further action required.

14. Email from the Northern Policy Institute for information on all roads lead home for immigration flows into Ontario's north what this means for Rural and Northern Immigration Pilot program.

Action Required: None

15. Email from a property owner asking about a fire permit and burning in a barrel.

Action Required: The secretary has forward this to the fire department, no further action required.

16. Email from the PSDSSAB to submit a contact information sheet for their election process.

Action Required: None

Committee Reports

Library (Kaleb) No mask mandate for the Library.

Recreation

(Greg, Mike) Greg is looking into getting wood chips for under the playground equipment. Kerry will order more signs for the dock.

Fire (Mike, Kerry) None

911 (Kerry) Steve Davis has been checking waterfront signs.

Administration

(Pam) None

New Business

1. Mike asked the Board if they wanted to sell the poles as he had someone inquire.

Action Required: The Board said they are going to keep the poles, no further action required.

2. There was a recommendation to service the UV system.

Action Required: The Board will discuss this at the next meeting.

Pay Bills:

13 bills presented to be paid.

Trillium Municipal Supply - \$156.46

Steve Davis - \$500.00
Albert Lamb - \$297.50 (March cleaning)
Argyle Fire Department - \$348,822.00 (fire contract)
Whitehots Inc. – \$399.03
Dianne Feasby - \$162.25
North Bay Mat Rental - \$74.58
Lone Wolf Property Services - \$2,872.97 (ACC water)
Hampel Contracting - \$7,451.79 (snowplowing)
Jesse Booth Construction - \$3,856.13
Bell Canada - \$405.45
Peggy Whitehead - \$900.00 (March honorarium)

The following have already been paid

Hydro One \$1,188.74

Motioned to pay bills by Mike, 2nd by Greg, all in favour, motion passed.

Public Comment

1. A property owner discussed their concerns with regard to air quality coming from a neighbouring building.

Action Required: Pam said this is not in our powers, but said she would call the Health Unit to see if there is anything that can be done.

Meeting adjourned at 8:05 p.m.

Next meeting will be on Thursday, May 19, 2022 at 7:00 p.m.

Peggy Whitehead
Peggy Whitehead
Secretary/Treasurer

Posted on May 3, 2022