



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
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Minutes of Board Meeting April 20, 2023

The minutes can also be viewed on our website: www.loringslb.com

Attending: Pam Dekoter, Mike Legault, Lindsay Lemasurier and Peggy Whitehead
Absent: Kerry Booth and Kaleb Summers

ACRONYMS

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development (**MND**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Pam at 7:03 p.m.

Conflicts: None

Minutes Motion to accept the minutes for the March 23, 2023 meeting by Lindsay, 2nd by Mike, all in favour, motion carried.

Financial Report: Peggy presented the financial statement for March 31, 2023. Motion to accept by Mike, 2nd by Lindsay, all in favour, motion carried.

Critical Path: None

Bylaws, Motions and Notices of Bylaws:

Bylaw 2023-04 To approve the audited financial statements for the fiscal year 2021-2022, the Interim Summary/Budget Report and the Second Request for payment of the LSB Operating Grant from MNDM in the amount of \$9,531.00 for the fiscal year 2022-2023. Motion to accept by Lindsay, 2nd by Mike, all in favour, bylaw passed.

The Board received one tender for grass cutting from Albert Lamb.

Bylaw 2023-05 Enter into a contract with Albert Lamb for Grass Cutting at the Activity Centre, Argyle Community Centre and the Ball Diamond in Arnstein, will

commence when needed and will end September 30, 2023. The rate paid shall be \$230.00 /cut and \$250.00/cut when the bank needs cut. Plus \$27.50/hr for clean up from snowplow. Motion to accept by Mike, 2nd by Lindsay, all in favour, bylaw passed.

Bylaw 2023-06 No bids for the dock tender. Mike will talk to someone about this.

One bid received for the ceiling tiles at the ACC by Thier Renovations.

Bylaw 2023-07 To enter into a contract with Thier Renovations to install ceiling tiles at the ACC at a rate of \$32,300.00 plus tax and this will be taken out of recreation reserves. Motion to accept by Lindsay, 2nd by Mike, all in favour, bylaw passed.

Bylaw 2023-08 Accept the Library agreement between NNDSB and the LSB until March 29, 2028 unless terminated by either party. The Board to review the agreement yearly. Motion to accept by Mike, 2nd by Lindsay, all in favour, bylaw passed.

Unfinished Business:

Unfinished from October 17, 2019

There was a bill from M&T Buchanan for installing the 3 poles and since they did not use the rock mounts the price should be reduced based on time and materials to date to be billed. The Board will set up a meeting in the next couple of weeks with Mike Buchanan to discuss the invoice. The Board will pay separately for moving the one pole which needs to be moved. Kerry will see what is needed for the poles and discuss a tender at the next meeting. There have been exchanges of correspondence between the Board and the Buchanan's in an attempt to resolve the situation. The Board has not heard anything from Buchanan's; Pam will send a letter to follow up. There has been a response from Buchanan's on July 15, 2020 and Kerry motioned to get a lawyer, 2nd by Greg, 2 in favour, Gilbert opposed, motion carried. Pam will contact a lawyer. This is in court. M&T Buchanan have asked for a settlement meeting. Settlement meeting is set for July 21, 2021. Pam said no progress was made toward a settlement, therefore we're on to the next steps. The Board will decide when they do the budget on whether they will go to court. Court date is set for July 26, 2022. Kaleb inquired about his potential conflict regarding this matter, specifically if he was permitted to be present for any and all discussion relating to the matter, the Chair indicated that he was not. The court date got postponed until December 20, 2022. Court date has been postponed. Court date is set for May 2, 2023 - **ongoing**.

Earl Reading asked the secretary if there was a bylaw for advertising on the LSB property. The secretary said there was none. There was a discussion regarding advertising and who is responsible if the signs/benches get damaged. The Board will create a SOP. The Board discussed and is looking at no commercial advertising, only signs for donations which will have to be maintained by the owner -**ongoing**.

Unfinished from February 20, 2020

Mike Legault said the bolts are popping out on the boards at the rink. Lindsay checked the rink boards and said when water comes in it pushes the boards up then breaks the bolts. He said that there should be silicone on the seams of the board and they will look into this. Lindsay will purchase an easy out tool to remove the broken bolts. Lindsay has purchased the bolts and this will be done in the spring along with silicone for the boards – **ongoing**

Unfinished from March 19, 2020

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Kerry has Joe Whitmill's contact for maps, the secretary will get the parcels and advise. The secretary will check the survey. The secretary gave Pam the titles for each property. Pam is working on this – **ongoing**.

Unfinished from September 17, 2020

The letter was received from Point North and Pam asked Kerry if he would check with them again if 3 feet in the ground and 2 feet piled around the pole, would this hold up for the netting. Kerry will request written confirmation from Point North indicating whether or not it would have been safe to install the netting on the final 3 poles because of the way they were put in. Point North said they would not guarantee that it would be safe and the netting would fail. Kerry will check with Point North to see when they can install half of the netting – **tabled until spring**.

Unfinished from July 21, 2022

Kerry said we need a couple of loads of gravel at the ACC and will check the price and advise the Board. Mike will ask Myles Brooks for some gravel and also for one load for the dock – **tabled until spring**.

Unfinished from November 17, 2022

Pam said that in the past the LSB representative was allowed to go to the Fire Department board meetings and last couple of years they could not. Shawn Mckenna will discuss this with the Board and advise – **ongoing**.

Unfinished from December 15, 2022

Mike suggested that we should get a temporary cover for the generator and a permanent one in the spring. Mike will ask Dave Thier about this as he did this for the air conditioner. The Board agreed to the cover. Dave agreed and will do a permanent one in the spring – **ongoing**.

Unfinished from March 23, 2023

Mike mentioned for tenders for painting and do they have to get WSIB for this. Pam will look into this – **ongoing**.

Mike said there is damage to the parking lot by the dock. Pam will talk to the President of the Argyle Riders. Pam talked to Jake Weller and he said they will get it graded – **ongoing**.

Correspondence

1. Phone call regarding concerns at the launch on Maple Drive.
Action Required: Mike has called and explained that he would have to contact a lawyer, no further action required.
2. Email from MPAC-InTouch newsletter.
Action Required: None
3. Email from OFM-regarding Open Air Burn Ban Procedure/Support Links and Materials.
Action Required: None
4. Email asking if new severances can be done on lake fronts.
Action Required: The secretary said to contact North Almaguin Planning Board, no further action required.
5. Email from a marketing consultant to help with our website.
Action Required: None
6. Email from the insurance company asking to fill out 3 questions that were missed on an abuse liability application and sign.
Action Required: The secretary has done this, no further action required.
7. Received the tax levy of \$459,020.27 which will be deposited on April 6th.
Action Required: None
8. Phone call from a lawyer asking about a zoning bylaw.
Action Required: The secretary said there is no zoning, that it is an unorganized township, no further action required.
9. Email asking about no daytime burning.
Action Required: The secretary has forwarded this to the fire department, no further action required.
10. Email from OFM for a zoom meeting on April 20th at 7 p.m. regarding Northern Fire Protection Program.
Action Required: None
11. Email asking if it is okay to leave their vehicle parked at the Ess Narrows launch for a few nights.
Action Required: The secretary advised that it was okay, no further action required.

Committee Reports

Library (Kaleb) None

Recreation

(Lindsay, Mike, Kaleb)

Mike said Jesse Booth will clean up the rink.

Fire (Mike, Lindsay)

None

911 (Kerry)

None

Administration(Pam) None

New Business

The Board received a quote from North Bay Security Communications for cameras at the rink. The cost is \$3,329.99 plus tax and the cost for an extra camera if needed.

Action Required: Motion to accept by Lindsay, 2nd by Mike, all in favour, motion passed. The secretary will call and order.

The Board will get a tender out for the new siding to be replaced, two steel doors and one bathroom door at the rink.

Action Required: Tender will be posted and opened at the next meeting in May.

Pay Bills: 11 bills presented to be paid.

Dianne Feasby - \$743.48 (books)

Albert Lamb - \$467.50 (March cleaning)

Whitehots - \$375.53

North Bay Mat Rental - \$74.58

Hampel Contracting - \$8,812.87 (snowplowing)

Peggy Whitehead - \$1,277.90 (March honorarium, office, water test, flag lock)

Thier Renovations - \$2,630.00 (balance for upgrading walls)

Thier Renovations - \$12,000.00 (deposit for ceiling tiles)

Argyle Fire Department \$352,850.00 (Fire Contract)

These bills have already been paid:

Hydro One - \$1,104.86

Bell Canada - \$422.84

Motioned to pay bills by Lindsay, 2nd by Mike, all in favour, motion passed.

Public Comment None

Meeting adjourned at 8:18 p.m.

Next meeting will be on Thursday, May 18, 2023 at 7:00 p.m.

Peggy Whitehead

Peggy Whitehead
Secretary/Treasurer

Posted on April 27, 2023