



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
PO Box 148, Port Loring, Ontario P0H 1Y0
secretary@loringslb.com (705)757-3947

Minutes of Board Meeting April 15, 2021

The minutes can also be viewed on our website: www.loringslb.com

Attending by teleconference: Pam Dekoter, Gilbert Moore, Greg Schippers, Mike Legault, Kerry Booth and Peggy Whitehead

ACRONYMS

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development & Mines (**MNDM**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Pam at 7:02 p.m.

Conflicts: None

Minutes Peggy said there is a correction to the minutes under Pay Bills, Whitehots Inc. should have been \$183.93 instead of \$73.33. Motion to accept the minutes for March 18th, 2021 meeting with corrections by Kerry, 2nd by Mike, all in favour, motion carried.

Financial Report: Peggy presented the financial statement for March 31st, 2021. Motion to accept by Gilbert, 2nd by Greg, all in favour, motion carried.

Critical Path: None

Bylaws, Motions and Notices of Bylaws:

One tender for grass cutting received from Albert Lamb.

Bylaw 2021-02 A bylaw to enter into a contract with Albert Lamb for Grass Cutting at the Activity Centre, Argyle Community Centre and Ball Diamond in Arnstein, will commence when needed and will end September 30, 2021. The rate paid shall be \$200.00/cut, and \$220.00/cut when including bank and ditch. \$27.50/hour to clean up after snowplow if required. Motion by Kerry, 2nd by Mike, all in favour, bylaw passed.

Dock Tender will be reposted as the bid did not meet the requirements of the tender.

The tender will be reposted, and the Board suggests that I also add this to the sign at the ACC and on Facebook.

Bylaw 2021-04 A bylaw to approve the audited financial statements for the fiscal year 2019-2020, the Interim Summary/Budget Report and the Second Request for payment of the LSB Operating Grant from MNM in the amount of \$9,531.00 for the fiscal year 2020-2021. Motion by Mike, 2nd by Kerry, all in favour, bylaw passed.

Unfinished Business:

Unfinished from December 20, 2018

Debbie mentioned getting a wired in generator in case the power goes out. Gilbert said that we already have the breaker hooked up for this. The Board all agreed to go ahead, and Earl will get quotes. Earl has a contact, but he is waiting for the engineers for the HVAC before he proceeds. The engineer will do a proposal to go with the HVAC. Kerry will check into this to determine what is required. Kerry will get a quote for what we will require. Mike said the reasoning for this as they thought this could be a warming/cooling centre if the Legion runs out of room in a crisis. Greg will get a quote from Riverside Electric. No luck with Riverside, Greg and Mike will look elsewhere– **ongoing**.

Unfinished from January 17, 2019

John Wassink mentioned that we should have a removable chain link fence separating the playground and parking lot for children safety. The Board will look into this. Debbie will get quotes from the fencing companies for the ball diamond and will ask them about a chain link fence. As of May 16th, Gilbert suggested getting a flex beam to be put up by the playground for child safety. Motion to move forward with this by Gilbert, 2nd by Larry, all in favour, motion passed. The Board decided to wait until the pavilion is up and to check with the insurance to make sure it is okay. The secretary called the insurance and they said they did not think it would be any extra cost; it was an advantage to the risk. Kerry will check to see what length of flex beam will be required. Gilbert has decided against the flex beam as it is too harsh. He will get an estimate for the cost of cedar of pressure treated barrier for the next meeting. Gilbert checked and wood is not acceptable, still looking at a chain link fence. Cathy Thompson mentioned that Trillium Fund might be able to help with the chain link fence. Pam will check into this. Kerry mentioned getting balance beams instead of the chain link fence. Greg will get quotes along with the swing set – **ongoing**.

Unfinished from May 16, 2019

Debbie said the Board is looking at extending the parking at the AC. Gilbert will talk to contractors to dump their excavation material in and then we will have to level it and put gravel on top. Debbie will check for grants. Melanie from MNM said there could be funding coming up for this. Pam will call MNM and check. In the spring the Board will check with local contractors – **ongoing**.

Unfinished from October 17, 2019

There was a bill from M&T Buchanan for installing the 3 poles and since they did not use the rock mounts the price should be reduced based on time and materials to date to be billed. The Board will set up a meeting in the next couple of weeks with Mike Buchanan to discuss the invoice. The Board will pay separately for moving the one pole which needs to be moved. Kerry will see what is needed for the poles and discuss a tender at the next meeting. There have been exchanges of correspondence between the Board and the Buchanan's in an attempt to resolve the situation. The Board has not heard anything from Buchanan's; Pam will send a letter to follow up. There has been a response from Buchanan's on July 15, 2020 and Kerry motioned to get a lawyer, 2nd by Greg, 2 in favour, Gilbert opposed, motion carried. Pam will contact a lawyer. This is in court. M&T Buchanan have asked for a settlement meeting - **ongoing**.

Earl Reading asked the secretary if there was a bylaw for advertising on the LSB property. The secretary said there was none. There was a discussion regarding advertising and who is responsible if the signs/benches get damaged. The Board will create a SOP. The Board discussed advertising, Kerry asked a couple of townships and one has a bylaw, but they have to ask approval and one has no bylaws. Discussion on advertising versus recognizing donations, Pam will contact Lana Reading for a copy of the drawings for the gazebo and forward to the Board. Kerry said that in Victoria they have tables and benches the same in each park and they do advertise, but the signage is the same size in all parks. Gilbert and Pam said they have this in other areas. The Board will discuss a draft to be ready for the next meeting. Board will be working on a SOP – **ongoing**.

Unfinished from February 20, 2020

Mike Legault said the bolts are popping out on the boards at the rink and one light is off. Kerry will look into this. Greg will purchase the bolts in the next term and some extra to keep on hand. Mike said there is about 110 bolts missing, Greg will purchase 200. Mike will check to see where he can purchase the bolts and get the cost for the budget. Greg said most of the bolts had broken off and will have to drill them out. This is not an issue for now as the boards are secure and will look at this in the warmer weather to drill the broken bolts out – **ongoing**.

Unfinished from March 19, 2020

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Pam's contact is working from home, but they will look after this when they can return to the office – **ongoing**.

Unfinished from September 17, 2020

The Board discussed the poles and Pam received two quotes from A&L Line Construction for \$18,770.00 and Aultman Rental \$18,256.70 all plus tax. The Board decided that the 3 poles close to the ACC are not needed and Kerry will get a quote to remove the other 2 and to move the fencing inside the 4 poles. The Board all agreed to go ahead with this – **tabled until spring**.

Unfinished from January 21, 2021

A sign on Seagull Lake Road is not a proper 911 sign and Kerry will look into this - **ongoing**.

Correspondence

1. Email from a property owner with concerns on parking at Noganosh Parkway boat launch.
Action Required: The secretary will refer them to MNR and MTO, no further action required.
2. Email from FCC saying that the HVAC project is complete, and we are eligible to apply again to the FCC AgriSpirit Fund in 2023.
Action Required: None
3. Email asking about a property and wanted to make sure that it is an unorganized area.
Action Required: The secretary said there are no building permits in an unorganized area and said they could check with the realstate agent, no further action required.
4. Email from a lawyer with concerns on their 911 civic address.
Action Required: The secretary had Steve Davis check and the number should be changed, which I have done. But their property is shared by 2 properties and they would require another number for their home which would cost \$200.00 and the lawyer felt that they should not have to pay? The Board said they would have to pay for another sign, no further action required.
5. Email from MPAC informing that they are postponing a province-wide assessment and properties for 2022 will continue to be based on 2016 assessed values.
Action Required: None
6. Email asking where to pay for the Golden Valley Landfill fees.
Action Required: The secretary said they could pay when they are open at the site, no further action required.
7. \$447,637.59 budget will be deposited April 9, 2021.
Action Required: None
8. Asking if we had a shuttle tanker/pump in the Argyle area.
Action Required: Forward this to the Fire Department, no further action required.
9. Email from a lawyer asking for a building and zoning compliance letter.
Action Required: The secretary said we could not provide a letter as there are no building permits or zoning, no further action required.
10. Email asking is Flemings Landing is usable or closed.
Action Required: The Board suggested Noganosh Pkwy. boat launch or to call MNR, no further action required.
11. Email asking about information on an address.
Action Required: The secretary said the address belongs to Restoule LSB; no further action required.
12. A letter from WSIB on the closure of the account effective December 30, 2020.
Action Required: None
13. Letter from the Health Unit regarding small drinking water systems.
Action Required: Because of the covid they are making sure that we are getting our regular water test, no further action required.

Committee Reports

Library (Pam)	None
Recreation (Greg/Mike)	None
Fire (Gilbert)	None
911 (Kerry)	None
Administration (Pam)	None

New Business

Kerry asked what wording the Board wanted for the signage by the dock. No overnight parking, parking on dock 2 hour limit, no alcohol. A garbage can will be placed there and will ask Albert to pick it up when he does a dump run. Al Dare has volunteered to monitor the dock and the Board agreed as he is close to the dock.

Pay Bills: 11 bills presented to be paid.

Albert Lamb \$206.25 (March cleaning)
MOF \$770.00 (Pringle sign permit)
Port Loring Home Hardware \$313.89 (step ladder, cleaning supplies, sleeve for UV)
Whitehots \$583.02
Dianne Feasby \$278.24
Hampel Contracting \$3,446.50 (Snowplowing January & February)
Steve Davis \$600.00
Argyle Fire Department \$345,822.00 (fire contract)
Kendall Sinclair \$5,876.00 (2019/2020 audit)

The following have already been paid:

Hydro One \$676.60
Bell Canada \$388.02

Motioned to pay bills by Gilbert, 2nd by Greg, all in favour, motion passed.

Public Comment

None

Meeting adjourned at 7:38 p.m.

Next meeting will be on May 20, 2021 at 7:00 p.m.

Prepared By

Peggy Whitehead

Peggy Whitehead

Secretary/Treasurer

Posted on April 21, 2021