



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
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Minutes of Board Meeting March 23, 2023

The minutes can also be viewed on our website: www.loringslb.com

Attending: Pam Dekoter, Mike Legault, Lindsay Lemasurier and Peggy Whitehead
Absent: Kerry Booth and Kaleb Summers

ACRONYMS

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development (**MND**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Pam at 7:12 p.m.

Conflicts: None

Minutes Motion to accept the minutes for the February 16, 2023 meeting by Lindsay, 2nd by Mike, all in favour, motion carried.

Financial Report: Peggy presented the financial statement for February 28, 2023. Motion to accept by Lindsay, 2nd by Mike, all in favour, motion carried.

Critical Path: Tenders for grass cutting and dock will be posted

Bylaws, Motions and Notices of Bylaws:

Bylaw 2023-02 To enter into a contract with Thier Renovations to amend the contract for upgrading the interior walls of the ACC to include the removal of all existing ceiling tiles at a cost of \$2,500.00 plus tax and this will be taken out of recreation reserves. Motion by Mike, 2nd by Lindsay, all in favour, bylaw passed.

Bylaw 2023-03 To authorize Kaleb Summers to sign the Library Services Agreement as the Library Liaison for the LSB between the Local Services Board of Loring, Port Loring & District and the Near North District School Board. Motion by Lindsay, 2nd by Mike, all in favour, bylaw passed.

Unfinished Business:

Unfinished from October 17, 2019

There was a bill from M&T Buchanan for installing the 3 poles and since they did not use the rock mounts the price should be reduced based on time and materials to date to be billed. The Board will set up a meeting in the next couple of weeks with Mike Buchanan to discuss the invoice. The Board will pay separately for moving the one pole which needs to be moved. Kerry will see what is needed for the poles and discuss a tender at the next meeting. There have been exchanges of correspondence between the Board and the Buchanan's in an attempt to resolve the situation. The Board has not heard anything from Buchanan's; Pam will send a letter to follow up. There has been a response from Buchanan's on July 15, 2020 and Kerry motioned to get a lawyer, 2nd by Greg, 2 in favour, Gilbert opposed, motion carried. Pam will contact a lawyer. This is in court. M&T Buchanan have asked for a settlement meeting. Settlement meeting is set for July 21, 2021. Pam said no progress was made toward a settlement, therefore we're on to the next steps. The Board will decide when they do the budget on whether they will go to court. Court date is set for July 26, 2022. Kaleb inquired about his potential conflict regarding this matter, specifically if he was permitted to be present for any and all discussion relating to the matter, the Chair indicated that he was not. The court date got postponed until December 20, 2022. Court date has been postponed. Court date is set for May 2, 2023 - **ongoing**.

Earl Reading asked the secretary if there was a bylaw for advertising on the LSB property. The secretary said there was none. There was a discussion regarding advertising and who is responsible if the signs/benches get damaged. The Board will create a SOP. The Board discussed and is looking at no commercial advertising, only signs for donations which will have to be maintained by the owner -**ongoing**.

Unfinished from February 20, 2020

Mike Legault said the bolts are popping out on the boards at the rink. Lindsay checked the rink boards and said when water comes in it pushes the boards up then breaks the bolts. He said that there should be silicone on the seams of the board and they will look into this. Lindsay will purchase an easy out tool to remove the broken bolts. Lindsay has purchased the bolts and this will be done in the spring along with silicone for the boards – **tabled until April 2023**.

Unfinished from March 19, 2020

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Kerry has Joe Whitmill's contact for maps, the secretary will get the parcels and advise. The secretary will check the survey. The secretary gave Pam the titles for each property. Pam is working on this – **ongoing**.

Unfinished from September 17, 2020

The letter was received from Point North and Pam asked Kerry if he would check with them again if 3 feet in the ground and 2 feet piled around the pole, would this hold up for the netting. Kerry will request written confirmation from Point North indicating whether or not it would have been safe to install the netting on the final 3 poles because of the way they

were put in. Point North said they would not guarantee that it would be safe and the netting would fail. Kerry will check with Point North to see when they can install half of the netting – **tabled until spring.**

Unfinished from July 21, 2022

Kerry said we need a couple of loads of gravel at the ACC and will check the price and advise the Board. Mike will ask Myles Brooks for some gravel – **tabled until spring.**

Unfinished from November 17, 2022

Pam said that in the past the LSB representative was allowed to go to the Fire Department board meetings and last couple of years they could not. Shawn Mckenna will discuss this with the Board and advise – **ongoing.**

Unfinished from December 15, 2022

Mike suggested that we should get a temporary cover for the generator and a permanent one in the spring. Mike will ask Dave Thier about this as he did this for the air conditioner. The Board agreed to the cover. Dave agreed and will do a permanent one in the spring – **ongoing.**

Complete from March 17, 2022

Kaleb will check on the Library agreement. WHMIS will be required for Library volunteers; Kaleb will look into an online course for the volunteers. A question on a penalty for books that are not returned and the NNDSB wants a 5-year agreement. The Board said the library can decide the penalty as they do not get any budget from MNDM, the Library gets their income from grants. The Board said it will be okay to sign a 5-year agreement since there is no money exchange. Kaleb will get the final agreement and advise the Board. Kaleb has sent the amendments to the NNDSB and they have sent it to the appropriate people. Kaleb will reach out again as he has not heard anything - **complete.**

Complete from December 15, 2022

Email from Hydro introducing the new energy hub with applications for energizing life community fund which closed on January 31, 2023. Pam and Lindsay will work on this, they are looking at lights for the AC. Lindsay has sent the application in. Our application was not selected – **complete.**

Complete from February 16, 2023

Email from Bell 911 with questions on roads on our database. The secretary has sent the maps for the area, but asked the board about Whitehead and Beadle Road as they were not on the map? Mike said Whitehead Road is now Shady Lane and still looking into Beadle Road – **complete.**

Correspondence

1. Email asking if there is an accessible water tap at the water building available to winter residents to get water.

Action Required: The secretary replied that this is a payer only water system, no further action required.

2. Email asking about TaiChi.

Action Required: The secretary has forwarded the email to the person in charge, no further action required.

3. Email from MPAC InTouch newsletter with upcoming webinars.
Action Required: None
4. Email from the janitor with complaints regarding the AC building and washrooms.
Action Required: None
5. Email for a 911 sign, how to get mail and emergency services.
Action Required: The secretary has answered regarding the 911 sign and mail. The Fire Chief answered regarding emergencies, no further action required.
6. Email from MTCS a reminder to complete the 2022 Annual Survey of Public Libraries.
Action Required: The secretary has forward this to the Library, no further action required.
7. Phone call asking for an owner's name.
Action Required: The secretary replied that we were not allowed to give out personal information, no further action required.
8. An email from Wharncliffe & Kynoch LSB asking about landfill and how to collect the taxes.
Action Required: The secretary said that the person was under the impression that we had the power of garbage, I told her to contact Restoule for more information, no further action required.
9. Email asking if we had old pictures and information on the Hart Hotel.
Action Required: The secretary said that we do not have pictures, no further action required.
10. Email from Uniform Works Limited with a link to paramedic uniforms.
Action Required: None
11. Email for a reminder for the 2022 Library Permit Lending Program survey.
Action Required: The secretary has forward this to the Library, no further action required.
12. Email from a lawyer asking about building on vacant land and taxes.
Action Required: The secretary sent them the letter regarding building in an unorganized township and said to contact MOF regarding taxes, no further action required.
13. Email asking if they could burn renovation scrap.
Action Required: The secretary has forwarded the email to the fire department, no further action required.

Committee Reports

Library (Kaleb) The new Library Agreement has been received. Kaleb will sign on behalf of the Board when he is available

Recreation
(Lindsay, Mike, Kaleb)

Mike said the ice is done and the secretary will post on the sign that the rink is closed.
Mike said there was damage to a soccer net and will be repaired by the person responsible.
AC siding will need to be replaced and a new bathroom door, a tender will be going out soon.

Fire (Mike, Lindsay)
None

911 (Kerry) None

Administration
(Pam) None

New Business

The Board discussed the ceiling and decided they would go with a drop ceiling.

Action Required: Tender will be posted and opened at the April meeting.

Mike mentioned for tenders for painting and do they have to get WSIB for this.

Action Required: Pam will look into this.

Mike said there is damage to the parking lot by the dock.

Action Required: Pam will talk to the President of the Argyle Riders.

Pay Bills: 17 bills presented to be paid.

Dianne Feasby - \$303.89 (books)

Tinlids Inc. – 94.84 (books)

Albert Lamb - \$357.50 (February cleaning)

Whitehots - \$158.67

Whitehots - \$345.79

North Bay Mat Rental - \$49.72

Hilary Chambers - \$453.66 (Library website)

Peggy Whitehead - \$5,000.00 (Oct-Feb honorarium)

Port Loring Home Building Centre - \$59.57

North Bay Security - \$88.14

Kendall, Sinclair, Cowper, Daigle & Houlden - \$5,565.25

Lone Wolf Property Services - \$453.70 (UV light)

These bills have already been paid:

Hydro One - \$966.11

Moore Propane - \$935.53

Bell Canada - \$422.84

Electrified General Contracting - \$1,399.87 (ACC electrical)

Thier Renovations - \$24,914.00 (ACC upgrading walls and removal of ceiling tiles)

Motioned to pay bills by Lindsay, 2nd by Mike, all in favour, motion passed.

Public Comment None

Meeting adjourned at 8:23 p.m.

Next meeting will be on Thursday, April 20, 2023 at 7:00 p.m.

Peggy Whitehead

Peggy Whitehead

Secretary/Treasurer

Posted on March 28, 2023