



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
PO Box 148, Port Loring, Ontario P0H 1Y0
secretary@loringsb.com (705)757-3947

Minutes of Board Meeting March 23, 2017

The minutes can also be viewed on our website: www.loringsb.com

Attending: Sandra Gendron, Mike Buchanan, Stephen Brushey, Steve Davis and Peggy Whitehead
Absent: Hilary Chambers

ACRONYMS

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Tourism, Culture and Sport (**MTCS**), Request for Proposal (**RFP**), Local Roads Board (**LRB**)

Meeting brought to order by Sandra at 7:02 p.m.

Conflicts: None declared

Minutes Motion to accept the minutes of February 16, 2017 by Steve, 2nd by Mike, all in favour, motion carried.

Financial Report: Peggy presented the financial statement for February 28, 2017. Motion to accept by Stephen, 2nd by Steve, all in favour, motion carried.

Critical Path: Tender for Grass Cutting and Dock

Bylaws, Motions and Notices of Bylaws:

Bylaw 2017-02 Rescind Bylaw 2000-01 Implementing the construction of the communal Water System for Port Loring residents. Motion to accept by Mike, 2nd by Sandra, all in favour, bylaw passed.

Bylaw 2017-03 Rescind Bylaw 2000-10 A bylaw to govern the naming of committees. Motion to accept by Mike, 2nd by Steve, all in favour, bylaw passed.

Bylaw 2017-04 Rescind Bylaw 2000-10 Amendment 1 govern the naming of committees. Motion to accept by Mike, 2nd by Sandra, all in favour, bylaw passed.

Bylaw 2017-05 Committees shall be named by the Chairperson no later than the 2nd meeting of the Board in any given new term of office, as deemed appropriate by the Chairperson. Such committees shall be endorsed by the board to be as per the Northern Services Board Act. The Chairperson of the Board shall thereafter monitor the effectiveness of the Committee Chairpersons and make changes to the makeup and structure of any Committee or assign new Committees in order to enhance the goals of the administration. Any changes shall be recorded at the next scheduled meeting of the Board. Motion to accept by Sandra, 2nd by Mike, all in favour, bylaw passed.

Bylaw 2017-06 Rescind Bylaw 2002-07 Research costs of insurance to protect the Board as required under the safe water drinking act. Motion to accept by Sandra, 2nd by Steve, all in favour, bylaw passed.

This is part of the LSB's review to ensure that the information posted to our website loringslb.com clearly identifies the by-laws that are still in effect and those that have been superseded.

Unfinished Business:

The following unfinished business is outstanding from August 18, 2016

1. Action Required: 6 phone calls on taxes. I answered them and 5 have to be verified. This will be tabled till the 911 SOP is complete. As of February 16th, I have had two calls asking for an update. These calls concern requests for refunds on taxes paid and/or requests to have tax levies removed. It is important to clarify that tax rebates or refund requests will not normally be entertained by the LSB. The current situation – where there are two levels of taxation (full and partial rate) – continues to generate discussion at the Committee level. This issue is under review and will be discussed with the MNDM representative - **ongoing**

The following unfinished business is outstanding from September 15, 2016

1. Action Required: A letter from the District forester with a reply to the Boards letter regarding spraying chemicals. Tomorrow Westwind and the MNR will be at Pine Grove and Hilary will attend. Update from October 20th after the Pine Grove meeting, the MNR suggested the LSB request an environmental assessment. Hilary is working on this and will provide an update at the next meeting. Hilary advised that there are two forestry companies operating in this region – Westwind and Nipissing Forestry. Both companies are in the process of reviewing their forestry plans for 2016/2017. Once the information is finalized/made available, Hilary will post it on the LSB website. It is likely that the forestry plan development process will be ongoing into the summer months. In the interim, Hilary has posted the Nipissing forestry map and schedule for their public meetings under the News Section of the LSB website. If residents wish to pursue this issue further, it may be best to form an

environmental citizen's group. Further information will be posted on the LSB site as it becomes available. **This item is tabled until August 2017.**

The following unfinished business is outstanding from November 17, 2016

1. **Action Required:** Kerry Booth said there was someone that tried to phone 911 from a phone booth and it would not work. I called Bell and they said they were to send a technician out and let me know what they found out. I called January 19th and she said I have to get the number off the phone booth. Mike is going there and he will let me know. As of February 16th, Snow removal at this location has prevented access to this phone booth and it is expected that this will be the case until end April. **This item will be tabled until May 2017.**

The following unfinished business is outstanding from December 15, 2016

1. **Action Required:** 2 requests to check 911 numbers. I gave this to Steve and he will advise. He has answered one and the other will have to **be tabled until spring.**

Correspondence

1. An email for information on a road.

Action Required: I referred them to the Roads Board, no further action required.

2. Email on International Women's Day Events.

Action Required: None

3. Magazine from Ontario Heritage Trust.

Action Required: None

4. Email asking where they could stay with their dog and do some hiking.

Action Required: I referred them to a website loringrestoule.com, no further action required.

5. Library minutes for February and March 2017.

Action Required: None

6. Survey from the CSA Group for a publication I had ordered for playground equipment.

Action Required: I will forward to Sandra.

7. MOF advised that \$520.06 will be deducted from the 2017 annual payment due to 2016 roll changes.

Action Required: None

8. Email asking for information on LSB taxation methods and the taxes we collect.

Action Required: Reply was sent to refer them to our website, specifically by-law 2016-53.

9. 3 Letters from NNDSB for the sale or lease of 3 schools in the North Bay area.

Action Required: None

10. Email asking if we have building permits for painting and installing doors.

Action Required: I said no, no further action required.

11. Email asking about a wedding in 2018, wants to know the rental.

Action Required: The fees are in the bylaw 2016-01 and 2016-26 on our website, but are subject to change as the Boards term is year to year.

12. Rabies Clinic will be held on May 31, 2017 from 6-7 p.m. at the rink. This will be posted

Action Required: None

13. 2 questions regarding incorrect 911 signs.

Action Required: I referred to Steve.

14. Letter from MNR introducing the Managed Forest Tax Incentive Program.

Action Required: None

15. Email asking what the charge would be to hold Canada 150 Celebration at the ACC and also welcomes LSB to join in or assist.

Action Required: The Board agreed that the rental fee would be waived for this event. Sandra advised that representatives from several organizations (Legion, Lion's, Horticultural, Fire Dept, LSB, Pickerel River Assoc, Loring-Restoule Business Assoc to name a few) are busy with initial plans to commemorate Canada 150. The title for that event will be "Argyle 150 Celebration". Activities currently under discussion include a contest to design the event LOGO, a parade (heritage themed), a Junior Talent Show, a Family Picnic (with face painting, activity tables, games and prizes) and a Fish Fry at the Legion. Other possible events could include a yard decorating competition, fireworks or a family night at the drive-in. In addition to volunteers to organize these activities, there is a need for donations to cover the cost of prizes and other costs; collection jars are now in place at several locations in the community. The next committee meeting will take place in the lower lounge of the Legion, and is currently scheduled for Sun, 23 Apr 17 at 1:00 PM.

16. Email asking to put operating hours for the Landfill sites on the website.

Action Required: The information has been added to the website, under Community Links.

17. Parry Sound Social Services Administration Board asked for our address or names of locations to send applications to.

Action Required: The Board agreed that the post offices would be best and they already have this on their list.

Committee Reports

Tax Review Ongoing

Library No update

Activity Centre Steve has fixed the lights and another electrician will come in to fix the dusk to dawn light. The sign was damaged from the wind.

Argyle Community Center

The work plan is currently being reviewed to find ways to keep the costs as low as possible. There are several tasks for this renovation that can be completed by volunteers and plans will take this into account as much as possible. More information will be provided as plans are finalized.

Culture No update

Fire/911 No update

Website Stephen has developed a draft policy for posting items on the LSB website. He will also coordinate the clean-up and other changes to the site (addition of a disclaimer, clean up of by-laws, streamlining content, etc).

Bylaws Stephen also advised that there will be more by-laws to be rescinded in the coming months. The order of by-laws will not necessarily be sequential; the initial focus will be on the more recent by-laws that should be rescinded.

Administration With more pleasant weather approaching, the Board will proceed with the next phase of the amalgamation of Brown Township. The next step will be to contact the current Brown Township landowners to set up a meeting in their location. Updates will be provided as information is available.
Stephen provided an update on the land purchase. The parcel will be surveyed once the Planning Board review process is completed.

Grant No update

Long Term Planning Please see comments provided under Administration.

New Business: None

Pay Bills: 17 bills presented to be paid.

North Bay Mat Rental \$49.72
 Stephen Brushey \$144.00 (mileage)
 Hilary Chambers \$778.00 (website for library)
 BOS Imaging \$827.74 (Scan files for the library)
 North Bay Security \$84.75
 Albert Lamb \$525.00 (Janitor)
 CST Canada \$425.06 (oil)
 The City Of Thunder Bay – Provincial Taxes \$782.11
 Dianne Feasby \$116.85 (dvd's & laminating sheets)
 Indigo Books & Music Inc. \$508.44
 Indigo Books & Music Inc. \$380.72
 Indigo Books & Music Inc. \$10.07
 Kendall Sinclair \$4,548.25 (audit 2015-2016)
 Port Loring Home Building \$39.53 (cleaning supplies)
 Peggy Whitehead \$885.09 (March honorarium & office supplies)
 Bell Canada \$330.41
 The following bill has already been paid
 Hydro One \$1,131.11
 Motioned to pay bills by Stephen, 2nd by Steve, all in favour, motion passed.

Public Comment:

None

Meeting adjourned at 7:53 p.m.

Next meeting will be on Thursday, April 20th, 2017 at 7:00 p.m.

Prepared By

Peggy Whitehead

Peggy Whitehead

Secretary/Treasurer

Posted on April 4, 2017