



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT

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Minutes of Board Meeting March 17, 2022

The minutes can also be viewed on our website: www.loringslb.com

Attending: Pam Dekoter, Greg Schippers, Mike Legault, Kaleb Summers, Kerry Booth and Peggy Whitehead

ACRONYMS

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development & Mines (**MNDM**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Pam at 7:01 p.m.

Conflicts: Potential conflict by Kaleb regarding M&T Buchanan

Minutes Motion to accept the minutes for the February 17th, 2022 by-election and regular meeting by Greg, 2nd by Mike, all in favour, motion carried.

Financial Report: Peggy presented the financial statement for February 28, 2022. Motion to accept by Kaleb, 2nd by Mike, all in favour, motion carried.

Critical Path: 3 tenders for grass, dock, rink boards and lights.

Bylaws, Motions and Notices of Bylaws:
None

Unfinished Business:

Unfinished from December 20, 2018

Debbie mentioned getting a wired in generator in case the power goes out. Gilbert said that we already have the breaker hooked up for this. The Board all agreed to go ahead, and Earl will get quotes. Earl has a contact, but he is waiting for the engineers for the HVAC before he proceeds. The engineer will do a proposal to go with the HVAC. Kerry will check into this to determine what is required. Kerry will get a quote for what we will require. Mike

said the reasoning for this as they thought this could be a warming/cooling centre if the Legion runs out of room in a crisis. Greg will get a quote from Riverside Electric. No luck with Riverside, Greg and Mike will look elsewhere. Gilbert said to check with Earl Reading as he has a contact. Kerry mentioned that it should be secure and wired in. Two contractors to come in the week of August 23, 2021 to quote. Kerry got a quote for a 48 KW from Sommers Generator Systems at \$34,500.00 plus tax and the installation around \$6,000.00. For the 48 KW if the AC is running there would be a high hydro spike. The other quote for a 35 KW is \$29,824.00 plus tax and the same to install. We can only run this with one AC unit running. Kerry said he will get another quote next week. Kerry said another contractor quoted around \$40,000.00. Kerry said one was coming in next week for a site visit before he quoted. The Board agreed to proceed. Kerry will get another quote from a local contractor – **ongoing.**

Unfinished from October 17, 2019

There was a bill from M&T Buchanan for installing the 3 poles and since they did not use the rock mounts the price should be reduced based on time and materials to date to be billed. The Board will set up a meeting in the next couple of weeks with Mike Buchanan to discuss the invoice. The Board will pay separately for moving the one pole which needs to be moved. Kerry will see what is needed for the poles and discuss a tender at the next meeting. There have been exchanges of correspondence between the Board and the Buchanan's in an attempt to resolve the situation. The Board has not heard anything from Buchanan's; Pam will send a letter to follow up. There has been a response from Buchanan's on July 15, 2020 and Kerry motioned to get a lawyer, 2nd by Greg, 2 in favour, Gilbert opposed, motion carried. Pam will contact a lawyer. This is in court. M&T Buchanan have asked for a settlement meeting. Settlement meeting is set for July 21, 2021. Pam said no progress was made toward a settlement, therefore we're on to the next steps. The Board will decide when they do the budget on whether they will go to court - **ongoing.**

Earl Reading asked the secretary if there was a bylaw for advertising on the LSB property. The secretary said there was none. There was a discussion regarding advertising and who is responsible if the signs/benches get damaged. The Board will create a SOP. The Board discussed advertising, Kerry asked a couple of townships and one has a bylaw, but they have to ask approval and one has no bylaws. Discussion on advertising versus recognizing donations, Pam will contact Lana Reading for a copy of the drawings for the gazebo and forward to the Board. Kerry said that in Victoria they have tables and benches the same in each park and they do advertise, but the signage is the same size in all parks. Gilbert and Pam said they have this in other areas. The Board will discuss a draft to be ready for the next meeting. Board will be working on a SOP. Kerry has a bylaw from Powassan and will forward this to the Board for their review. The Board discussed and is looking at no commercial advertising, only signs for donations which will have to be maintained by the owner - **ongoing.**

Unfinished from February 20, 2020

Mike Legault said the bolts are popping out on the boards at the rink and one light is off. Kerry will look into this. Greg will purchase the bolts in the next term and some extra to keep on hand. Mike said there are about 110 bolts missing, Greg will purchase 200. Mike will check to see where he can purchase the bolts and get the cost for the budget. Greg said

most of the bolts had broken off and will have to drill them out. This is not an issue for now as the boards are secure and will look at this in the warmer weather to drill the broken bolts out. Also, Pam asked about the two lights at the rink that were out. A tender will be done for the bolts and lights – **ongoing**.

Unfinished from March 19, 2020

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Pam's contact is working from home, but they will look after this when they can return to the office. Kerry has Joe Whitmill's contact for maps and needs the parcels for the properties, the secretary will get the parcels and advise. Kerry will call them and if they say no higher than \$200.00, he will tell them to go ahead – **ongoing**.

Unfinished from September 17, 2020

The Board discussed the poles and Pam received two quotes from A&L Line Construction for \$18,770.00 and Aultman Rental \$18,256.70 all plus tax. The Board decided that the 3 poles close to the ACC are not needed and Kerry will get a quote to remove the other 2 and to move the fencing inside the 4 poles. The Board all agreed to go ahead with this. The cost to remove the 2 poles will be around \$100.00. Kerry will call the contractor for the netting to find out when they can install. The poles are down and waiting for netting. Kerry will get an estimate to move the fence. Kerry will check into the pole depth with Aultman's. The letter was received from Point North and Pam asked Kerry if he would check with them again if 3 feet in the ground and 2 feet piled around the pole, would this hold up for the netting. Kerry will request written confirmation from Point North indicating whether or not it would have been safe to install the netting on the final 3 poles because of the way they were put in - **ongoing**.

Unfinished from January 20, 2022

The secretary will check with Argyle Farmers Market to get the 2nd changeroom cleaned out. Mike took one load to the dump, but the Board said to get the rest and only keep what the Board can use – **ongoing**

Unfinished from February 17, 2022

Albert Lamb said there is no heating vents in the washrooms. The Board will look into this. Kerry will call the person that installed the HVAC – **ongoing**.

Correspondence

1. Email from MNM regarding Ventilation Improvement projects is now open through the Canada Infrastructure program.

Action Required: None

2. Email from MNM regarding Livestock Veterinary Innovation Initiative is now open.

Action Required: None

3. Email from MOF advising us that \$942.40 will be added to our annual payment that was missed in previous years.

Action Required: None

4. Email from Ontario Parks is proposing rehabilitation to the Main Dam and the Plug Dam within Noganosh Lake Park. Comments can be received from March 2-31, 2022 to Ontario Parks.

Action Required: Pam said this is not in our area but the Board asked the secretary to post for anyone interested, **no further action required.**

5. Email from MNDM for Agriculture Youth Employment and Skills Program is now open.

Action Required: None

6. Email from Bell 911 advising that the Next Generation 911 documents will be available starting March 7, 2022 and an invitation to Bell update webinar on March 17, 2022.

Action Required: The secretary said that the NG-911 agreement should be in by next week, **no further action required.**

7. Email from Northern Policy Institute for tools for community workshop on March 15, 2022 by zoom.

Action Required: None

8. Email from Ontario Trillium Foundation is investing in non-profit organizations that have been impacted by COVID-19 through the Resilient Communities fund can apply on March 9, 2022.

Action Required: None

9. Email from MNDM regarding Excellence in Agriculture Awards program nomination are open until April 5, 2022.

Action Required: None

10. Email from MTCS sent a memo regarding COVID-19 from the Ministry of Health asking for help to reach parents and caregivers with information to make an informed decision on immunizing their children aged 5-11.

Action Required: None

11. Email from Northern Policy Institute publication on a Reason to Stay: Retaining Youth in Northern Ontario.

Action Required: None

12. 2 emails asking about building in an unorganized township.

Action Required: A letter outlining building in an unorganized township is done and is now on our website. I have forwarded the letter to the email requests, no further action required.

Committee Reports

Library (Kaleb) Next meeting on April 4th. Waiting to hear about mask rules. Secretary asked to check on the library agreement.

Recreation
(Greg, Mike) Ice is done for the season. Will have to get an electrician to check the lights and the timer.

Fire (Mike, Kerry) None

911 (Kerry) Steve Davis has noticed a few errors in the 911 signs.

Administration

(Pam) None

New Business Masks will be up to the individual if they want to wear a mask or not.

Pay Bills: 10 bills presented to be paid.

Albert Lamb \$375.00 (February cleaning)
Kendall Sinclair - \$5,311.00 (audit)
North Bay Security - \$88.14
Peggy Whitehead - \$1,964.95 (Jan & Feb honorarium, water test, stamps)
Kim Summers - \$252.85 (DVD's)
Whitehots Inc. – 103.83
North Bay Mat Rental - \$49.72
Bell Canada - \$404.95

The following have already been paid

Hydro One \$1,037.92
Moore Propane \$1,213.38

Motioned to pay bills by Mike, 2nd by Kerry, all in favour, motion passed.

Public Comment

1. Property owner is trying to get their address on google maps, but they require a proper map to do this and wanted to know who to contact.

Action Required: The secretary will contact MTO and ask them, no further action required.

Meeting adjourned at 7:37 p.m.

Next meeting will be on Thursday, April 21, 2022 at 7:00 p.m.

Peggy Whitehead

Peggy Whitehead
Secretary/Treasurer

Posted on March 24, 2022