



**LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT**  
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**Minutes of Board Meeting February 20, 2025**

The minutes can also be viewed on our website: [www.loringslb.com](http://www.loringslb.com)

**Attending:** Kaleb Summers, Lindsay Lemasurier, Mike Legault, Pam Dekoter, Mitch Raven and Peggy Whitehead

**ACRONYMS**

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development (**MND**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Kaleb at 7:17 p.m.

**Conflicts:** None

**Minutes** Motion of accept the minutes for the January 16, 2025 by Pam, 2<sup>nd</sup> by Mike, all in favour, motion passed.

**Financial Report:** Peggy presented the financial statement for January 31, 2025. Motion to accept by Kaleb, 2<sup>nd</sup> by Lindsay, all in favour, motion passed.

**Critical Path:** Enter into OPTA for levies by February 28, 2025

**Bylaws, Motions and Notices of Bylaws:**

Bylaw 2025-01 Accept the Community Outdoor Rink's manual and user guide. Motion to accept by Pam, 2<sup>nd</sup> by Lindsay, all in favour, bylaw passed.

The following bylaws is to correct the fees from the budget since the properties has been reduced from 19 to 17 for fire protection. The secretary will post the new budget on the website.

Bylaw 2025-02 Rescind Bylaw 2024-17 OPTA Tax Billing. Motion to approve by Pam, 2<sup>nd</sup> by Mike, all in favour, bylaw passed.

- Bylaw 2025-03 Authorize the Ontario Ministry of Finance to collect the service fees on behalf of the Local Services Board of Loring, Port Loring and District for the fiscal year October 1, 2024 to September 30, 2025, for administration, recreation, library, emergency telecommunications and fire protection. The total budgeted amount per property for Administration \$13.87, Recreation \$43.81, Library \$0.00, Emergency Telecommunications \$0.00 and Fire Protection \$167.81 and the method of collection is Methodology 2. Motion to approve by Pam, 2<sup>nd</sup> by Lindsay, all in favour, bylaw passed.
- Bylaw 2025-04 Rescind Bylaw 2024-18 Tax Levy. Motion to approve by Mike, 2<sup>nd</sup> by Lindsay, all in favour, bylaw passed.
- Bylaw 2025-05 Approve the 2024-2025 budget for the Local Services Board of Loring, Port Loring & District. The Board will utilize Methodology 2 and set service fees for each property of \$225.49 in the designated Board area for the fiscal year October 1, 2024 to September 30, 2025. Except for 17 properties in Blair Township that do not qualify for Fire Protection. The purpose of this service fees is to cover board administration, fire protection, emergency telecommunications, recreation, library, infrastructure improvements and reserves for contingencies for the entire board area. Motion to approve by Lindsay, 2<sup>nd</sup> by Pam, all in favour, bylaw passed.

### **Unfinished Business:**

#### **Unfinished from March 19, 2020**

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Kerry has Joe Whitmill's contact for maps, the secretary will get the parcels and advise. The secretary will check the survey. The secretary gave Pam the titles for each property. Pam is working on this – **ongoing**.

#### **Unfinished from September 17, 2020**

The letter was received from Point North and Pam asked Kerry if he would check with them again if 3 feet in the ground and 2 feet piled around the pole, would this hold up for the netting. Kerry will request written confirmation from Point North indicating whether or not it would have been safe to install the netting on the final 3 poles because of the way they were put in. Point North said they would not guarantee that it would be safe and the netting would fail. Kerry will check with Point North to see when they can install half of the netting. As of June 15, 2023 Pam will call Point North. As of September 21, 2023 Pam will ask Point North for the netting and we will store it at the rink. Pam will see Brian from Point North at court and ask him. Pam did not get a chance to talk to him, so she will email. Pam contacted them and they said the netting will be here in the fall. Point North will install half the netting towards the end of October – **tabled until spring**.

#### **Unfinished from September 21, 2023**

Lindsay will check into the parking lot extension and for the access off Trailaine Road. A tender will be posted shortly for the access. Lindsay and Steve Davis will check the access off Trailaine Road. Lindsay will get an estimate on how many loads will be required. There were some questions from community members as the reasoning for this since the Board does have the access. Lindsay said since people are building on both sides, he does not

want them to go on the LSB property. Also asked, who votes for purchases and Kaleb said the Board does. Kaleb also said if the community is against something at budget time, the Board may decide otherwise. The Board will ask Lindsay for the measurements and they will get estimates for the budget. Lindsay said they will need approximately 310 loads of fill – **tabled until spring.**

#### **Unfinished from November 16, 2023**

Dave asked about the doors at the rink, to purchase a frame with the door would be \$800.00 to \$1000.00 per unit. Mike will talk to Dave he said the doors are here but it will depend on the weather to install – **tabled until spring.**

#### **Unfinished from February 15, 2024**

Pam has asked on facebook for original pictures of the area to be posted at the ACC. Pam has received some pictures, still looking for more – **ongoing.**

#### **Unfinished from July 18, 2024**

Mike will contact Myles Brooks to get screening for the infield. Mike has called and said this will be donated – **tabled until spring**

#### **Unfinished from August 15, 2024**

Email from the insurance for information required for the insurance renewals. Lindsay is working on the statement of value on the buildings. Lindsay emailed and said he just needs the dates the buildings were erected. Lindsay will get the information to the secretary on Friday – **ongoing.**

#### **Unfinished from October 17, 2024**

Lindsay mentioned that the playground should be fenced off when the parking lot extension is complete. The Board agreed and will get a quote for budget. Lindsay will get a tender ready in January. Steve Davis mentioned should the playground be moved. Once the Board receives the cost for the projects they will apply for the Heritage grant – **ongoing.**

#### **Unfinished from December 19, 2024**

Lindsay made a motion for Kaleb to obtain a lawyer to send a letter to property owners in North Blair township who fall within the boards area of responsibility but are outside of the Argyle Volunteer Fire Brigades service area, 2<sup>nd</sup> by Dan, all in favour, motion passed. Kaleb will contact Valin Partners. Kaleb is waiting for a consultation date – **ongoing.**

Albert said we will need 2 volley ball nets for summer. The Board will order – **ongoing.**

#### **Unfinished from January 16, 2025**

Jesse Booth asked if we could have a couple more lights at the rink installed and one to be replaced. The Board agreed and the secretary will contact Electrified General to install. They have been notified, but will waiting for the ice to melt – **ongoing.**

## Complete from December 19, 2024

Pam said the bathroom pipes could be changed to a more modern style. The Board will contact a plumber for the pipes. Lindsay has ordered a divider for the urinals and once this is installed, they will get a plumber to finish - **complete**.

## Correspondence

1. Email asking about the plowing of a road.  
**Action Required:** Secretary forwarded this to the LRB, no further action required.
2. Email with a question on 911 sign which side is an even number.  
**Action Required:** Secretary answered that on the right side it is even number, no further action required.
3. Realtor asking about a tax certificate.  
**Action Required:** Secretary referred to MOF, no further action required.
4. Email from MTCS informing that the 2024 Annual Survey of Public Libraries is open and the deadline is April 30, 2025.  
**Action Required:** The secretary has forwarded this email to the Library, no further action required.
5. Our first advance of \$9,531.00 was deposited January 24, 2025.  
**Action Required:** None
6. Email and a phone call asking if we want to invest.  
**Action Required:** None
7. Email asking about a boat launch as they are interested in water property.  
**Action Required:** Secretary replied that we do not look after boat launches, no further action required.
8. Email with a suggestion to inquire about a blood donor clinic in our area.  
**Action Required:** Secretary asked and they said we are too remote, no further action required.
9. Email from Elections Ontario that they are hiring for Provincial Election on February 27, 2025.  
**Action Required:** None
10. Email with the draft audit from Kendall Sinclair for a motion to approve and a letter to sign and return.  
**Action Required:** Motion to approve the draft audit by Pam, 2<sup>nd</sup> by Mike, all in favour, motion passed. The secretary will advise the auditors that it is approved and email the signed letter back, no further action required.
11. Email from MOF advising that \$268.47 will be added to our 2025 payment from 2024 adjustments.  
**Action Required:** None

## Committee Reports

Library (Mitch,Kaleb) None

Recreation (Mike,Lindsay)

Ice has been great. Lindsay said they will look into curtains for the rink next year. They will also need some mulch for the playground in the spring.

Fire (Pam) None

911 (Mitch) None

Administration (Kaleb) None

### **New Business**

Lindsay mentioned about a roller-skating night.

**Action Required:** Kaleb will put something on facebook to see if anyone is interested.

**Pay Bills:** 12 bills presented to be paid.

Albert Lamb - \$811.49 (January cleaning & new vacuum)

Dianne Feasby - \$488.08 (library books)

Whitehots Inc. \$264.19 (books)

Ontario Library Service - \$771.23 (overdrive)

Hilary Chambers - \$318.70 (Library website)

Peggy Whitehead - \$518.08 (office supplies & water tests)

Port Loring Home Building Centre - \$557.50 (supplies)

Lone Wolf Property \$2,349.14 (water system & finish bathrooms)

Minister of Finance - \$392.70 (PSAP)

Lindsay Lemasurier - \$589.01 (urinal partition & 3 signs)

**One bill has already been paid:**

Hydro One - \$920.00

Moore Propane - \$1,206.29

Motioned to pay bills by Lindsay, 2<sup>nd</sup> by Mike, all in favour, motion passed.

### **Public Comment**

1. Albert Lamb mentioned that for the Provincial Election to let them know that no stickers on the floor.

**Action Required:** The secretary will let them know, no further action is required.

2. Mike Chalmers said the boil water advisory can be lifted.

**Action Required:** None

Meeting adjourned at 7:48 p.m.

**Next meeting will be on Thursday, March 20, 2025 at 7:00 p.m.**

*Peggy Whitehead*

Peggy Whitehead  
Secretary/Treasurer

Posted on February 25, 2025