



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
PO Box 148, Port Loring, Ontario P0H 1Y0
secretary@loringslb.com (705)757-3947

Minutes of Board Meeting February 17, 2022

The minutes can also be viewed on our website: www.loringslb.com

Attending: Pam Dekoter, Greg Schippers, Mike Legault, Kaleb Summers and Peggy Whitehead
Absent: Kerry Booth

ACRONYMS

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development & Mines (**MNDM**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Pam at 7:05 p.m.

Conflicts: None

Minutes Motion to accept the minutes for the January 20, 2022 meeting by Greg, 2nd by Pam, all in favour, motion carried.

Financial Report: Peggy presented the financial statement for January 31, 2022. Motion to accept by Greg, 2nd by Pam, all in favour, motion carried.

Critical Path: None

Bylaws, Motions and Notices of Bylaws:
None

Unfinished Business:

Unfinished from December 20, 2018

Debbie mentioned getting a wired in generator in case the power goes out. Gilbert said that we already have the breaker hooked up for this. The Board all agreed to go ahead, and Earl will get quotes. Earl has a contact, but he is waiting for the engineers for the HVAC before he proceeds. The engineer will do a proposal to go with the HVAC. Kerry will check

into this to determine what is required. Kerry will get a quote for what we will require. Mike said the reasoning for this as they thought this could be a warming/cooling centre if the Legion runs out of room in a crisis. Greg will get a quote from Riverside Electric. No luck with Riverside, Greg and Mike will look elsewhere. Gilbert said to check with Earl Reading as he has a contact. Kerry mentioned that it should be secure and wired in. Two contractors to come in the week of August 23, 2021 to quote. Kerry got a quote for a 48 KW from Sommers Generator Systems at \$34,500.00 plus tax and the installation around \$6,000.00. For the 48 KW if the AC is running there would be a high hydro spike. The other quote for a 35 KW is \$29,824.00 plus tax and the same to install. We can only run this with one AC unit running. Kerry said he will get another quote next week. Kerry said another contractor quoted around \$40,000.00. Kerry said one was coming in next week for a site visit before he quoted. The Board agreed to proceed. Kerry will get another quote from a local contractor – **ongoing.**

Unfinished from October 17, 2019

There was a bill from M&T Buchanan for installing the 3 poles and since they did not use the rock mounts the price should be reduced based on time and materials to date to be billed. The Board will set up a meeting in the next couple of weeks with Mike Buchanan to discuss the invoice. The Board will pay separately for moving the one pole which needs to be moved. Kerry will see what is needed for the poles and discuss a tender at the next meeting. There have been exchanges of correspondence between the Board and the Buchanan's in an attempt to resolve the situation. The Board has not heard anything from Buchanan's; Pam will send a letter to follow up. There has been a response from Buchanan's on July 15, 2020 and Kerry motioned to get a lawyer, 2nd by Greg, 2 in favour, Gilbert opposed, motion carried. Pam will contact a lawyer. This is in court. M&T Buchanan have asked for a settlement meeting. Settlement meeting is set for July 21, 2021. Pam said no progress was made toward a settlement, therefore we're on to the next steps. The Board will decide when they do the budget on whether they will go to court - **ongoing.**

Earl Reading asked the secretary if there was a bylaw for advertising on the LSB property. The secretary said there was none. There was a discussion regarding advertising and who is responsible if the signs/benches get damaged. The Board will create a SOP. The Board discussed advertising, Kerry asked a couple of townships and one has a bylaw, but they have to ask approval and one has no bylaws. Discussion on advertising versus recognizing donations, Pam will contact Lana Reading for a copy of the drawings for the gazebo and forward to the Board. Kerry said that in Victoria they have tables and benches the same in each park and they do advertise, but the signage is the same size in all parks. Gilbert and Pam said they have this in other areas. The Board will discuss a draft to be ready for the next meeting. Board will be working on a SOP. Kerry has a bylaw from Powassan and will forward this to the Board for their review. The Board discussed and is looking at no commercial advertising, only signs for donations which will have to be maintained by the owner - **ongoing.**

Unfinished from February 20, 2020

Mike Legault said the bolts are popping out on the boards at the rink and one light is off. Kerry will look into this. Greg will purchase the bolts in the next term and some extra to keep on hand. Mike said there are about 110 bolts missing, Greg will purchase 200. Mike will

check to see where he can purchase the bolts and get the cost for the budget. Greg said most of the bolts had broken off and will have to drill them out. This is not an issue for now as the boards are secure and will look at this in the warmer weather to drill the broken bolts out. Also, Pam asked about the two lights at the rink that were out. A tender will be done for the bolts and lights – **ongoing**.

Unfinished from March 19, 2020

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Pam's contact is working from home, but they will look after this when they can return to the office. Kerry has Joe Whitmill's contact for maps and needs the parcels for the properties, the secretary will get the parcels and advise. Kerry will call them and if they say no higher than \$200.00, he will tell them to go ahead – **ongoing**.

Unfinished from September 17, 2020

The Board discussed the poles and Pam received two quotes from A&L Line Construction for \$18,770.00 and Aultman Rental \$18,256.70 all plus tax. The Board decided that the 3 poles close to the ACC are not needed and Kerry will get a quote to remove the other 2 and to move the fencing inside the 4 poles. The Board all agreed to go ahead with this. The cost to remove the 2 poles will be around \$100.00. Kerry will call the contractor for the netting to find out when they can install. The poles are down and waiting for netting. Kerry will get an estimate to move the fence. Kerry will check into the pole depth with Aultman's. The letter was received from Point North and Pam asked Kerry if he would check with them again if 3 feet in the ground and 2 feet piled around the pole, would this hold up for the netting – **ongoing**.

Unfinished from January 20, 2022

The secretary will check with Argyle Farmers Market to get the 2nd changeroom cleaned out – **ongoing**

Pam will check into a Hydro grant for up to \$25,000.00 for active communities – **ongoing**.

Complete from September 16, 2021

Peggy said there is a problem using a dash in the civic address with MPAC. I will advise the Board on what they decide.

Correspondence

1. Email from MNDM regarding updates on Rural Housing Summit and Initiatives.
Action Required: None
2. Email from MNDM for Safer and Vital Communities Grant now open until March 4, 2022.
Action Required: None
3. Email asking for mailing addresses.
Action Required: The secretary said to contact Land Registry office, no further action required.
4. Email asking about a property and building.

Action Required: The secretary said there was no building permits, but they had to follow the Ontario Building codes and would need permits for a septic, no further action required.

5. Email from MNM regarding Labour Attraction and Retention targeted intake of the Rural Economic Development program will be available on February 7, 2021.

Action Required: None

6. 2021 Annual Survey of Public Libraries is open.

Action Required: The secretary has forward this to the library, no further action required.

7. Email from MNM for Inclusive Community Grants Program is now open.

Action Required: None

8. Email asking who to give the key to in an emergency for a gate across on Access Road.

Action Required: The secretary has forward this to the Fire Department, no further action required.

9. Last call from Northern Heritage Fund Corporation for Community Enhancement program submissions.

Action Required: None

10. Email from MNM for an Invitation to Learn about a New Federal Abattoir Planning to open February 8, 2022.

Action Required: None

11. Email from MNM for Northern Agriculture Conference on February 17 & 18, 2022.

Action Required: None

12. Email from MNM for Expanded ConnectON Economic Development Tool to the North and Tourism Sectors

Action Required: None

13. Letter to be signed and the draft audit from the auditors to be approved.

Action Required: Motion by Greg to approve the draft audit, 2nd by Pam, all in favour, motion passed, no further action required.

14. Brokerlink Insurance a quarterly eNewsletter on tips for the winter 2022.

Action Required: None

15. Register to join Judith Tait on March 8, 2022 at the Business Centre International Women's Day Event.

Action Required: None

16. Email from OPTA to notify us that Assessment values from MPAC's 2022 tax roll are now available to set our fees for the year.

Action Required: The secretary has completed, no further action required.

17. Email from Northern Ontario Data Collection Initiative regarding Measurement Month for surveys for Service Providers and Employer.

Action Required: None

18. Email from Ontario Trillium Communities Fund, grants available for 2022 due to impacts of Covid-19.

Action Required: None

19. Email from MNM for Ontario Enhancing Supports for Black Youth and Entrepreneurs beginning February 23, 2022.

Action Required: None

20. Email request for 911 numbers and a new private road.

Action Required: The secretary will work with Steve Davis to get this completed, no further action required.

Committee Reports

Library (Kaleb) None

Recreation
(Greg, Mike) Rink is good.

Fire (Mike, Kerry) None

911 (Kerry) None

Administration
(Pam) None

New Business

As of March 1, 2022 vaccine passports will no longer be required unless they want. The Board decided that they would not require vaccine passports. Renters will have to decide if they still want vaccine passports or not. We still have to wear a mask and social distancing.

Pay Bills: 14 bills presented to be paid.

- North Bay Mat Rental \$24.86
- Albert Lamb \$237.50 (January cleaning)
- Port Loring Home Building Centre - \$107.77
- Minister of Finance - \$392.70 (PSAP annual billing)
- North Road Landfill Not for Profit - \$275.00
- Weaver Simmons \$118.65
- Jesse Booth \$3,223.33 (rink attendant)
- Onconference - \$28.13
- Bell Canada - \$407.19
- Whitehots - \$324.99
- Hilary Chambers - \$108.48 (Website for Library)
- Dianne Feasby - \$417.03

The following have already been paid

- Hydro One \$1,214.38
- Moore Propane \$1,352.88

Motioned to pay bills by Mike, 2nd by Greg, all in favour, motion passed.

Public Comment

1. Kyle Godin asked if the Board publishes what each bid is for a tender.

Action Required: The Board said that all bids are printed in the minutes, no further action required.

2. Albert Lamb said there is no heating vents in the washrooms.

Action Required: The Board will look into this.

Meeting adjourned at 7:37 p.m.

Next meeting will be on Thursday, March 17, 2022 at 7:00 p.m.

Peggy Whitehead

Peggy Whitehead
Secretary/Treasurer

Posted on February 24, 2022