



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
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Minutes of Board Meeting January 20, 2022

The minutes can also be viewed on our website: www.loringslb.com

Attending: Pam Dekoter, Greg Schippers, Kerry Booth and Peggy Whitehead
Absent: Mike Legault

ACRONYMS

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development & Mines (**MNDM**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Pam at 7:03 p.m.

Conflicts: Potential conflict by Greg

Minutes Motion to accept the minutes for the December 20, 2021 meeting by Greg, 2nd by Kerry, all in favour, motion carried.

Financial Report: Peggy presented the financial statement for December 31, 2021. Motion to accept by Pam, 2nd by Greg, all in favour, motion carried.

Critical Path: The by-election will be at the next meeting on February 17, 2022.

Bylaws, Motions and Notices of Bylaws:
None

Unfinished Business:

Unfinished from December 20, 2018

Debbie mentioned getting a wired in generator in case the power goes out. Gilbert said that we already have the breaker hooked up for this. The Board all agreed to go ahead, and Earl will get quotes. Earl has a contact, but he is waiting for the engineers for the HVAC before he proceeds. The engineer will do a proposal to go with the HVAC. Kerry will check into this to determine what is required. Kerry will get a quote for what we will require. Mike

said the reasoning for this as they thought this could be a warming/cooling centre if the Legion runs out of room in a crisis. Greg will get a quote from Riverside Electric. No luck with Riverside, Greg and Mike will look elsewhere. Gilbert said to check with Earl Reading as he has a contact. Kerry mentioned that it should be secure and wired in. Two contractors to come in the week of August 23, 2021 to quote. Kerry got a quote for a 48 KW from Sommers Generator Systems at \$34,500.00 plus tax and the installation around \$6,000.00. For the 48 KW if the AC is running there would be a high hydro spike. The other quote for a 35 KW is \$29,824.00 plus tax and the same to install. We can only run this with one AC unit running. Kerry said he will get another quote next week. Kerry said another contractor quoted around \$40,000.00. Kerry said one was coming in next week for a site visit before he quoted. The Board agreed to proceed. Kerry will get another quote from a local contractor – **ongoing.**

Unfinished from October 17, 2019

There was a bill from M&T Buchanan for installing the 3 poles and since they did not use the rock mounts the price should be reduced based on time and materials to date to be billed. The Board will set up a meeting in the next couple of weeks with Mike Buchanan to discuss the invoice. The Board will pay separately for moving the one pole which needs to be moved. Kerry will see what is needed for the poles and discuss a tender at the next meeting. There have been exchanges of correspondence between the Board and the Buchanan's in an attempt to resolve the situation. The Board has not heard anything from Buchanan's; Pam will send a letter to follow up. There has been a response from Buchanan's on July 15, 2020 and Kerry motioned to get a lawyer, 2nd by Greg, 2 in favour, Gilbert opposed, motion carried. Pam will contact a lawyer. This is in court. M&T Buchanan have asked for a settlement meeting. Settlement meeting is set for July 21, 2021. Pam said no progress was made toward a settlement, therefore we're on to the next steps. The Board will decide when they do the budget on whether they will go to court - **ongoing.**

Earl Reading asked the secretary if there was a bylaw for advertising on the LSB property. The secretary said there was none. There was a discussion regarding advertising and who is responsible if the signs/benches get damaged. The Board will create a SOP. The Board discussed advertising, Kerry asked a couple of townships and one has a bylaw, but they have to ask approval and one has no bylaws. Discussion on advertising versus recognizing donations, Pam will contact Lana Reading for a copy of the drawings for the gazebo and forward to the Board. Kerry said that in Victoria they have tables and benches the same in each park and they do advertise, but the signage is the same size in all parks. Gilbert and Pam said they have this in other areas. The Board will discuss a draft to be ready for the next meeting. Board will be working on a SOP. Kerry has a bylaw from Powassan and will forward this to the Board for their review. The Board discussed and is looking at no commercial advertising, only signs for donations which will have to be maintained by the owner - **ongoing.**

Unfinished from February 20, 2020

Mike Legault said the bolts are popping out on the boards at the rink and one light is off. Kerry will look into this. Greg will purchase the bolts in the next term and some extra to keep on hand. Mike said there are about 110 bolts missing, Greg will purchase 200. Mike will check to see where he can purchase the bolts and get the cost for the budget. Greg said

most of the bolts had broken off and will have to drill them out. This is not an issue for now as the boards are secure and will look at this in the warmer weather to drill the broken bolts out. Also, Pam asked about the two lights at the rink that were out – **ongoing**.

Unfinished from March 19, 2020

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Pam's contact is working from home, but they will look after this when they can return to the office. Kerry has Joe Whitmill's contact for maps and needs the parcels for the properties, the secretary will get the parcels and advise. Kerry will call them and if they say no higher than \$200.00, he will tell them to go ahead – **ongoing**.

Unfinished from September 17, 2020

The Board discussed the poles and Pam received two quotes from A&L Line Construction for \$18,770.00 and Aultman Rental \$18,256.70 all plus tax. The Board decided that the 3 poles close to the ACC are not needed and Kerry will get a quote to remove the other 2 and to move the fencing inside the 4 poles. The Board all agreed to go ahead with this. The cost to remove the 2 poles will be around \$100.00. Kerry will call the contractor for the netting to find out when they can install. The poles are down and waiting for netting. Kerry will get an estimate to move the fence. Kerry will check into the pole depth with Aultman's. The letter was received from Point North and Pam asked Kerry if he would check with them again if 3 feet in the ground and 2 feet piled around the pole, would this hold up for the netting – **ongoing**.

Unfinished from September 16, 2021

Peggy said there is a problem using a dash in the civic address with MPAC. I will advise the Board on what they decide – **ongoing**.

Complete from December 20, 2021

Mike said the Fire Department does let him know when there is a meeting. The secretary will check with the Fire Department and ask if the LSB/Public can attend and if we can post their meetings on the electronic sign/website? The Fire Department Board said the LSB rep will only be notified if they are required to be there for a meeting. They do not want posting for meetings. If the LSB/public has any concerns they can contact Andy Hutchins and he will bring it to the Fire Department Board to see if a meeting needs to be called.

Correspondence

1. Email asking many questions on purchasing property on what he can or cannot do.
Action Required: Kerry has called him, no further action required.
2. Email asking what is available for public lake access near Toad Lake.
Action Required: The Board suggested Minnehaha Resort, no further action required.
3. Email asking about renting the rink for a girl's ringette.
Action Required: The secretary asked for further information, but no reply.
4. Email from the Information & Privacy Commissioner to submit their questionnaire.

Action Required: The secretary has completed, no further action required.

5. Email from the auditors with questions.

Action Required: The secretary has replied, no further action required.

6. Email from MNM for \$9,531.00 funding agreement was deposited on January 12, 2022.

Action Required: None

7. Email from MNM notice for Ontario Cutting Wholesale Alcohol Prices to Support Restaurants and Bars.

Action Required: None

8. Email from MTCS regarding COVID-19 Proof of Vaccination for Public Libraries.

Action Required: The secretary has forward this to the library, no further action required.

9. Hydro One will be applying herbicide on the brush to control vegetation to prevent future interruption in our grid.

Action Required: Pam asked the secretary to reply back that we have received their notice, no further action required.

10. Email from MNM for Ontario Launches Program to Support Advanced Manufacturers Across Province. This will be \$40 million 2-year investment.

Action Required: None

11. Email from the Office of the Employer Adviser to help with WSIB.

Action Required: None

12. Email from the Office of the Employer Adviser for free webinars on various WSIB topics.

Action Required: None

13. Email from MNM that the NSBA has been amended regarding notices for regular meetings and minutes that they can be posted in one place visible to the public and if available published by electronic means.

Action Required: The Board said to post the same as before, no further action required.

14. Email from MNM for a training session on May 18, 2022 for Transfer Payment Ontario system.

Action Required: The secretary will attend, no further action required.

Committee Reports

Library Pam said this has not been well attended. They have cut hours and will be open Monday and Thursday from 3:30 p.m. - 5:00 p.m.

Recreation (Greg, Mike) Rink is good. The secretary will check with Argyle Farmers Market to get the 2nd changeroom cleaned out.

Fire (Mike, Kerry) None

911 (Kerry) None

Administration (Pam) Pam will check into a Hydro grant for up to \$25,000.00 for active communities.

New Business None

Pay Bills: 11 bills presented to be paid.

North Bay Mat Rental \$49.72
Albert Lamb \$297.50 (December cleaning)
Peggy Whitehead \$3,390.85 (Oct-Dec Honorarium, office supplies, water test, AED padz)
Lone Wolf Property Services - \$2,550.27 (UV)
Onconference - \$41.43
Bell Canada - \$404.95
Whitehots - \$201.66
Ontario Library Service - \$717.83 (Overdrive)

The following have already been paid

Hydro One \$764.27
Bell Canada \$404.97
Moore Propane \$910.95

Motioned to pay bills by Kerry, 2nd by Greg, all in favour, motion passed.

Public Comment

None

Meeting adjourned at 7:30 p.m.

Next meeting will be on Thursday, February 17, 2022 after the by-election at 7:00 p.m.

Peggy Whitehead
Peggy Whitehead
Secretary/Treasurer

Posted on January 28, 2022