



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
PO Box 148, Port Loring, Ontario P0H 1Y0
secretary@loringsb.com (705)757-3947

Minutes of Board Meeting January 19, 2023

The minutes can also be viewed on our website: www.loringsb.com

Attending: Pam Dekoter, Mike Legault, Lindsay Lemasurier, Kaleb Summers and Peggy Whitehead
Absent: Kerry Booth

ACRONYMS

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development (**MND**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Pam at 6:58 p.m.

Conflicts: Potential conflict by Kaleb regarding M&T Buchanan

Minutes Motion to accept the minutes for the December 15th, 2022 meeting by Kaleb, 2nd by Mike, all in favour, motion carried.

Financial Report: Peggy presented the financial statement for December 31, 2022. Motion to accept by Lindsay, 2nd by Mike, all in favour, motion carried.

Critical Path: Tax levy to be entered into OPTA by February 28, 2023.

Bylaws, Motions and Notices of Bylaws:
None

Unfinished Business:

Unfinished from October 17, 2019

There was a bill from M&T Buchanan for installing the 3 poles and since they did not use the rock mounts the price should be reduced based on time and materials to date to be billed. The Board will set up a meeting in the next couple of weeks with Mike Buchanan to discuss

the invoice. The Board will pay separately for moving the one pole which needs to be moved. Kerry will see what is needed for the poles and discuss a tender at the next meeting. There have been exchanges of correspondence between the Board and the Buchanan's in an attempt to resolve the situation. The Board has not heard anything from Buchanan's; Pam will send a letter to follow up. There has been a response from Buchanan's on July 15, 2020 and Kerry motioned to get a lawyer, 2nd by Greg, 2 in favour, Gilbert opposed, motion carried. Pam will contact a lawyer. This is in court. M&T Buchanan have asked for a settlement meeting. Settlement meeting is set for July 21, 2021. Pam said no progress was made toward a settlement, therefore we're on to the next steps. The Board will decide when they do the budget on whether they will go to court. Court date is set for July 26, 2022. Kaleb inquired about his potential conflict regarding this matter, specifically if he was permitted to be present for any and all discussion relating to the matter, the Chair indicated that he was not. The court date got postponed until December 20, 2022. Court date has been postponed. Court date is set for May 2, 2023 - **ongoing**.

Earl Reading asked the secretary if there was a bylaw for advertising on the LSB property. The secretary said there was none. There was a discussion regarding advertising and who is responsible if the signs/benches get damaged. The Board will create a SOP. The Board discussed and is looking at no commercial advertising, only signs for donations which will have to be maintained by the owner -**ongoing**.

Unfinished from February 20, 2020

Mike Legault said the bolts are popping out on the boards at the rink. Lindsay checked the rink boards and said when water comes in it pushes the boards up then breaks the bolts. He said that there should be silicone on the seams of the board and they will look into this. Lindsay will purchase an easy out tool to remove the broken bolts. Lindsay has purchased the bolts and this will be done in the spring along with silicone for the boards – **tabled until April 2023**.

Unfinished from March 19, 2020

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Kerry has Joe Whitmill's contact for maps, the secretary will get the parcels and advise. The secretary will check the survey. The secretary gave Pam the titles for each property – **ongoing**.

Unfinished from September 17, 2020

The letter was received from Point North and Pam asked Kerry if he would check with them again if 3 feet in the ground and 2 feet piled around the pole, would this hold up for the netting. Kerry will request written confirmation from Point North indicating whether or not it would have been safe to install the netting on the final 3 poles because of the way they were put in. Point North said they would not guarantee that it would be safe and the netting would fail. Kerry will check with Point North to see when they can install half of the netting – **tabled until spring**.

Unfinished from March 17, 2022

Kaleb will check on the Library agreement. WHMIS will be required for Library volunteers; Kaleb will look into an online course for the volunteers. A question on a penalty for books

that are not returned and the NNDSB wants a 5-year agreement. The Board said the library can decide the penalty as they do not get any budget from MNM, the Library gets their income from grants. The Board said it will be okay to sign a 5-year agreement since there is no money exchange. Kaleb will get the final agreement and advise the Board. Kaleb has sent the amendments to the NNDSB and they have sent it to the appropriate people. Kaleb will reach out again as he has not heard anything – **ongoing**.

Unfinished from April 21, 2022

There was a recommendation to service the UV system. The Board will discuss this at the next meeting. The Board will discuss with Albert to see if he can do this. Lindsay will check the UV to see what size and order 2 to keep on hand. Lindsay is working on this – **ongoing**.

Unfinished from July 21, 2022

Kerry said we need a couple of loads of gravel at the ACC and will check the price and advise the Board. Mike will ask Myles Brooks for some gravel – **tabled until spring**.

Unfinished from November 17, 2022

Pam said that in the past the LSB representative was allowed to go to the Fire Department board meetings and last couple of years they could not. Shawn McKenna will discuss this with the Board and advise – **ongoing**.

Unfinished from December 15, 2022

Email from Hydro introducing the new energy hub with applications for energizing life community fund which closed on January 31, 2023. Pam and Lindsay will work on this, they are looking at lights for the AC – **ongoing**.

Mike suggested that we should get a temporary cover for the generator and a permanent one in the spring. Mike will ask Dave Thier about this as he did this for the air conditioner. Town & Country suggested that the generator should be serviced each year. The Board agreed to the cover. Dave agreed – **ongoing**.

Correspondence

1. Email with a question regarding roads.

Action Required: The secretary has forwarded this to the LRB, no further action required.

2. Email from the Office of the employer adviser regarding WSIB's Health & Safety Excellence programs.

Action Required: None

3. Email from the Minister of Finance saying that they have made changes to regulations under the Local Roads Board Act and Northern Services Board Act in order provide local boards increased autonomy in making certain tax related decisions.

Action Required: None

4. Email from MND for our first advance of \$9531.00 will be deposited on January 5, 2023.

Action Required: None

5. Email from a lawyer asking about roads, building and taxes.

Action Required: The secretary sent the letter regarding building in an unorganized township, referred them to MOF and the LRB, no further action required.

6. Property owner asked the total assessment for the LSB area.

Action Required: The secretary has answered, no further action required.

7. Email from the Archipelago Area Planning Board asking to update our chair and secretary.

Action Required: The secretary has answered, no further action required.

8. Email from MTCS advising us that their 2022 Annual Survey of Public Libraries is Open

Action Required: The secretary has forwarded this to the Library, no further action required.

9. Email with a request to purchase shoreline.

Action Required: The secretary said to contact the MNRF, no further action required.

Committee Reports

Library (Kaleb) Library is reorganizing and making it more assessible. Kaleb will talk to Hilary to get a quote for the website.

Recreation

(Lindsay, Mike, Kaleb)

Tender for upgrading interior walls for the ACC, a bylaw will be at the next meeting.

The secretary will order the dodge balls and cups for the Kenny program and the Board all agreed.

Fire (Mike, Lindsay)

Looking for Volunteer Firefighters and a backup dispatcher.

911 (Kerry)

The secretary said that a property owner had purchased two 911 signs on one property and asked if they should be billed for 2 in OPTA, and the Board agreed.

Administration

(Pam)

None

New Business

Pam was asked to sign a MOU for the government dock on Wilson Lake by the Argyle Riders.

Pay Bills: 11 bills presented to be paid.

Dianne Feasby - \$711.31 (books)

North Road Landfill - \$275.00

Albert Lamb - \$357.50 (December cleaning)
Whitehots - \$67.40
Ontario Library Service - \$735.63 (overdrive)
Lone Wolf Property - \$375.84 (AC washroom)
North Bay Mat Rental - \$49.72

These bills have already been paid:

Hydro One - \$708.28
Moore Propane - \$952.51
Bell Canada - \$422.88 (December)
Bell Canada - \$422.84 (January)

Motioned to pay bills by Mike, 2nd by Lindsay, all in favour, motion passed.

Public Comment

1. Albert asked is it was okay to order a door closure for the men's washroom at the ACC.

Action Required: The Board said to go ahead, no further action required.

Meeting adjourned at 7:38 p.m.

Next meeting will be on Thursday, February 16, 2023 at 7:00 p.m.

Peggy Whitehead

Peggy Whitehead
Secretary/Treasurer

Posted on January 25, 2023