



**LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT**  
PO Box 148, Port Loring, Ontario P0H 1Y0  
[secretary@loringslb.com](mailto:secretary@loringslb.com) (705)757-3947

**Minutes of Board Meeting January 18, 2024**

The minutes can also be viewed on our website: [www.loringslb.com](http://www.loringslb.com)

**Attending:** Kaleb Summers, Pam Dekoter, Mike Legault, Lindsay Lemasurier, Dan Feasby and Peggy Whitehead

**ACRONYMS**

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**), Conflict of Interest (**COI**), Ministry of Natural Resources (**MNR**), Ministry of Heritage, Sport, Tourism, Culture Industries (**MHSTCI**), Request for Proposal (**RFP**), Local Roads Board (**LRB**), Ontario Fire Marshal (**OFM**), Ministry of Northern Development (**MND**), North Almaguin Planning Board (**NAPB**)

Meeting brought to order by Kaleb at 7:00 p.m.

**Conflicts:** Potential conflict for Kaleb regarding M&T Buchanan

**Minutes** Motion to accept the minutes for the December 21, 2023 meeting by Pam, 2<sup>nd</sup> by Lindsay, all in favour, motion carried.

**Financial Report:** Peggy presented the financial statement for December 31, 2023. Motion to accept by Dan, 2<sup>nd</sup> by Lindsay, all in favour, motion carried.

**Critical Path:** OPTA tax billing to be submitted by February 28, 2024

**Bylaws, Motions and Notices of Bylaws:**  
None

**Unfinished Business:**

**Unfinished from October 17, 2019**

There was a bill from M&T Buchanan for installing the 3 poles and since they did not use the rock mounts the price should be reduced based on time and materials to date to be billed. The Board will set up a meeting in the next couple of weeks with Mike Buchanan to discuss the invoice. The Board will pay separately for moving the one pole which needs to be moved. Kerry will see what is needed for the poles and discuss a tender at the next meeting.

There have been exchanges of correspondence between the Board and the Buchanan's in an attempt to resolve the situation. The Board has not heard anything from Buchanan's; Pam will send a letter to follow up. There has been a response from Buchanan's on July 15, 2020 and Kerry motioned to get a lawyer, 2<sup>nd</sup> by Greg, 2 in favour, Gilbert opposed, motion carried. Pam will contact a lawyer. This is in court. M&T Buchanan have asked for a settlement meeting. Settlement meeting is set for July 21, 2021. Pam said no progress was made toward a settlement, therefore we're on to the next steps. The Board will decide when they do the budget on whether they will go to court. Court date is set for July 26, 2022. Kaleb inquired about his potential conflict regarding this matter, specifically if he was permitted to be present for any and all discussion relating to the matter, the Chair indicated that he was not. The court date got postponed until December 20, 2022. Court date has been postponed. Court date is set for May 2, 2023. 2/3 were completed in the plaintiff case on May 2, 2023, the next court date is October 25, 2023. Lindsay has been asked by a few people on how much we have paid for legal in this case and asked to be noted in the minutes. The cost for the lawyer is \$21,764.32 including tax to date. The court date has been postponed to May 7 & 8, 2024 - **ongoing**.

### **Unfinished from March 19, 2020**

Kerry asked the secretary if we have a map of the property to mark the trails. Pam said she could get a map if she had a copy of the survey/lot/concession, etc. Kerry has Joe Whitmill's contact for maps, the secretary will get the parcels and advise. The secretary will check the survey. The secretary gave Pam the titles for each property. Pam is working on this – **ongoing**.

### **Unfinished from September 17, 2020**

The letter was received from Point North and Pam asked Kerry if he would check with them again if 3 feet in the ground and 2 feet piled around the pole, would this hold up for the netting. Kerry will request written confirmation from Point North indicating whether or not it would have been safe to install the netting on the final 3 poles because of the way they were put in. Point North said they would not guarantee that it would be safe and the netting would fail. Kerry will check with Point North to see when they can install half of the netting. As of June 15, 2023 Pam will call Point North. As of September 21, 2023 Pam will ask Point North for the netting and we will store it at the rink. Pam will see Brian from Point North at court and ask him – **ongoing**.

### **Unfinished from August 17, 2023**

Regarding the suggestions from a property owner with a few ideas for the AC, the Board discussed and said they will look at this for the next budget as it is getting late in the season – **tabled until spring**.

Lindsay will look into getting grants for echargers to see if we could apply. All the information has been sent in and waiting for a reply. Lindsay said he was looking at a Tesla charging station where 15 minutes of charge for 200 km of travel. Only slow chargers available from tesla which are no good to us. Lindsay will be looking at other companies – **ongoing**.

### **Unfinished from September 21, 2023**

Pam will check with Paul Cameron on filling the holes in the rink from Pickleball. Paul said he would do this before the snow. Mike will get Dave Thier to fill in the holes properly and we will send the bill to Paul – **tabled until spring.**

Lindsay has checked into a price for a new ball diamond and has received a quote from Toronto of \$80,000.00 - \$100,000.00, not including the fill. He will check with more companies – **tabled for spring.**

### **Unfinished from October 19, 2023**

Lorna Davis mentioned that the poles at the ball diamond and hopes that they will either be moved outside the fence or wrapped before baseball starts in 2024. The Board will be looking into this. Lindsay has ordered the foam padding for the poles. Lindsay he is making the foam padding and it will be ready in the spring – **tabled until spring.**

### **Unfinished from November 3, 2023**

Damage to the siding at the rink again. The Board thinks that this is caused by not closing the door and they will look at getting self-closing hinges. Also, Andy Hutchins asked about getting netting for the side of the rink to protect people and cars from pucks. The Board will look into this. Waiting for the hinges to come in – **ongoing.**

Email from the insurance suggesting recommendations to the policies. The secretary will work on this. The secretary has amended the bylaws on policies and the Board said to send it to the insurance to make sure they are okay before we pass a bylaw – **ongoing.**

### **Unfinished from November 16, 2023**

Dave asked about the doors at the rink, to purchase a frame with the door would be \$800.00 to \$1000.00 per unit. Mike will talk to Dave - **tabled until February 2024.**

### **Unfinished from December 21, 2023**

Lindsay has requested the plastic rails and baseboards to be ready for pickup to bring for our next meeting from either Lowes or Home Depot. They were picked up from Ronas and there were 7 pieces damaged and will replace them for the next meeting – **ongoing.**

The generac has been serviced by Town & Country. Mike will look into the battery and a cold weather kit – Mike will get in touch with Town & Country – **ongoing.**

### **Complete from August 17, 2023**

Email from a property owner suggesting if the lights could stay on at the rink from dusk to 11:00 p.m. The Board will look into getting a backup battery for the timer and they all agreed to set the timer for the lights on until 11 p.m. Mike will talk to Rod at Electrified General Contracting regarding the battery backup. This will be discussed under Committee Reports – **complete.**

### **Correspondence**

1. Email asking if there are any land severance rules in the Loring area.

- Action Required:** The secretary replied to their email to contact the NAPB, no further action required.
2. Email asking about building a house in Restoule.  
**Action Required:** The secretary forwarded the email to the Restoule LSB, no further action required.
3. Email asking about the use of the ACC for a voting location if required.  
**Action Required:** The secretary replied yes, no further action required.
4. Phone call asking for a letter advising that there are no zoning bylaws in an unorganized township.  
**Action Required:** The secretary has sent the letter, no further action required.
5. Email from Almaguin Pride is having a potluck on January 27, 2024 at the Kearney CC.  
**Action Required:** None
6. Email from Hydro One asking to fill out their survey regard the current outage to better understand our experience with Hydro One and its handling of this outage.  
**Action Required:** The secretary will do the survey, no further action required.
7. Email from another LSB asking how do we answer regarding building permits on land and shore in an unorganized township.  
**Action Required:** The secretary replied that there is a letter on our website for building in an unorganized township and referred to MNRF for waterways, no further action required.
8. Email asking about local dumps in our area.  
**Action Required:** The secretary gave them Mike's number, no further action required.
9. Email from MND advising that our first advance has been approved and will be deposited in the next 5-10 business days.  
**Action Required:** None
10. Email from MNRF asking us if the LSB could issue a permit for a new driveway in Wilson Township off Balsam Creek Road.  
**Action Required:** The secretary has referred them to the Wilson & McConkey LRB, no further action required.
11. Email asking for building requirements in Arnstein along Hwy 522.  
**Action Required:** The secretary has forwarded the letter for building in an unorganized township, no further action required.
12. Two letters for directives received from the Health Unit for the water.  
**Action Required:** Lindsay will call the Health Unit and advise the Board.
13. Email from the auditors asking questions on simply accounting and bank interest.  
**Action Required:** The secretary will advise them the procedure for simply accounting that I follow and the Board said to also set up a backup to the cloud. The Board said to check with the bank to find out why we are getting a high increase in interest, no further action required.
14. Email with a reply for the explanation for the cost of rental for yoga that the secretary had sent and asked if the LSB would have any flexibility on the bylaw for rental fees.  
**Action Required:** None

15. An email from OPTA advising us that we are able to enter the tax fees for the year and to be submitted by February 28, 2024.

**Action Required:** The secretary will work on this, no further action required.

### **Committee Reports**

Library (Kaleb, Dan) No quorum for the meeting.

Recreation (Lindsay, Mike)

Mike said the lights are fixed at the rink and they stay on from 5-10 p.m. The rink is ready for skating.

Lindsay said the trim is here, but waiting for seven pieces that were damaged.

Fire (Mike, Lindsay) None

911 (Dan) None

Administration (Pam) None

### **New Business**

None

**Pay Bills:** 15 bills presented to be paid.

Lindsay Lemasurier - \$1,121.12 (trim)

Albert Lamb - \$427.50 (December cleaning)

Peggy Whitehead \$3,090.76 (Honorarium, water test, office supplies)

North Road Non-Profit Landfill - \$275.00

Port Loring Home Building - \$33.89

Electrified General Contracting - \$631.67

Thier Renovations - \$1,740.20 (Rink)

Trillium Municipal Supply \$574.41 (numbers for signs)

Whitehots - \$190.12

North Bay Mat Rental - \$49.72

Ontario Library Service \$753.43

Dianne Feasby - \$887.78

**These bills have already been paid:**

Hydro One - \$871.94

Moore Propane - \$633.08

Bell Canada - \$440.62

Motioned to pay bills by Dan, 2<sup>nd</sup> by Pam, all in favour, motion passed.

### **Public Comment**

None

Meeting adjourned at 7:50 p.m.

**Next meeting will be on Thursday, February 15, 2024 at 7:00 p.m.**

*Peggy Whitehead*

Peggy Whitehead

Secretary/Treasurer

Posted on January 26, 2024