

## **Argyle Community Library Board Meeting Minutes May 2nd, 2014**

Present: Patti O'Handley, Burgi Zacherl, Mike Legault, Kim Summers, Erin Lambert, Charmaine Austin, Marva Jackson, and Jennifer Fry

Absent: Sandi Johnson, Linda Keating, Glenna Cooper

**Welcome:** to the Board Members from Patti O'Handley at 9: 23 a.m.

**Minutes from January's Meeting:** Motion to accept March minutes by Mike Legault and seconded by Marva Jackson. Carried.

**Treasurer's Report/Petty Cash:** See Treasurer's report. Balance of \$4815.03 Petty cash of a balance \$114.28. Moved by Erin Lambert and seconded by Marva Jackson for the Treasurer's Report to be accepted as presented. Carried.

**Report to the CEO:** Jennifer updated members about the monthly library statistics.

### **Old Business from Minutes:**

**A. Volunteer schedule:** Monday evenings on May 5 & 12. Wednesday mornings May 7 & 14.

**B. Wish List for Library:** A new desk is on the list, look into dimensions and prices.

**C. Advertising:** update new advertisements for library for a price of \$100.00 based for the year. Motion to accept. Moved by Burgi Zacharl and seconded by Marva Jackson.

**D. Update to LSB:** None.

**E. Orders for Approval for payment:** see treasurer's report for approval of payments. Moved by Kim Summers and seconded by Marva Jackson.

**F. Library Calendar:** will update each month.

**G. Pickerel River Heritage Association:** received movie & send a thank-you note for the donation. Kim Summers in charge.

**H. Handicap Entrance:** No update.

**I. Photocopier for library/community usage:** advertise this service at library. Motion to increase service of copying or scanning from 10 cents to 25 cents. Moved by Erin Lambert seconded by Burgi Zacherl.

**J. TD Summer Reading Program:** Motion to approve the purchase of supplies for program, moved by Kim Summers and seconded by Burgi Zacherl. Details will follow at next meeting for the schedule of the program. Jennifer Fry will supervise the program this summer. Racquel Fry and Ashley Gaudreau have volunteered to run the program and accumulate their community hours for highschool. Which was confirmed by the AHSS principal, Donna Breault.

**K. Sarah Badgley Grant** – deferred

**I. Any other old business:** none

New Business:

**A. Meeting Responses as a group for majority attendance:** Members commit to meeting when the next meeting is decided on. Contact every member if you need to cancel the meeting. We need to have 6 members to have an official meeting. This is highly important since everyone's time is valuable.

**B. Recycling of batteries:** program offers recycling of batteries to be in libraries. Will follow up with the company to confirm with a few concerns. Next meeting we will decide to have this in the library.

**C. Printer/scanner wireless:** contact IT from board to initiate the wireless printing for the summer patrons. Concerns about faxing from the phone line in library, follow up with these questions as well.

**NEXT MEETING will be at a new scheduled time:**

**Meeting will be TUESDAY, June 10th, 2014 at 9:00a.m.**

**Confirmed members to attend: Jennifer, Kim, Marva, Charmaine, Erin, & Mike**

**This will be our last board meeting for the school year, please make the effort to join us for our next meeting.**

**ADJOURNMENT:** Motion to adjourn meeting. Moved by Kim Summers and seconded by Marva Jackson at @10:20 a.m. Carried