



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT  
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**Minutes of Board Meeting May 21, 2015**

The minutes can also be viewed on our website: [www.loringsb.com](http://www.loringsb.com)

**Attending:** Tim Gehrke, Mike Buchanan, Warren Whitehead, Luke Legault, Peggy Whitehead

Meeting brought to order by Tim at 7:00 p.m.

**Conflicts:** None

**Minutes:** Motion to accept the minutes of April 23, 2015 by Mike, 2<sup>nd</sup> by Luke, all in favour, motion carried.

**Financial Report:** Jim Berriau asked when the Lions Club has to pay for an event; Tim said it is the 2<sup>nd</sup> or 3<sup>rd</sup> day of January. Motion to accept the financial report of April 30, 2015 by Luke, 2<sup>nd</sup> by Mike, all in favour, motion carried.

**Critical Path:** 911 sign order is ongoing. Mike and Luke will work on this. Darrell said that MTO will be purchasing road signs.

**Bylaws, Motions and Notices of Bylaws:**

**Bylaw 2015-06** A bylaw to approve the Volunteer Management Policy, Conflict of Interest Policy, Concussion Policy and Harassment Policy. Motioned by Mike, 2<sup>nd</sup> by Luke, all in favour, bylaw passed.

There were two bids for the residing and insulation of the community centre and they were:  
Jim Martin General Contractor - \$59,343.91  
Bain Construction - \$54,805.00  
Motion to award the contract to Bain Construction by Mike, 2<sup>nd</sup> by Warren, all in favour, motion carried.

**Bylaw 2015-07** A bylaw to enter into contract with Bain Construction for the residing and insulation of the community centre as outlined in the tender to be completed by July 31, 2015. The rate paid shall be \$54,805.00. Motioned by Mike, 2<sup>nd</sup> by Warren, all in favour, bylaw passed.

**Bylaw 2015-08** A bylaw to adjust the monthly community financial report on opening balance October 1, 2014 to reflect an actual accrual balance of reserves: Administration \$14,798.12, Fire \$0, Library \$9,118.84, 911 \$6,843.36, Recreation \$21,361.52, Infrastructure \$54,911.34, Contingency \$29,891.33, for a total of \$136,924.51. Motioned by Mike, 2<sup>nd</sup> by Warren, all in favour, bylaw passed.

**Old Business Outstanding:**

**The following old business is outstanding from November 21, 2013.**

**1. Action Required:** Dan Brooks contacted MNM about municipal connect. Carole Mantha has no new updates from Ministry of Finance. Dan has asked everyone that Carole has suggested and has had no response. Carole will check and see if she can provide a list of LSB's and contacts for Dan to draft a letter to lobby the MOF regarding municipal connect. Dan has received information that MOF is looking into getting a solution in the next 2 to 3 months. A few LSB's have replied, but Dan has not pursued since. MPAC has contacted us regarding municipal connect and Dan has sent back a letter specifying our needs for municipal connect. An email from another LSB asking us for a follow up regarding municipal connect and I am to let him know that we have been contacted by MOF and they are looking at getting access for the LSB. On February 27, 2015 Dan and Peggy had a conference call with MPAC and they are working on getting this for us. There has been no update so far. As of April 23, 2015 Mike and Tanya went to MPAC in Parry Sound where they got an additional tool to find some of the properties. As of May 21, 2015 according to MPAC, that the Ministry has included in their spring budget a requirement for MPAC to share information to LSB and LRB.

**The following old business is outstanding from December 18, 2014**

**1. Action Required:** The new sign for the Lions den, Warren needs a site plan for this. Peggy will give Warren the survey and he will ask if we can get the sign that Trout Creek has, if we get the KM lowered. Warren is waiting for MTO and the sign people to get back to him regarding the flashing colours. As of April 23, 2015, the Board has deferred due to insufficient budget allocation – **deferred to 2015/2016.**

**The following old business is outstanding from February 5, 2015**

**1. Action Required:** A fire closure for the office door. Larry Bain will contact Peggy to get this done. No update.

**The following old business is outstanding from March 31, 2015**

**1. Action Required:** Tim recommends that 3 community representatives work with Tanya Buchanan and Sandra Gendron to consider alternate means to future tax levy calculations and to make recommendations to the Board at its August meeting. Motion to authorize a 911 sub committee by Mike, 2<sup>nd</sup> by Luke, all in favour, motioned passed. Dave Sheepway will be the lead along with Al Dare, Tanya, Sandra, Christopher Ballard and Larry Bain. As of May 21, 2015 they have held one meeting.

**2. Action Required:** Mike Legault brought up where they are making plastic rinks. Mike Legault will look into finding more information for the Board – no update

**3. Action Required:** Warren mentioned that we should have a Hazard Assessment on the property when we take it over. The Board will do this when the building purchase is completed- no update.

## **Outstanding from April 23, 2015**

**1. Action Required:** A phone call from a property owner asking to be reimbursed for 2014 and 2015 taxes as there is no buildings on them. Gave to Tanya, the Board has asked Peggy to notify the owner that they will only be reimbursed for the current year only when the committee verifies the property. Darrell asked if the meeting is open to the public and what is there mandate. Tim said they had already formed a committee and they will take into account on the public concerns and will be addressed in the August meeting. The mandate will be emailed to Darrell from Tim. The Board will have the Fire Department do an audit for the vacant lots to see if there is a building on there. Kerry Booth said they will go 200 meters from the roadway and go beyond to protect property. They have an agreement with the MNR.

**2. Action Required:** A phone call from a property owner and asked if they have a 911 number and another property that they own is next door to them but it is vacant, do they still need a 911 number for that proper. Gave to Tanya, an outline of procedures will be available at the next meeting.

**3. Action Required:** The Board wants to move the sign up to the Lion's Community Centre. Warren will check and see if we have to get a permit – no update.

**4. Action Required:** There will be a cleanup when we take over the building. Mike will advise when. Mike will post flyers and it will be on June 6, 2015.

## **Old Business Complete**

### **Complete from April 23, 2015**

There was a question about the Farmer's Market about more garbage bins and recycle. On whether there will be a smoking area. Mike will look after this.

Also they asked about a first aid and an AED orientation to familiarize the people at the Farmers Market. Luke will look after this. I have already sent her an email giving Luke's email.

## **Correspondence**

1. Email from PLT Reform Office regarding a teleconference. Tim said that the PLT will be \$10.00/100,000 assessment this year and \$40.00/100,000 assessment next year.

**Action Required:** None

2. CERB report for the month of April 2015.

**Action Required:** None

3. Letter from the Ministry of Citizenship, Immigration & International Trade to submit nominations for Good Citizenship.

**Action Required:** None

4. A letter where a property owner sent a letter to Norm Miller regarding vacant land.

**Action Required:** None

5. Email with a report to the CEO from the Library.

**Action Required:** None

6. Email from the Ministry of Tourism, Culture & Sport calling for submissions for the Public Library Service Awards 2015, deadline is July 31, 2015.

**Action Required:** None

7. Email from the Ministry of Tourism, Culture & Sport for submitting the annual survey of Libraries, deadline is October 31, 2015.

**Action Required:** None

8. Email from the Ministry of Tourism, Culture & Sport letting us know the Municipal Performance Measurement Program is discontinued effective for 2014 report.

**Action Required:** None

9. Library has posted a job for the TD summer reading program.

**Action Required:** None

10. Email from the Ministry of Tourism, Culture & Sport announcing a new infrastructure program.

**Action Required:** Luke is to check if this applies to LSB.

11. A notification that our 2<sup>nd</sup> advance of \$9,530.47 will be deposited May 20, 2015.

**Action Required:** None

12. Email from a property owner regarding vacant lands.

**Action Required:** Gave to Tanya to check and Peggy to advise that reimbursement will only be for the current year.

13. Email to Luke regarding a 911 call where they kept getting told that they were not in this area.

**Action Required:** Peggy will check with Bell.

14. Email from Lorie Rogerson regarding a meat slicer at the Lions Den.

**Action Required:** Tim will arrange for her to pick it up.

**Financial:** None

**Marketing:** None

**Safety:** The suburban has been sold, there was only one bid.

**Action Required:** None

The fire department meetings have been changed to Tuesday for the months of June, July and August.

**Action Required:** None

**Library:** The Library has agreed to maintain our LSB binder with Policies and Acts.

**Action Required:** None

**Recreation:** Farmers Market Fees were discussed and the Board decided that it would be \$100.00/per day and the WIFI would be extra. Plus the removal of garbage. Darrell asked if we had checked on other prices in the community and Tim said we would not undercut the Legion.

**Action Required:** Mike will tell them the price.

The removal of the concrete walkways.

**Action Required:** Mike will look after this.

Chrissy Hampel asked what we were going to name the building.

**Action Required:** The Board said the Sandra Gendron had made up a poster for the kids for a contest to name the building.

The Board decided that since Angie Marche resigned from cleaning, Tamara Matthews will do the cleaning for the remainder of the fiscal year.

**Action Required:** None

**Infrastructure:** None

**New Business:** The Board has discussed about getting face book.  
**Action Required:** Christopher will look into this.

**Pay Bills:** 8 bills presented to be paid.

George Walters \$125.00 (blog)  
The City of Thunder Bay \$723.73(taxes for the Lions, reimbursed \$518.84 from the Lawyer)  
Walburg Zacherl \$126.44 (petty cash)  
Buchanan Hardware \$14.78 (cleaning supplies)  
Tim Gehrke \$126.99 (mileage to Lawyer)  
Angelina Marche \$125.00 (cleaning)  
The following bills have already been paid.  
Hydro One \$2,258.32 (Hydro)  
Lisa Lund's Office \$1,556.22 (legal fees)

Motioned to pay bills by Warren, 2<sup>nd</sup> by Luke, all in favour, motion passed.

**Public Comment:**

1. Darrell asked why the Board had refused to apply for a grant in possibly November 2014.  
**Action Required:** Tim will look into this.
2. Darrell asked what is municipal connect. Mike Legault explained what it is.  
**Action Required:** None
3. Darrell said that the Roads Board could not work on any shoreline; they could only go so far on the roads. Darrell asked if the Board could do something on the boat launches. Mike said we would have to call the Oceans and Fisheries first to come in and check.  
**Action Required:** Darrell will work on this one at a time and make a proposal to the LSB.
4. Darrell asked about hiking trails in the community.  
**Action Required:** Tim asked if Darrell could make a written proposal to the Board.
5. Darrell asked with taking over the Lions how can we manage the expenses.  
**Action Required:** Mike said we will re coop the costs to reserves. Also there is a possibility of grant money to reimburse for current construction.
6. Darrell asked what the mandate for taxing vacant properties. Sandra explained how they did the taxes.  
**Action Required:** None

9:05 p.m. Motion to adjourn the meeting by Tim.

**Next meeting will be on Thursday, June 18, 2015 at 7:00 p.m.**

Prepared By  
*Peggy Whitehead*  
Peggy Whitehead  
Secretary/Treasurer

Posted May 26, 2015