



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT

PO Box 148, Port Loring, Ontario P0H 1Y0

secretary@loringsb.com

Minutes of Board Meeting May 16, 2013

The minutes can also be viewed on our website: www.loringsb.com

Attending: Kerry Booth, Mike Legault, George Walters, Dan Brooks, Mike Buchanan, Peggy Whitehead

Meeting brought to order by Kerry Booth at 7:30 p.m.

Conflicts: Mike Buchanan will leave the room when the grass tenders are read

Minutes: The minutes of the April 18th, 2013 and the minutes of April 23rd, 2013 committee meeting was read by Peggy. Motioned to accept as read by Mike Legault, 2nd by George, all in favour, motion carried.

Correspondence: Email from the District of Parry Sound Social Services Administration Board for the minutes of March 14th, 2013 meeting
Email from Carole Mantha for a follow up from the April 18th, 2013 meeting regarding Blair Township, given to Dan
There were 2 emails from Darrell Rogerson regarding Blair Township, given to Dan
CERB report for the month of April 2013
Letter from Ministry of Citizenship and Immigration to participate in the 2013 Ontario Medal for good citizenship by nominating a deserving citizen
Email from Ontario Library Association to order posters and bookmarks, given to Marla Booth
Email asking why they were being billed for a 911 sign and said that the 911 service does not work, given to Dan
An email thanking the Fire Department for their excellent response to a recent fire
An email from Ministry of Tourism, Culture and Sport for the 2012 Annual Survey of Public Libraries, Marla and Peggy will be working on this.
Email regarding an update on a 911 sign, given to Dan.

Financial Report: Financial report of April 30th, 2013 was presented by Peggy. Dan asked if there were any outstanding 911 bills. I said there was some. Dan asked about the HST refund. I said we have received the form from the auditors and I will get it in the mail soon. Motioned to accept as read by Dan, 2nd by Mike Legault, all in favour, motion carried.

Critical Path: None

Bylaws, Motions
And Notices of Bylaws:

Bylaw 2013-02: To approve the audited financial statements for the fiscal year 2011-2012, the Interim Summary/Budget Report and Second Request for payment of the LSB Operating grant from the Ministry of Northern Development and Mines in the amount of \$9,530.47 for the fiscal year 2012-2013.

Motion to approve Bylaw 2013-02 by Dan, 2nd by Mike Legault, all in favour, motion carried.

Bylaw 2013-03: To approve the Library Agreement

I have not received the agreement back from the Near North District School Board, but should be returned for the next meeting.

The tenders for the grass cutting and trimming at the Activity Centre were opened.

Buchanan Enterprise bid was \$93.00
Albert Lamb bid was \$90.00
The tender was awarded to Albert Lamb.

Bylaw 2013-04: To enter into a contract with Albert Lamb for grass cutting at the Activity Centre, will commence when needed and will end September 30th, 2013. The rate to be paid shall be \$90.00/cut.

Motion to approve Bylaw 2013-04 by Dan, 2nd by George, all in favour, motion carried.

Department Reports:

Financial: The email asking for an update on a 911 number. Dan gave Peggy the number and she will notify the property owner. About the email asking why they were billed and said the service does not work. Dan said they were being billed for sign changes and to contact Bell if there is a problem contacting 911.

There was a discussion regarding Blair Township. At the meeting last month Carole Mantha attended to clarify the boundaries of Blair Township. Carol Mantha checked on this and all of Blair is covered by the LSB, but Dan said that the fire department only covers south Blair. Therefore, if there is an emergency call in north Blair they don't know where to go and the LSB would be liable. Kerry has contacted the clerk from the Municipality of French River. He asked them about the 911 signs and if they could service this area of north Blair and is waiting for them to reply. Kerry will contact the OFM to see what they expect on their end. The problem is that we cannot service these areas and they should not be billed for these services. Peggy will send a letter to Carole Mantha asking for clarifications on what services can we charge in remote areas legally and also if we should or should not issue a 911 number in remote areas as the LSB would be responsible. If there is no 911 number then CFB Trenton would be contacted directly and they would handle the calls for remote areas. Carole is still checking with the Ministry of Finance regarding municipal connect.

Dan will send a letter to Darrell Rogerson in reply to his emails.

Dan has completed his tender for 911. Phase 1 & 2 is complete, but ongoing. Phase 3 & 4 cross reference BELL 911 database to existing Civic 911 database. Phase 5 complete. It took Dan 384 hours to complete. Dan gave Peggy a map, print out and a

disc of the work completed in the tender. Total bill is \$10,773.00 plus HST is \$12,173.79 minus \$2,000.00 already paid. Total payment will be \$10,173.79.

Peggy will get 3 companies to quote on the signs. Dan will let me know how many signs required. Tender will be issued shortly for the sign installation to be opened at the next meeting. There is an adhesive PL2000 for installing signs to be added to the SOP. Dan will amend the SOP for sign installation for the next meeting.

Marketing: Everything is running good. George said all the old bylaws are on the web. The rain gauge is working well on the weatherstation site.

Safety: Mike Legault said there will be training at the Fire Department on May 25th & 26th. Fire Department will be sending out a newsletter to the community with a quarterly report.

Library: George mentioned that the minutes of the library are on the website.

Recreation: Mike Buchanan and Kerry are checking into benches and picnic tables for the activity centre and down by the lake. Farmer's market should start the last Wednesday in June. Kerry will get someone to attend the next meeting to go over the contract. Volleyball nets to be set up. Kerry will look at getting signs about dogs at the activity centre. A new dock tender will be issued and opened on June 1, 2013 and a tender for the office to be opened at the next meeting.

Infrastructure and Government Relations: Kerry contacted the Municipality of French River regarding Blair Township.

Old Business: None

New Business: Peggy presented 9 bills to be paid.

Bell Canada \$101.53 (Phone)

Bell Canada \$63.85 (Internet)

Peggy Whitehead \$323.04 (Petty Cash)

Hydro One \$289.36 (Hydro Activity Centre)

Walburg Zacherl \$71.71 (Petty Cash)

Indigo Books & Music Inc. \$297.35 (books)

BOS Imaging \$10,173.79 (911 tender)

The following bills were already approved and paid:

Gary Kent \$75.00 (Author)

Kim LaFave \$84.75 (Author)

Motioned to pay bills by George, 2nd by Mike Legault, all in favour, motion carried.

Public Comment: None

Motion to adjourn the meeting by George, 2nd by Mike Legault, all in favour, motion carried.

Meeting adjourned at 9:25 p.m.

The next meeting will be on Thursday, June 20th, 2013 at 7:30 p.m.

Prepared By
Peggy Whitehead
Secretary-Treasurer

Posted on May 23, 2013