



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
PO Box 148, Port Loring, Ontario P0H 1Y0
secretary@loringsb.com

Minutes of Board Meeting May 15, 2014

The minutes can also be viewed on our website: www.loringsb.com

Attending: Dan Brooks, Mike Legault, Mike Buchanan, Luke Legault, Peggy Whitehead
Absent: Danny Davis

Meeting brought to order by Dan at 7:30 p.m.

Conflicts: Mike Buchanan will leave the room when we read the grass cutting tenders.

Minutes: The minutes of the April 17, 2014 meeting were read by Peggy. Motioned to accept as read by Luke Legault, 2nd by Mike Legault, all in favour, motion carried.
The minutes of the April 30, 2014 meeting were read by Peggy. Motioned to accept as read by Mike Buchanan, 2nd by Mike Legault, all in favour, motion carried.

Financial Report: Motion to accept the financial report of April 30, 2014 by Mike Legault, 2nd by Luke Legault, all in favour, motion carried.

Critical Path: None

Bylaws, Motions And Notices of Bylaws:

Bylaw 2014-05: A bylaw to enter into a contract with Athletica Sports Systems Corp. to install boards at the rink with tempered glass, penalty boxes with a 5 inch aluminum structure. The rate paid shall be \$51,960.00 plus \$3,100.00 for the additional options. Copy of the quote attached. Motioned by Mike Buchanan, 2nd by Luke Legault, all in favour, bylaw passed.

Mike left the building so the Board could discuss the tenders. Peggy said we received 3 tenders by May 13, 2014 and one was delivered on May 15, 2014. Since the tender said that May 13, 2014 was the cutoff, the Board did not accept the tender delivered on May 15, 2014.

Dan opened the tenders: Buchanan Enterprises bid was \$80.00/cut & trim
Hampel Contracting bid was \$91.50/cut & trim
Albert Lamb bid was \$90.00/cut & trim

Action Required: The contract was awarded to Buchanan Enterprise.

Bylaw 2014-06: A bylaw to enter into a contract with Buchanan Enterprise for grass cutting at the Activity Centre will commence when needed and will end September 30, 2014. The rate paid shall be \$80.00. Motioned by Mike Legault, 2nd by Luke Legault, all in favour, bylaw passed.

Old Business Outstanding:

The following old business is outstanding from October 17, 2013.

1. Action Required: To switch two island signs on Duck Lake as they are incorrectly named. This will be tabled till spring.

The following old business is outstanding from November 21, 2013.

1. Action Required: Dan Brooks contacted MNM about municipal connect. There has been no update from Carole Mantha.

The following old business is outstanding from January 16, 2014

1. Action Required: Mike Buchanan said the rink lights need to be replaced. The ballasts are being sourced by Purdons. No update.

The following old business is outstanding from March 20, 2014

1. Action Required: Mike said we need 2 signs for Hwy 522 and the East Road. Dan has advised the number for Hwy 522 and gave me the number for the East Road on May 15, 2014. Mike Buchanan will give Peggy the owners name to bill.

The following old business is outstanding from April 17, 2014

1. Action Required: Pat Flick gave Mike Legault the contact name for the hockey association. Mike Legault will write a letter to see if they can donate any equipment. No update.

Old Business Complete:

Complete from March 20, 2014

An email from MNM with a News Release – “Helping Seniors Stay Engaged and Connected to their Communities. Danny Davis will contact the Legion to see who is in charged of the Seniors Committee.

Mike Legault said we had the defibrillator course, but it is not at the activity centre yet. Mike Legault will contact Frank May to find out when it will be here. On April 17, 2014 Mike Legault said the AED has arrived and he will get it installed.

Peggy and the Recreation Committee have been working on the SEP Grant for swimming lessons at a local lake and activities at the activity centre. There will be 2 hours a day for

each program and an extra 2 hours for setting up by the instructors. The amount requested from the grant is \$4,203.00. The grant has to be in by March 21, 2014. We were sent a letter on May 15, 2014 to say we were not approved for the grant.

A letter from Canada Revenue Agency saying that they are withholding our HST refund as they said they did not receive a GST form. Peggy will fax them another copy. Peggy had to get the auditors to fill out another form and faxed to Canada Revenue Agency on April 14, 2014. The refund was released on May 1, 2014.

Complete from April 17, 2014

An email from the OPP asking what our Business number or GST number is. Peggy is to check with Carole Mantha and if there is no number, let them know that we are an unincorporated LSB and do not have a number. Carole Mantha said to check with Canada Revenue Agency and they gave me a number for GST.

Mike Buchanan asked to get a copy of the Fire Contract. Peggy will email a copy of the contract.

Public Discussion for Levying Vacant Properties

There was a lengthy discussion amongst the community regarding levying vacant properties. It will be a big job to find out which properties should be billed or not, as the fire department can only go to a service call within 200 meters of serviceable access.

Action Required: Mike Buchanan will contact Carole Mantha at MNDM and Dan Brooks will contact MOF regarding Municipal Connect. Dan said that without municipal connect it will be a nearly impossible task without software for current mapping. Mike Buchanan asked to look at the OPTA listing and Dan said he could view this at the office.

The Board will set up a committee to see how we can bill for vacant properties and have this on the budget for next year. The committee will be Sandra Gendron, Diane Courvoisier and the LSB Board.

Correspondence

1. Email from MNDM for applications for the Summer Job Service program.

Action Required: Dan said to forward this to the Business Association. None.

2. Email for a newsletter on an update on "Connections from Ontario Infrastructure".

Action Required: None

3. Email from the Ministry of Tourism, Culture & Sport for a seniors community grant applications that closes on June 30, 2014.

Action Required: Forward the email to Betty Webb. None

4. Email for Ontario Underground Infrastructure to be signed.

Action Required: Dan signed the letter and Peggy will return it. None.

5. Email for Public Library Service Awards 2014 – Call for Submissions by July 31, 2014.

Action Required: Gave to Mike Legault. None

6. A letter from the Ministry of Citizenship and Immigration for nominations for Ontario Medal for good citizenship.

Action Required: Forward to the Lions and the Legion. None.

7. A letter from Canada Post regarding potential reductions to weekday hours at the Golden Valley Post Office.

Action Required: Post this to the web page. None.

8. Email for the CERB report for the month of April 2014.

Action Required: None.

9. Email from the Ministry of Tourism, Culture & Sport for the 2013 Annual Survey at Public Libraries.

Action Required: Gave to Jenny Fry. None.

10. Email from the District of Parry Sound Social Services Administration Board with their minutes of April 3, 2014.

Action Required: None

11. Email from the Office of the Fire Marshal & Emergency Management to input data by June 30, 2014.

Action Required: Forward to the Board. Check with Kerry Booth to see if he will fill out the information.

Financial:

Dan talked to the corporation about signs and gave them their new numbers for 911 signs.

Action Required: None

Marketing:

None

Safety:

A 911 call with a mix up of a 911 number.

Action Required: Peggy to give Bell an address correction form and asked them how this got changed.

Library:

Next meeting will be on June 10, 2014.

Recreation:

Couple of picnic tables needed to be replaced.

Action Required: Mike put out 2 new tables. None.

Mike said the boards will be installed May 26 and will take about 3 days.

Action Required: None.

Mike asked whether we could help with a Zumba course.

Action Required: Dan said they should be contacting the Lions. None.

Infrastructure:

None

New Business:

Mike Legault brought up a property acquisition proposal from the Argyle Lions Club for the LSB to purchase.

Action Required: There will be a public discussion at the next meeting on whether we want to acquire this property and to take on the additional cost under recreation.

Pay Bills:

9 bills presented to be paid.

George Walters \$100.00 (blog)

Buchanan Enterprise \$855.98 (board removal)

Angelina Marche \$100.00 (cleaning)

Buchanan Hardware \$48.03 (cleaning supplies)
Athletica Sport Systems \$34,219.79 (boards)
The following bills have already been paid
Hydro One \$325.75 (activity centre hydro)
Walburg Zacherl \$278.15 (petty cash)
Indigo Books & Music \$406.48 (books)
Athletica Sport Systems \$21,776.23 (boards)

Action Required: Motion to pay bills by Luke Legault, 2nd by Mike Buchanan, all in favour, motion carried.

Public Comment: None

9:40 p.m. - Motion to adjourn the meeting by Mike Legault, 2nd by Mike Buchanan, all in favour, motion carried.

Next meeting will be on Thursday, June 19, 2014 at 7:30 p.m.

Prepared By
Peggy Whitehead
Peggy Whitehead
Secretary-Treasurer

Posted on May 23, 2014