



**LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT**  
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**Minutes of Board Meeting March 31, 2016**

The minutes can also be viewed on our website: [www.loringsb.com](http://www.loringsb.com)

**Attending:** Mike Buchanan, Steve Davis, Julia Moore, Peggy Whitehead,  
Attending by phone: Darrell Rogerson and Absent: Hilary Chambers

**ACRONYMS**

Ministry of Finance (**MOF**), Municipal Property Assessment Corporation (**MPAC**), Local Services Board (**LSB**), Provincial Land Tax (**PLT**), Standard Operating Procedure (**SOP**), Activity Centre (**AC**), Argyle Community Centre (**ACC**), Argyle Heritage Celebration (**AHC**)

Meeting brought to order by Vice-Chair Mike at 7:02 p.m.

**Conflicts:** Julia

**Minutes** Motion to accept the minutes of February 25, 2016 by Steve, 2<sup>nd</sup> by Julia, all in favour, motion passed.

**Financial Report:** Peggy presented the financial statement for February 29, 2016. Steve asked if I could do a subtotal for Recreation, Activity Centre and Projects and I said I would. Motion to accept by Julia, 2<sup>nd</sup> by Steve, all in favour, motion passed.

**Critical Path:** Dock and Grass Tenders will go out and be opened at the next meeting.

**Bylaws, Motions and Notices of Bylaws:**

**Bylaw 2016-02** Rescind Bylaw 2015-13 dated October 15, 2015 and to rescind Bylaw 2015-13 amendment dated December 17, 2015.  
Motion to pass bylaw by Julia, 2<sup>nd</sup> by Steve, all in favour, bylaw passed.

**Bylaw 2016-03** To investigate and where appropriate make a request to the Minister of Northern Development and Mines to expand the boundaries of the Local Services Board of Loring, Port Loring and District by Minister's Order, to include all of McConkey Township by adding that part of the Township of McConkey lying north of the northerly limit of Concession X being all of Concessions XI, XII, XIII, XIV, XV, XVI, XVII, XVIII, XIX including all Islands in the

French River to the northerly limit of the Township of McConkey lying within the District of Parry Sound.

The process for expanding the boundaries as described in the Local Services Boards Guide for Inhabitants and Board Members will be followed prior to making a request to the Minister.

Motion to pass bylaw by Steve, 2<sup>nd</sup> by Julia, all in favour, bylaw passed.

**Bylaw 2016-04** Rescind Bylaw 2015-14 dated October 15, 2015 and Bylaw 2015-14 amendment dated December 17, 2015.  
Motion to pass bylaw by Steve, 2<sup>nd</sup> by Julia, all in favour, bylaw passed.

**Bylaw 2016-05** Investigate and where appropriate make a request to the Minister of Northern Development and Mines to expand the boundaries of the Local Services Board of Loring, Port Loring and District by Minister's Order, to include all of Hardy Township adding that part of the Township of Hardy lying North of the northerly limit of Concession X being all of Concessions XI, XII, XIII, XIV, XV, XVI, XVII, XVIII, XIX, XX, XXI including all islands in the French River to the northerly limit of the Township of Hardy lying within the District of Parry Sound. All patented lands lying within Concession XXI are excluded.  
The process for expanding the boundaries as described in the Local Services Boards Guide for Inhabitants and Board Members will be followed prior to making a request to the Minister.  
Motion to pass bylaw by Julia, 2<sup>nd</sup> by Steve, all in favour, bylaw passed.

**Bylaw 2016-06** Rescind Bylaw 2015-16 dated October 15, 2015.  
Motion to pass bylaw Steve, 2<sup>nd</sup> by Julia, all in favour, bylaw passed.

**Bylaw 2016-07** To investigate and where appropriate make a request to the Minister of Northern Development and Mines to acquire the power of Garbage Collection.  
The process for varying powers as described in the Local Services Boards Guide for Inhabitants and Board Members will be followed prior to making a request to the Minister.  
Motion to pass bylaw by Julia, 2<sup>nd</sup> by Steve, all in favour, bylaw passed.

**Bylaw 2016-08** Rescind Bylaw 2015-22 dated November 19, 2015 and to rescind Bylaw Bylaw 2015-22 Amendment dated December 17, 2015.  
Motion to pass bylaw by Steve, 2<sup>nd</sup> by Julia, all in favour, bylaw passed.

**Bylaw 2016-09** Investigate and where appropriate make a request to the Minister of Northern Development and Mines to acquire the power of Street or Area Lighting.  
The process for varying powers as described in the Local Services Boards Guide for Inhabitants and Board Members will be followed prior to making a request to the Minister.

Motion to pass bylaw by Julia, 2<sup>nd</sup> by Steve, all in favour, bylaw passed.

**Bylaw 2016-10** Rescind Bylaw 2015-23 dated November 19, 2015.  
Motion to pass bylaw by Steve, 2<sup>nd</sup> by Julia, all in favour, bylaw passed.

**Bylaw 2016-11** To investigate and where appropriate make a request to the Minister of Northern Development and Mines to expand the boundaries of the Local Services Board of Loring Port Loring and District to include all of Brown Township  
The process for expanding the boundaries as described in the Local Services Boards Guide for Inhabitants and Board Members will be followed prior to making a request to the Minister.  
Motion to pass bylaw by Steve, 2<sup>nd</sup> by Julia, all in favour, bylaw passed.

**Bylaw 2016-13** Rescind Bylaw 2015-34 dated January 21, 2016.  
Motion to pass bylaw by Steve, 2<sup>nd</sup> by Julia, all in favour, bylaw passed.

**Bylaw 2016-14** Approve the 2015-2016 budget for the Local Services Board of Loring, Port Loring & District.  
Having received the approval of the majority of residents at a public meeting held November 30, 2015, the Board will utilize Methodology 2 and set service fees of; **\$127.77** per assessable property and **\$63.24** for fire protection on vacant land in the designated Board area for the fiscal year October 1, 2015 to September 30, 2016.  
The purpose of this service fees is to cover board administration, fire protection, emergency telecommunications, recreation, library, infrastructure improvements and reserves for contingencies for the entire board area.  
Motion to pass bylaw Julia, 2<sup>nd</sup> by Steve, all in favour, bylaw passed.

**Bylaw 2016-15** Confirm the participation of the LSB to rehabilitate Boat Landing and Launch Sites within our area on a rotating annual basis to the extent determined by the annual budget. Grants and third parties shall be entertained to augment the budgeted amounts. The specific site will be chosen by the LSB in cooperation with the corresponding Local Roads Board.  
Julia asked about the multi-year on the bylaw as they only have a one year mandate. Darrell said it will have to be approved on the annual budget each year. The Board agreed to remove the last line on the bylaw.  
Motion to pass bylaw with amendments by Julia, 2<sup>nd</sup> by Steve, all in favour, bylaw passed.

**Bylaw 2016-16** Julia left the room as she has a conflict with the following bylaw.  
Approve all Use Agreements and Rental Agreements for the Activity Centre and the Argyle Community Centre.

Motion to pass bylaw by Darrell, 2<sup>nd</sup> by Steve, all in favour, bylaw passed.

**Bylaw 2016-17** Approve the 911 sign fee to be increased to \$200.00.  
Motion to pass bylaw by Steve, 2<sup>nd</sup> by Julia, all in favour, bylaw passed.

### **Old Business Outstanding:**

#### **The following old business is outstanding from April 23, 2015**

**1. Action Required:** There will be a cleanup when we take over the building. Mike will advise when. Mike will post flyers and it will be on June 6, 2015. As of June 18, 2015 the cleanup will be after the construction is done. As of September 17<sup>th</sup> Mike Buchanan said this will be done with the new Board. Mike will advise the board the date for a yard cleanup – **tabled till spring.**

#### **The following old business is outstanding from November 19, 2015**

**1. Action Required:** Email from a property owner with wrong 911 numbers. Steve will check. – **tabled till spring.**

**2. Action Required:** End of the month Darrell will meet with the government regarding a centre for seniors. This has been postponed due to the budget preparation. Darrell is currently working with a volunteer to put together the application - **Tabled until spring.**

#### **The following old business is outstanding from January 21, 2016**

**1. Action Required:** The Board will get together to look at this. Darrell is strongly opposed to writing off any accounts payable for 911 signs. These are legitimate fees that are due for a service rendered. All steps must be taken to collect. It is unfair to give some constituents free civic addresses as it amounts to a subsidy from the other tax payers. Darrell has talked to MNDM where we stand with this and they have not answered him yet. Darrell mentioned that they are waiting for a procedure for the 911 numbers for the water and the committee is still working on this. I mentioned about the old bills and Darrell has talked to Joanne Laing at Ministry of Finance about this and we may be able to put the old bills on there. **As of March 31<sup>st</sup> the Board will get together to discuss this.**

#### **The following old business is outstanding from February 25, 2016**

**1. Action Required:** The draft report for the audit asking the Board if it is okay. The board said they did not receive it, I said I would send it again. **Tabled until the April meeting.**

**2. Action Required:** The roof repairs at the AC.

### **Old Business Complete**

#### **Complete from October 15, 2015**

The Farmer's Market needs to know if their amount will be adjusted for next year by December 31, 2015. The Board will review and advise. Mike said this will be presented at the April meeting. This will be sent out next week.

#### **Complete from December 17, 2015**

Seniors grant deadline is March 4, 2016. Hilary is looking into this. Hilary said we qualify for the grant and there is a maximum \$3000.00 grant. Hilary is still working on this. Darrell suggested a bus for dinner. Mike mentioned that the paramedicine could help with seniors.

#### **Complete from January 21, 2016**

Mike Legault said there is a problem with the boards as the screws keep popping out. He said there is about 25 of them. Steve will call Athletica to come and check. **Mike said we will look at this in the spring.**

## Correspondence

1. Email from a Bell 911 to verify an address.  
**Action Required:** I replied to them.
2. Email from the East Parry Sound Literacy Council saying they have linked us to their website and are asking to be linked on our website  
**Action Required:** This will be tabled till next month.
3. Email from a lawyer regarding taxes.  
**Action Required:** Referred to MOF.
4. Email from a property owner regarding her mailing address.  
**Action Required:** I got this changed with MPAC.
5. Magazine from Ontario Heritage Trust.  
**Action Required:** Given to Julia.
6. A property owner asking for our WSIB number for a Federal Summer Student grant.  
**Action Required:** Mike said I am not to give out the number.
7. A property owner asked about the total taxes for last year.  
**Action Required:** I referred them to MOF.
8. A lawyer asked if they could send the ownership change for taxes to us.  
**Action Required:** I referred them to MOF and MPAC.
9. A phone call from another LSB asking what it cost for the roof over the rink.  
**Action Required:** Darrell gave me the information and I let her know.
10. Email sent to Darrell asking about replacing culverts.  
**Action Required:** I referred them to the Local Roads Board.
11. Email asking if the LSB could be a resource with the census enumerators.  
**Action Required:** The Board decided that MPAC might be a resource for him. I will let him know.
12. Budget amount was deposited March 31, 2016.  
**Action Required:** None
13. CERB Report for February 2016.  
**Action Required:** None
14. Email asking about the boat launches bylaw.  
**Action Required:** I answered and told him there would be more in the minutes.
15. A phone call from West Parry Sound Health Centre asking if we could move the defibrillator to an unlocked area at the Activity Centre.  
**Action Required:** Mike will call him about the AC and Steve will get the defibrillator moved from the kitchen to the main room at the ACC.
16. Email from the PLT review saying a PLT update will be in our 2016 PLT Interim bill and also a questionnaire for the public to be filled out by June 1, 2016 on the MOF website.  
**Action Required:** None
17. Email regarding Senior's month – June and their website is [www.ontario.ca/seniors](http://www.ontario.ca/seniors).  
**Action Required:** None
18. I read a letter from the Farmers Market regarding their insurance.  
**Action Required:** Julia will ask the insurance if they will come in and explain what we are covered for to the Board. Debbie Russell asked if she is to ask for proof of insurance for whoever rents the ACC or AC and Mike said yes.

19. I read a letter regarding the Nursing Station Fund dinner asking for a reduction.

**Action Required:** Mike will take this to the committee.

### **Committee Reports**

Tax Review	Darrell thanked Mike and Tanya for their work in finding properties to be billed for taxes. They increased it by around \$9,000.00. Darrell is looking at getting a bylaw for Methodology 3, another tax option. He will review this with the whole Board to determine if there would be any ramifications. This may or may not be the best way to go for our area.
Library	Going good.
Activity Centre	Basketball nets are up and the mats are put away.
Argyle Community Centre	Steve has filled the grate in with concrete. There is a leak in the roof that will have to be checked. Sign has been installed and they will have to get hydro installed so we can run both sides of the sign. Rona Currie asked if they could have the letters from the old sign for the Legion. Mike said he would check with the committee and let her know.
Hiking Trails	Should hear back in April or May.
Culture	Julia had a meeting on March 10 <sup>th</sup> and the committee members are Julia Moore, Marlene Moore, Wayne Keetch, Lloyd Brown, Murray Dobbs and Debbie Russell. They decided to call it Argyle Heritage Celebration and are looking at the July 1 <sup>st</sup> weekend. Julia asked if the community and the Board would be in support before they go any further, and they all agreed to go ahead. Julia said the cost would be an estimate of \$2,500.00. I will prepare a bylaw for the next meeting. There next committee meeting will be on April 14 <sup>th</sup> . Debbie asked if they had enough interest to have something at the AC at the time of the AHC weekend, would the Board issue free access and Mike said they would as long as the grounds are left clean as they were.
Fire	Kerry said by next month he should have some information on the new hall. Steve said they will have a 911 committee meeting to work on the SOP.
Website	Likely will not launch until the end of April/start of May.
Bylaws	None
Administration	Julia said the Board should be open and transparent of letting the community know who is on the committees. It is not up to the committee to make changes they present something to the committee

chair and the Board presents to the community. Jane Forbes said the minutes should have last names and no acronyms. I will work on this.

Grants Seniors grant should hear back by June. Trails will be in April/May. Boat launch will be sent in next week.

Long Term Planning Darrell said Bylaw 2015-06 Conflict of Interest that he would like to make an amendment to add a statement on confidential to the policy and each member would have to sign. The five bylaws had to be changed for the wording. The powers and boundaries have to be voted by the public here and the area we want to take over. Regarding seniors centre there could be jobs for this. Gospel music or guest speakers at the AC there will be room for 500 seats safely and a few more outside the rink but still under the roof.

**New Business:** None

**Pay Bills:** 19 bills presented to be paid.

Indigo Books & Music - \$423.69

Peggy Whitehead - \$625.00 (Honorarium)

Port Loring Home Building \$86.96 (community centre supplies)

Albert Lamb \$592.14 (Janitor)

Dan Feasby \$572.67 (scanner, case for projector, headphones)

Parry Sound Fuels \$321.70 (oil for ACC)

North Bay Mat Rental \$49.72

Mike Legault \$192.45 (Rink)

Steve Davis \$220.33 (Basketball nets)

Dianne Feasby \$284.70 (DVD's)

On Conference \$203.65 (January call)

Hampel Contracting \$3,920.65 (snowplowing)

North Bay Security \$84.75

Near North Labs \$59.00 (water test)

Presse Commerce \$275.05 (magazines)

Argyle Fire Department \$157,600.00 (contract)

The following bills have already been paid

Hydro One \$1,501.31

Bell Canada \$323.79

Gateway Signs \$10,972.80

Julia asked what the water test results were, and I said they were good.

Motioned to pay bills by Julia, 2<sup>nd</sup> by Steve, all in favour, motion passed.

**Public Comment:**

1. Dave Labreche asked why there is a price increase for the 911 signs.

**Action Required:** Mike said before they Board looked after the signs and now it will be the Fire Department taking over of getting the sign numbers and installing.

2. Mike Legault asked if I could ask Bell 911 if they are relaying the data base to the ambulance.

**Action Required:** I said I would check and Kerry Booth asked to get the information from Mike Legault and he would also check into this.

3. Kerry Booth said the kitchen needs to be upgraded before we get shut down.

**Action Required:** The Board is looking at a grant for this upgrade.

9:05 p.m. Motion to adjourn the meeting.

**Next meeting will be on Thursday, April 21, 2016 at 7:00 p.m.**

Prepared By  
Peggy Whitehead  
*Peggy Whitehead*  
Secretary/Treasurer

Posted on April 7, 2016