



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
PO Box 148, Port Loring, Ontario P0H 1Y0
secretary@loringsb.com

Minutes of Board Meeting March 31, 2015

The minutes can also be viewed on our website: www.loringsb.com

Attending: Mike Buchanan, Tim Gehrke, Warren Whitehead, Peggy Whitehead,
Absent: Dan Brooks, Luke Legault

Meeting brought to order by Mike at 6:30 p.m.

Mike motioned for Tim Gehrke to be the acting chair for tonight's meeting, 2nd by Warren, all in favour, motion carried.

The meeting was opened to the community where they had concerns about being billed tax levy for fire protection on vacant lots. Some were questioning if they had more than one property then they will be billed for them all. The Board said they would, but mentioned that they could group the properties together with MPAC then they could be billed once. The Board had talked about this back in January and then in May 2014 there was a discussion amongst the community regarding the taxes for fire service. In August 2014 we arranged a committee to identify vacant properties. Someone asked if the fire department could go to a lot back in the bush. Mike said that Kerry Booth had sent him a letter saying that they will do their best to reach the fires in all of the LSB District. There was a question on whether there is another way to bill the taxes.

Action Required: Tim recommends that 3 community representatives work with Tanya Buchanan and Sandra Gendron to consider alternate means to future tax levy calculations and to make recommendations to the Board at its August meeting.

Adjourned at 7:20 p.m.

Peggy read an email from Dan Brooks received today where he has resigned from the Board effectively immediately. Tim will send a thank you for his hard work on the Board.

Mike motioned Tim to be the Chair for the remainder of the year, 2nd by Warren, all in favour, motioned carried.

Tim motioned Mike to be the Vice Chair for the remainder of the year, 2nd by Warren, all in favour, motion carried.

Meeting brought to order by Tim at 7:22 p.m.

Conflicts: None declared

Minutes: Motion to accept the minutes of February 5, 2015 by Mike, 2nd by Warren, all in favour, motion carried.

Financial Report: Motion to accept the financial report of February 28, 2015 by Mike, 2nd by Warren, all in favour, motion carried.

Critical Path: Tender for Dock and Grass Cutting and will be posted and opened at the next meeting.

Bylaws, Motions And Notices of Bylaws:

Bylaw 2015-03 A Bylaw to approve the audited financial statements for the fiscal year 2013-2014, the Interim Summary/Budget Report and the Second Request for payment of the LSB Operating Grants from MNM in the amount of \$9,530.47 for the fiscal year of 2014-2015. Motioned by Mike, 2nd by Warren, all in favour, bylaw passed.

Old Business Outstanding:

The following old business is outstanding from November 21, 2013.

1. Action Required: Dan Brooks contacted MNM about municipal connect. Carole Mantha has no new updates from Ministry of Finance. Dan has asked everyone that Carole has suggested and has had no response. Carole will check and see if she can provide a list of LSB's and contacts for Dan to draft a letter to lobby the MOF regarding municipal connect. Dan has received information that MOF is looking into getting a solution in the next 2 to 3 months. A few LSB's have replied, but Dan has not pursued since. MPAC has contacted us regarding municipal connect and Dan has sent back a letter specifying our needs for municipal connect. An email from another LSB asking us for a follow up regarding municipal connect and I am to let him know that we have been contacted by MOF and they are looking at getting access for the LSB. On February 27, 2015 Dan and Peggy had a conference call with MPAC and they are working on getting this for us. There has been no update so far.

The following old business is outstanding from December 18, 2014

1. Action Required: Tim has motioned to add an events calendar side bar to the web page for \$540.00 for set up and \$35.00 fee for a start out on a quarterly for additions, 2nd by Dan, all in favour, motion passed. Tim said that anything new on the web you will be notified by email if you enter your address on the web. The cost to the LSB is a one time cost of \$945.00. Motioned by Warren, 2nd by Dan, all in favour, motion passed. Tim is waiting for the Board's input. Tim and Peggy will meet next week with Karl to discuss. On March 31, 2015 Tim is asking for any non for profit groups to contact Peggy to be added to the calendar on the website.

2. Action Required: The new sign for the Lions den, Warren needs a site plan for this. Peggy will give Warren the survey and he will ask if we can get the sign that Trout Creek has, if we

get the KM lowered. Warren is waiting for MTO and the sign people to get back to him regarding the flashing colours. No update.

The following old business is outstanding from January 15, 2015

1. Action Required: Tim was asking about a conflict of interest policy. Tim will investigate this further. Sandra will do a draft for the next meeting on March 26, 2015. On March 31, 2015 I will give the Board the 4 draft copies to be approved at the next meeting.

2. Action Required: Mike has a quote for the lights at the rink. They are fluorescent and they will go down the centre of the rink for now. These ones will not require a screen. The quote is \$6,720.00 plus HST. Motioned by Tim to accept the quote, 2nd by Warren, all in favour, motion carried. Installation will be free. Mike will let them know to go ahead. This will be done next week. Mike said the will be installed April 2, 2015.

3. Action Required: The lawyer has a couple of questions regarding the sale of the Lions. The closing date will be April 10, 2015, motioned by Luke, 2nd by Tim, all in favour, motion carried. Other questions were regarding supplies in the backroom and insurance. The Board has asked Tanya to speak to the lawyer about the insurance. Tanya is waiting for Lisa Lund to look over the insurance and will let Tanya know. If all okay she will let the Board know. Tanya should know around April 23, 2015 and it should be closed sometime in May.

The following old business is outstanding from February 5, 2015

1. Action Required: A fire closure for the office door. Larry Bain will contact Peggy to get this done. No update.

Old Business Complete

Complete from December 18, 2014

Skiing trails will be in conjunction with ski-doo trails. They have been groomed 4 times. Tim will put this on the web. Mike will get a no snowmobiling signs for the area. Luke will look after this.

Complete from January 15, 2015

The basket ball nets and volley ball nets should be put away. Mike will look after this tomorrow.

Complete from February 5, 2015

Claude mentioned that it would be a good idea to have a savings account for the infrastructure and the contingency. Tanya Buchanan asked if the auditor and Peggy could have the same figures on the audit report and the financial statement. Claude and Peggy will work on this and Tanya said she would volunteer on this also.

Samples of job descriptions. The Board will discuss at the next meeting and Peggy will post a notice on the web site regarding volunteers for organizing the summer program.

Email from the District of Parry Sound Social Services Administration Board saying they are now posting their minutes on the web site and will no longer send them monthly. They will be posted on the 18th of the month under DSSAB Information. Tim will discuss this with Karl to get a link. This is done and it is under community.

An email from the Tobacco Inspector concerning changes to the Smoke Free Ontario Act regarding smoking prohibitions on playgrounds and sporting areas. Gave to Mike.

Seniors Community Grant program accepted until March 27, 2015. Gave to Tim.

Correspondence

1. Email from the Ministry of Tourism, Culture & Sport advising us that the 2013 Library Statistics are published on the Website.

Action Required: I emailed this to the Library.

2. The CERB report for the month of January and February 2015.

Action Required: None

3. A newsletter from Infrastructure Ontario.

Action Required: None

4. A letter from a property owner regarding ambulance for the LSB to become an Area Service Board.

Action Required: We checked with MNDM and their reply was that no Area Service Boards have been established as there are a number of impediments that have made the further exploration of an ASB impractical. The government is therefore not further considering the formation of ASBs at this time.

5. Email from the MNR on who to contact for notifications for emergencies.

Action Required: I told them to contact Kerry Booth.

6. An email from Net Central updating us on the cell service and another one asking for information regarding Alcace Road.

Action Required: I had told them to contact Restoule Service Board, but it is apparently Nipissing that looks after that. I will contact them and let them know.

7. A magazine from Heritage Trust.

Action Required: None

8. Email from Information & Privacy Commissioner of Ontario with their winter report.

Action Required: None

9. Library report to the CEO and their minutes of March 2, 2015.

Action Required: None

10. Email from MNR with watershed conditions statement in effect till March 27, 2015.

Action Required: I posted this at the Activity Centre and let them know to contact Kerry Booth.

11. Ministry of Training, Colleges and Universities regarding posters for summer jobs.

Action Required: Gave to Mike.

12. A letter from the Near North District School Boards regarding the sale of 2 schools.

Action Required: None

13. A letter from the Ontario Government Vendor of Records.

Action Required: Tim said to keep this on file.

14. Two letters from WSIB.

Action Required: Tim will work with Peggy on this.

15. Email from MOF saying they will be deduction \$129.91 from the annual payment for adjustment of an assessment.

Action Required: None

16. Email for an update from the PLT Reform.

Action Required: None

17. Email from Jim Berriau asking about the honorarium where I had taking 2/3 of my payment.

Action Required: Tim said in the future the pay will be done in a timely manner.

18. Email from Joe Whitmell asking to post a link on the web about the future EMS service in the Argyle area.

Action Required: This was done.

19. Email from MOF with our annual payment to be made on March 31, 2015 in the amount of \$255,949.20.

Action Required: None

Financial: None

Marketing: None

Safety: There was public interest in the Fire Department public meetings.
Action Required: Meetings will be posted on the website.
Fire Chief to advise Peggy of tender for the sale of the Suburban to be put on the web.
Action Required: Kerry to issue tender.

Library: Mike Legault said that the Library's bills does not come out of the LSB. They have a grant.
Action Required: None

Recreation: Tamara did a good job at the rink. The Board will look at ski trails and snowshoe trails next year.
Mike Legault brought up where they are making plastic rinks.
Action Required: Mike Legault will look into finding more information for the Board.
Warren mentioned that we should have a Hazard Assessment on the property when we take it over.
Action Required: The Board will do this when the building purchase is completed.

Infrastructure: None

New Business: Tim said for the signing authority to remove Dan Brooks and add Mike Buchanan, motioned by Warren, 2nd by Mike, all in favour, motion carried.
Action Required: Peggy will contact Caisse Populaire.
The Board said to change the codes at the office.
Action Required: Peggy will look after this.

Pay Bills: 17 bills presented to be paid.

Hampel Contracting \$4,070.84 (snowplowing)
Angelina Marche \$200.00 (cleaning)

Kendall Sinclair \$4,407.00 (audit)
See More Graphics \$154.25 (signs)
North Bay Security \$84.75 (security)
Jamie Matthews \$327.58 (service & clean furnace)
George Walters \$100.00 (blog)
Tamara Matthews \$1,000.00 (rink attendant final advance)
Buchanan Hardware \$5.41 (cleaning supplies)
The following bills have already been paid
Ministry of Finance \$392.70 (CERB agreement)
Hydro One \$352.02 (Hydro)
Bell Canada \$130.67 (Phone & Internet for February)
Indigo Books & Music \$289.63 (Books)
Bell Canada \$130.67 (Phone & Internet for March)
Carr Mclean \$289.01 (magazines for Library)
Presse Commerce \$266.43 (magazine subscriptions)
Walburg Zacherl \$109.03 (petty cash)

Motioned to pay bills by Warren, 2nd by Mike, all in favour, motion passed.

Public Comment: None

8:30 p.m. Motion to adjourn the meeting by Mike, 2nd by Warren, all in favour, motion passed.

Next meeting will be on Thursday, April 23, 2015 at 7:00 p.m.

Prepared By
Peggy Whitehead
Peggy Whitehead
Secretary/Treasurer

Posted April 6, 2015