



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
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Minutes of Board Meeting January 21, 2016

The minutes can also be viewed on our website: www.loringsb.com

Attending: Mike Buchanan, Steve Davis, Julia Moore, Peggy Whitehead, Attending by phone: Darrell Rogerson and Hilary Chambers

Meeting brought to order by Vice-Chair Mike at 7:00 p.m.

Conflicts: None declared

Minutes: Peggy read the minutes of December 17, 2015 meeting. Motion to accept by Steve, 2nd by Julia, all in favour, motion passed.

Financial Report: Peggy presented the financial statement for December 31, 2015. Julia asked if all the outstanding bills had been paid, I said no there was about 20 outstanding from previous years. The Board will get together to look at this. Darrell is strongly opposed to writing off any accounts payable for 911 signs. These are legitimate fees that are due for a service rendered. All steps must be taken to collect. It is unfair to give some constituents free civic addresses as it amounts to a subsidy from the other tax payers. Darrell has talked to MNDM where we stand with this and they have not answered him yet. Motion to accept by Julia, 2nd by Steve, all in favour, motion passed.

Critical Path: Taxes for OPTA by February 29, 2016

Bylaws, Motions and Notices of Bylaws:

Bylaw 2015-31 – To rescind bylaw 2015-25 dated November 30, 2015. Motioned by Steve, 2nd by Julia, all in favour, bylaw passed.

Bylaw 2015-32 – Authorize the Ontario Ministry of Finance to collect the service fees on behalf of the Local Services Board of Loring, Port Loring and District for the fiscal year October 1, 2015 to September 30, 2016, for administration, recreation, library, emergency telecommunications and fire protection. The total budgeted amount per property for Administration \$34.78, Recreation \$26.64, Library \$0.00, Emergency Telecommunications \$3.11 and Fire Protection \$63.24 and method of collection is Methodology 2.

Motioned by Steve, 2nd by Hilary, all in favour, bylaw passed.

Bylaw 2015-33 – Rescind bylaw 2015-30 dated November 30, 2015.

Motioned by Julia, 2nd by Steve, all in favour, bylaw passed.

Bylaw 2015-34 – Approve the 2015-2016 budget for the Local Services Board of Loring, Port Loring & District. Having received the approval of the majority of residents at a public meeting held November 30, 2015, the Board will utilize Methodology 2 and set service fees of; \$127.77 per assessable property and \$63.24 for fire protection on vacant land in the designated Board area for the fiscal year October 1, 2015 to September 30, 2016. The purpose of the service fees is to cover board administration, fire protection, 911, recreation, library, infrastructure improvements and reserves for contingencies for the entire board area.

Motioned by Darrell, 2nd by Steve, all in favour, bylaw passed.

Bylaw 2016-01 – Approve the attached rental rates for the Argyle Community Centre and the Rink. This will be added to the critical path so each year the Board can review. LSB Community Centre Rental Rates: Church Events/Showers - \$100.00, Stag & Does/Weddings/Dances (Evening Events) - \$180.00, General Meeting - \$75.00, Thai Chi/Yoga/Funerals/Paramedicine – N/C, Multi-Day Special Rate - \$100.00/day, Kitchen Rental \$50.00 Additional, Horticultural Society \$100.00/yr. LSB Rink Rates: Stag & Does/Weddings/Dances (Evening Events) - \$180.00, General Meeting - \$75.00, Paramedicine or any Recreational Events/Church Events – N/C, Multi-Day Special Rate - \$100.00/day.

Motioned by Steve, 2nd by Hilary, all in favour, bylaw passed.

Old Business Outstanding:

The following old business is outstanding from April 23, 2015

1. Action Required: There will be a cleanup when we take over the building. Mike will advise when. Mike will post flyers and it will be on June 6, 2015. As of June 18, 2015 the cleanup will be after the construction is done. As of September 17th Mike Buchanan said this will be done with the new Board. Mike will advise the board the date for a yard cleanup – **tabled till spring.**

The following old business is outstanding from October 15, 2015

1. Action Required: Information and Privacy Commissioner of Ontario regarding video surveillance. Mike is to look into this and advise. **No update.**

2. Action Required: The Farmer's Market needs to know if their amount will be adjusted for next year by December 31, 2015. The Board will review and advise – **No update.**

The following old business is outstanding from November 19, 2015

1. Action Required: Email asking to replace a 911 sign, as it is damaged. This is on the sign order form and Mike and Steve will get this done this week. Peggy will call again.

2. Action Required: Email from a property owner with wrong 911 numbers. Steve will check. – **tabled till spring.**

3. Action Required: Julia has called the insurance for information but they have not called back. She will follow up with them. They have answered some questions, but had to check on some and probably have more information in the new year – **no update,**

4. Action Required: End of the month Darrell will meet with the government regarding a centre for seniors. This has been postponed due to the budget preparation. Darrell is currently working with a volunteer to put together the application.

The following old business is outstanding from December 17, 2015.

1. Seniors grant deadline is March 4, 2016. Hilary is looking into this. Hilary said we qualify for the grant and there is a maximum \$3000.00 grant. Hilary is still working on this.

Old Business Complete

Complete from October 15, 2015

A request for a 911 sign. I will forward this to Steve. A committee meeting will be set up involving the Fire Department on November 17, 2015. The meeting has been rescheduled to November 24, 2015. They had their meeting and Steve will get the numbers on Saturday.

Correspondence

1. Property owner asked if there were any official plans or zoning.

Action Required: Darrell said there was none.

2. Library grant of \$5,808.00 was deposited December 29, 2015.

Action Required: None

3. North Bay Health Unit inspected the community centre for the Food Bank.

Action Required: The report was satisfactory.

4. CERB report for November 2015.

Action Required: None

5. Received a letter from MNDM regarding the Budget bylaws.

Action Required: Peggy has corrected these bylaws tonight.

6. Email from Information & Privacy Commissioner of Ontario amendment to include to ensure the preservation of records.

Action Required: None

7. Letter from the WSIB telling us our rate will be 1.31 for 2016.

Action Required: None

8. Letter from the Insurance to correct the community centre address.

Action Required: None

9. Information & Privacy Commissioner for the 2015 statistics submissions before February 29, 2016.

Action Required: This was done January 12, 2016.

10. An individual asking about voting procedures for the LSB, but he is not from this area.

Action Required: I referred him to MNDM.

11. 2 letters from Hydro One with changes to our account.

Action Required: None

12. Letter to Caisse Populaire for a space at the community centre in case of an emergency.

Action Required: I read the letter out and Mike signed and I will mail it.

13. \$9530.47 funding will be deposited on January 22, 2016.

Action Required: None

14. Library minutes for January 14, 2016.

Action Required: None

Committee Reports

Tax Review

They looked at the properties and found around 90 properties that were not taxed full price. Darrell thanked Mike and Tanya for their hard work in finding these. Darrell also mentioned that we have a 3rd option to bill taxes and this is by assessment by rate. The approval has to go through the Minister of Finance as there are steps to have this but we don't have to use it. Future Boards may want to have this for the budget.

Library

Steve said the Library wants to increase their petty cash from \$400.00 to \$600.00. The Board is all in favour of this. Peggy will issue a cheque. Regarding assets, the auditors said we can do this. Steve is working on a spreadsheet for the Library, Rink, Community with our assets and the Board will review.

Activity Centre

Mike thanked Mike Legault for the ice at the rink and for doing a good job. They had a rough start, but it seems good now. There was a break in on New Year's, and the police suggested a warning would take care of the issue. Mike Legault said there is a problem with the boards as the screws keep popping out. He said there is about 25 of them. Steve will call Athletica to come and check. Ski trails and snowshoeing trails are done. There are 2 groups that are using them. Winterfest is on February 5, 6 & 7, 2016.

Argyle Community Centre

Sign letters are in and will be installed on Monday. The information sign will be installed in 2 weeks. Debbie said it will be like Trout Creeks sign, but no rolling events, it will be static for safety. Tanya and Sandra have been working on a rental contract for the Food Bank, Farmers Market and the Lions. They are also working on a contract to replace damaged items. There is internet at the community centre.

Hiking Trails

Hilary has a meeting with Explorers Edge in February to discuss partnership program funding and assistance with Fednor.

Culture

Julia has people lined up and had discussions by phone, but no meeting as of yet. Julia is planning on the first of July for a Celebration of History at the Community Centre.

Fire

Steve said we will be passing a bylaw for the 911 at the next meeting. Steve is to purchase equipment for the Fire Department to install signs and will be kept at the rink. A contract will be issued for the Fire Department to take over the 911 signs as the Service Board is only on a one-year mandate and the fire department is year to year. Steve also mentioned about the OFM coming in to talk to the Service Board about a contract and he is not sure when this will happen.

Website	We are in the process of creating a new website for the LSB. The current one will be maintained by Karl and in place until the new one is ready to go live in April. The new website will also have links to our community partners, for example Lions, Argyle Riders, Paramedicine Programs, etc.
Social Media	Hilary thanked Debbie Russell for the Argyle community page on Facebook. It helped Hilary with writing a blog about winter fitness and snowshoeing in the Loring-Restoule region that has had 60,000 views and 2,000 clicks to the Loring-Restoule website. The winterfest blog went live yesterday and in one hour had 1500 views. People are interested in learning more about our community.
Bylaws	On going
Administration	On going
Grants	Seniors Grants, Hiking Trails (Fednor) and Boat Launches (Canada 150) are still ongoing.

Long Term Planning Darrell said that the 5 bylaws for Brown Township, McConkey, Hardy, Power of Garbage and the Power of Lights, we are waiting for a review of this as we wanted to make sure that everything was okay and we should get a reply by tomorrow or next week. Regarding a music festival, Darrell has been talking to Kerry Booth regarding the safety on how many seats for inside and standing outside we are allowed. He is looking at the ironman run and the grant for summer students to find the population in this area. Steve mentioned that if we got the power of garbage will MNR close the dumps. Mike said it is better to get the power and not use it as MNR is always saying we are running out of space.

New Business: None

Pay Bills: 18 bills presented to be paid.

Indigo Books & Music - \$80.43

Peggy Whitehead - \$625.00 (Honorarium)

Port Loring Home Building \$596.93 (community centre supplies)

Albert Lamb \$789.52 (Janitor)

Dan Feasby \$303.97 (Speaker for Library)

Parry Sound Fuels \$259.93 (oil for ACC)

Parry Sound Fuels \$468.90 (oil for ACC)

North Bay Mat Rental \$24.86

Mike Legault \$658.76 (Rink)

Buchanan Hardware & Marine \$94.62 (ACC supplies)

Dianne Feasby \$320, 18 (petty cash)

Hamilton Electric Services \$169.50 (Fix pump)

Southern Ontario Library Service \$593.25 (Overdrive)

Trillium Municipal Supply \$93.61 (signs)

Bell Canada \$458.74

The following bills have already been paid

Hydro One \$247.05

WSIB \$35.80

Gateway Signs \$10,000.00

Motioned to pay bills by Julia, 2nd by Steve, all in favour, motion passed.

Public Comment:

1. Mike Legault said he snowplowed up to the sign so we could post on it.

Action Required: None

2. Gilbert Moore said they had removed a culvert on Little River Road where the trails used to be and asked if it would have to be replaced.

Action Required: Hilary said it would.

3. Debbie Russell asked if the WIFI would be a hotspot for tourists in the summer.

Action Required: Mike said this will be taken into consideration. Hilary said because of the metal roof and doors it is unlikely that a booster would work. Darrell said he uses one in Mexico and it goes through cement and it works great.

4. Mike Legault said his sons and daughter-in-law volunteered at the rink shoveling snow.

Action Required: None

5. Darrell mentioned that Julia looked up in Roberts Rules regarding a quorum, and with people on the phone would be classed as being part of the meeting.

Action Required: None

8:40 p.m. Motion to adjourn the meeting.

Next meeting will be on Thursday, February 25, 2016 at 7:00 p.m.

Prepared By

Peggy Whitehead

Peggy Whitehead

Secretary/Treasurer

Posted on January 27, 2016