



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
PO Box 148, Port Loring, Ontario P0H 1Y0
secretary@loringsb.com

Minutes of Board Meeting January 15, 2015

The minutes can also be viewed on our website: www.loringsb.com

Attending: Dan Brooks by phone, Mike Buchanan, Luke Legault, Tim Gehrke, Warren Whitehead, Peggy Whitehead

Tim motioned for Mike Buchanan to be the acting chair for tonight's meeting, 2nd by Warren, all in favour, motion carried.

Meeting brought to order by Mike at 6:30 p.m.

Conflicts: None declared

Minutes: The Board had read the minutes prior to the meeting. Motion to accept the minutes of December 18, 2014 by Tim, 2nd by Warren, all in favour, motion carried.

Financial Report: Motion to accept the financial report of December 31, 2014 by Dan, 2nd by Tim, all in favour, motion carried.

Critical Path: PLT Billing by February 15, 2015. Peggy is to email a copy of the critical path to the Board

Bylaws, Motions And Notices of Bylaws:
None

Old Business Outstanding:

The following old business is outstanding from November 21, 2013.

1. Action Required: Dan Brooks contacted MNDM about municipal connect. Carole Mantha has no new updates from Ministry of Finance. Dan has asked everyone that Carole has suggested and has had no response. Carole will check and see if she can provide a list of LSB's and contacts for Dan to draft a letter to lobby the MOF regarding municipal connect. Dan has received information that MOF is looking into getting a solution in the next 2 to 3 months. A few LSB's have replied, but Dan has not pursued since. MPAC has contacted us regarding municipal connect and Dan has sent back a letter specifying our needs for

municipal connect. An email from another LSB asking us for a follow up regarding municipal connect and I am to let him know that we have been contacted by MOF and they are looking at getting access for the LSB.

The following old business is outstanding from October 9, 2014

1. Action Required: There was a question regarding WSIB and to find out the status. Tim and Tanya Buchanan will contact them and have the information for the next meeting. They said it would be approximately \$2.24/\$100.00. Tim and Tanya are to go ahead and get us registered and do a draft on a SOP for WSIB. Tim said we are registered, but have not received anything in the mail. We have the registration number, but have not received anything yet. Tim will check with them.

The following old business is outstanding from December 18, 2014

1. Action Required: Email from Ministry of Tourism, Culture and Sport for an Ontario Sport and Recreation Communities fund closes on February 2, 2015. Sandra is working on this and has asked the board to look at doing a Policy and Procedure guideline. Tanya will look into this to find out the procedure. On January 15, 2015 Sandra presented the youth program to the Board. Motion to submit the grant application by Luke, 2nd by Tim, all in favour, motion carried. Sandra is to email it to me and I will send this to the insurance to get a quote from them or have them check and see if our current coverage will be enough.

2. Action Required: Email from the Information and Privacy Commissioner of Ontario to input data for 2014. Peggy will do this next year. No update.

3. Action Required: Tim has motioned to add an events calendar side bar to the web page for \$540.00 for set up and \$35.00 fee for a start out on a quarterly for additions, 2nd by Dan, all in favour, motion passed. Tim said that anything new on the web you will be notified by email if you enter your address on the web at a one time cost of \$945.00. Motioned by Warren, 2nd by Dan, all in favour, motion passed. Tim is waiting for the Board's input.

4. Action Required: The new sign for the Lions den, Warren needs a site plan for this. Peggy will give Warren the survey and he will ask if we can get the sign that Trout Creek has, if we get the KM lowered. Warren has emailed them, no update.

5. Action Required: Skiing trails will be in conjunction with ski-doo trails. They have been groomed 4 times. Tim will put this on the web. Mike will get a no snowmobiling signs for the area.

Old Business Complete

Complete from September 18, 2014

Money left over in the budget that Mike wants to use this for new lighting at the rink in the fall. Mike will get a quote.

Mike has looked into getting paint for the bathroom floors. Mike will get this done in the fall. Mike said it will be completed next year.

Complete from December 18, 2014

Email from Ontario Sport & Recreation Communities Fund hosting an information session on December 12, 2014. Tanya went to this and asked them if there was a grant for late buses from high school. Ted Simms was working on this and he will let us know if anything changes. Questions from Bell regarding the 911 data base that I sent them in November. Dan and Peggy have been working on this.

Carole sent an email about the teleconference and she said there is no procedure for this in the NSBA and she suggested that we should consider having a bylaw on this. Dan will go ahead and have one for the next meeting. Dan said we do not need this as it is in the act.

Replace the heater in the office and the utility room. They should be done this week. The player's boxes have been picked up and paid. They will be installed this week.

Correspondence

1. A publication of the Ontario Heritage Trust.

Action Required: None

2. Email asking if the North Road Landfill site would quote on bringing demolition material there.

Action Required: I referred them to Mike Legault

3. An email from the PLT Reform saying there was an error on the original posting on one of the figures in a pie chart on Figure 18.

Action Required: None

4. Email from a property owner asking how to get a 911 sign.

Action Required: I explained the procedure.

5. Report to the CEO for December 2014 from the Argyle Community Library.

Action Required: None

6. A draft of the audit from Kendall Sinclair for the Board's approval.

Action Required: Peggy is to ask the auditors if they could present the draft to the community at the next Board meeting. Tim motioned to have this first on the agenda for the next meeting, 2nd by Luke, all in favour, motion carried. A bylaw will be ready for the next meeting for approval.

7. An email asking about the Ess Narrows Landfill.

Action Required: I gave them the name and phone number.

8. The Library is eligible to receive a grant of \$3,143.00 for the 2014-2015 Ontario Library Capacity Fund from the Ministry of Tourism, Culture and Sport.

Action Required: Dan and I signed and emailed it back.

9. PLT feedback is extended from January 21, 2015 to February 2, 2015.

Action Required: None

10. CERB report for the month of December 2014.

Action Required: None

11. Tim was asking about a conflict of interest policy.

Action Required: Tim will investigate this further.

Financial: None

Marketing: None

Safety: Fire Department got their new 4 wheel drive. The cost was over the budget at around \$3,000.00 to \$4,000.00.

Action Required: None

Library: Luke went to the meeting today and got the approval for the overdrive of \$593.25.

Action Required: None

The Library is looking for volunteers.

Action Required: Let Patti, Jenny or Kim know at the Library.

Recreation:

Mike has a quote for the lights at the rink. They are fluorescent and they will go down the centre of the rink for now. These ones will not require a screen. The quote is \$6,720.00 plus HST. Motioned by Tim to accept the quote, 2nd by Warren, all in favour, motion carried. Installation will be free.

Action Required: Mike will let them know to go ahead.

Tamara Matthews has started a facebook page to let people know about the ice and other activities at the rink.

Action Required: None

The lawyer has a couple of questions regarding the sale of the Lions. The closing date will be April 10, 2015, motioned by Luke, 2nd by Tim, all in favour, motion carried. Other questions were regarding supplies in the backroom and insurance.

Action Required: The Board has asked Tanya to speak to the lawyer about the insurance.

The Board discussed the rates for renting the Lions when the LSB takes it over. For a meeting the cost will be \$100.00, for a shower the cost will be \$150.00 and for a wedding the cost will be 180.00. The cost if the kitchen is used for a shower or wedding it will be \$50.00, motioned by Tim, 2nd by Dan, all in favour, motion carried. Regarding other rates the Board will have a special meeting to discuss the rates further.

Action Required: The meeting will be on January 20, 2015 6:30 p.m. at LSB office.

The basket ball nets and volley ball nets should be put away.

Action Required: Mike will look after this.

Infrastructure:

None

New Business:

Regarding the draft policy that Sandra wrote up.

Action Required: Concussion Policy, Tim made a correction on the first line where he said it should say hereinafter instead of hereafter. Motion by Tim, 2nd by Luke, all in favour, motion carried.

Action Required: Volunteer Policy, motion by Tim as the preliminary draft as work is still in progress, 2nd by Warren, all in favour, motion carried.

Pay Bills:

8 bills presented to be paid.

George Walters \$125.00 (blog)

Port Loring Home Building Centre \$23.83 (penalty boxes supplies)

Bell Canada \$130.67 (phone & internet)

Angelina Marche \$75.00 (cleaning)

Tamara Matthews \$1,000.00 (rink attendant advance)

On Conference \$61.22 (teleconference)

Buchanan Hardware \$10.49 (cleaning supplies)

Nedco \$7,593.60 (rink lights)

We have a credit with Hydro of \$41.29

On the next financial statement I am to put a comment on the amounts that were of a 2013/2014 project.

Motioned to pay bills by Tim, 2nd by Luke, all in favour, motion passed.

Public Comment: Mike Legault asked why I do not read the minutes out.

Action Required: Dan said the motion of the minutes are a Boards decision and they are posted and on the web for the community to read. Peggy will leave a copy out if anyone wants to read the minutes on the night of the next meeting.

Mike Legault asked about the rink for family skate at winterfest.

Action Required: Mike will let him know.

8:25 p.m. Motion to adjourn the meeting by Tim, 2nd by Luke, all in favour, motion passed.

Next meeting will be on Thursday, February 5, 2015 at 6:30 p.m. at the LSB office.

Prepared By

Peggy Whitehead

Peggy Whitehead

Secretary/Treasurer

Posted on January 21, 2015