



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
PO Box 148, Port Loring, Ontario P0H 1Y0
secretary@loringsb.com

Minutes of Board Meeting February 20, 2014

The minutes can also be viewed on our website: www.loringsb.com

Attending: Dan Brooks, Mike Legault, Luke Legault, Peggy Whitehead
Absent: Mike Buchanan, Danny Davis

Meeting brought to order by Dan at 7:40 p.m.

Conflicts: None Declared

Minutes: The minutes of the January 16, 2014 meeting were read by Peggy. Motioned to accept as read by Mike Legault, 2nd by Luke Legault, all in favour, motion carried.

Financial Report: Motion to accept the financial report of January 31, 2014 by Luke Legault, 2nd by Mike Legault, all in favour, motion carried.

Critical Path: Post Tender for Dock.
Action Required: Peggy will post the tender the same as last years and to be opened at the April 2014 board meeting.

Bylaws, Motions And Notices of Bylaws:

Bylaw 2014-01 A bylaw to approve the Central Emergency Reporting Bureau (CERB) renewal contract between the Ontario Provincial Police and the Local Services Board of Loring, Port Loring & District for a five year term of June 26, 2014 to June 25, 2019 at an annual cost of \$392.70. As of June 2004, a regulation was passed under the NSBA that added a new power, the power of Emergency Telecommunications, to the services that a Local Service Board can assume authority for. This power, once requested from and approved by the Minister, allows the LSB to enter into a contract with the OPP with respect to 911 services within its Board boundary. "Because it is debt owed to the Crown (OPP), it is okay to have a multi-year agreements for 911 services/CERB agreements.

Motioned by Mike Legault, 2nd by Luke Legault, all in favour, bylaw passed.

Old Business Outstanding:

The following old business is outstanding from October 17, 2013.

- 1. Action Required:** Decision to go ahead with lighting upgrade from Purdons Quote for a dusk to dawn light. Mike said that this will be done the week of January 20, 2013. No update.
- 2. Action Required:** To switch two island signs on Duck Lake as they are incorrectly named. This will be tabled till spring.

The following old business is outstanding from November 21, 2013.

- 1. Action Required:** Dan Brooks contacted MNM about municipal connect. There was no update from Carole Mantha. No update.
- 2. Action Required:** Mike Legault mentioned that Pat Flick has a contact for the hockey association that helps small communities with rinks. Mike Buchanan will contact Pat Flick. No update.

The following old business is outstanding from January 16, 2014

- 1. Action Required:** Ontario Sport & Recreation Fund deadline for application is February 20, 2014 and there is an information session on January 17, 2014. Mike Buchanan and Kerry Booth will attend. No update.
- 2. Action Required:** Dan Brooks is looking into the Board becoming a member of the West Parry Sound Mapping to find where properties are. Dan will go ahead with this if the cost is under \$200.00. No update.
- 3. Action Required:** Regarding the 911 signs that are still outstanding. Peggy will send a reminder to them. One owner asked if they could install the signs themselves, but the Board decided they have to follow the standard operating procedure on this. Peggy is to notify the owner of the Boards decision.
- 4. Action Required:** Mike Buchanan said the rink lights need to be replaced. Purdons will be in next week to replace. No update.
- 5. Action Required:** Dan Brooks asked about the tender for boards for the rink. Mike Buchanan will check on this. No update.
- 6. Action Required:** A discussion on levying vacant properties was presented by Mike Buchanan. Mike Buchanan will make a formal motion for a community discussion. No update.

Old Business Complete:

Complete from October 17, 2013

Peggy is to check with George regarding maps which were ordered for the board. Peggy is to check with George on this matter. George could not get a hold of the person about this and said we will not be getting the maps.

Mike Legault mentioned that he would check on a defibrillator for the activity centre to meet any health and safety concerns. Mike Legault said he has contacted Red Cross and we are on the tender request. Mike Legault said the defibrillator will be in on March 8, 2014 and there will be training for about 10 people on that day. Mike Legault will be coordinating

this. Dan Brooks would like to extend the Boards gratitude to Luke Legault for his work in getting the AED.

Peggy is to check and see if we can get MPAC tax roll in electronic format. Peggy will follow up with MPAC. They had said no.

Complete from December 5, 2013

A letter from the OPP for a renewal of 911 CERB Agreement based on a 5 year term. Peggy is to contact CERB and asked if we can put in the contract for a 5 year term and the Board will visit the contract yearly.

Complete from January 16, 2014

A letter from MNDM in Sudbury offering the Board to use Ontario's Vendor of Records arrangements to purchase a wide variety of goods/services. Given to Dan for review. Regarding Bylaw 2013-12 where we used to put in our annual budget and now we were asked by MOF to put the amount for each service. If we bill for over 1800 properties the budget amount will be higher. Peggy is to contact MOF to find out how we can bill for more properties.

The risk assessment memorandum from the auditors to be completed.

Completed and Peggy will email it tomorrow.

The draft from the auditors was received.

Motion to approve the draft by Mike Legault, 2nd by Danny Davis, all in favour, motion carried.

There is some difficulty posting notices at the Legion. Peggy will post the notice at the Activity Centre instead of the Legion.

Mike Legault mentioned about the meeting at the fire hall and Dan Brooks asked about the fire service agreement. Mike will contact Kerry Booth. The fire service agreement was received and signed.

There was a question about changing 911 signs and the owners were not notified. Add to the requisition form to notify owners of any changes.

Two people have resigned from the Library volunteers board. The Library will post a notice for more volunteers. The new members are Linda Keating and Charlene Austin.

Jim Berriau asked what happens when a Board member misses 3 consecutive meeting. Dan explained that in the Act the board will address this. Mike will find out Luke's schedule, to find out when he can attend and call Peggy to add this to the minutes. Luke was at tonight's meeting.

Correspondence

1. An email from the Library with their minutes for January 10th and February 10th, 2014.

Action Required: None

2. An email from the Ministry of Tourism, Culture & Sport with their 2011 Ontario Public Library Statistics

Action Required: None

3. An email for a bulletin for Idea Forum – Youth Jobs Strategy from MNDM

Action Required: None

4. Brochures on The Healthy Homes Renovation Tax Credit from Ontario Minister of Finance.

Action Required: The brochures will be available at the LSB office. None

5. An email with the CERB report for the month of January 2014.

Action Required: None

6. An email with a Municipal Bulletin #22 from the 911 Network Administration Support.

Action Required: None

7. An email from WESA – a question to ask where do we get the barometric pressure graph on the website. Referred to Karl Walters and he answered their questions.

Action Required: None

8. An email from the District of Parry Sound Social Services Administration Board with their minutes of January 9th, 22nd and 27th, 2014.

Action Required: None

9. A letter from the Ministry of Environment for a reminder of upcoming permit to take water.

Action Required: Peggy is to send them a letter saying they will have to contact the Port Loring Water Board.

10. An email from Ontario Infrastructure with Connections, Your customer solutions update from Infrastructure Ontario.

Action Required: Email to Danny Davis for review.

11. An email from the Ministry of Citizenship and Immigration for the 2014 Summer Experience Program grant program.

Action Required: None

Financial: None

Marketing: None

Safety: None

Library: None

Recreation: The septic is not working at the activity centre.

Action Required: Mike will look into this. Mike will get the septic beds fenced off to keep snowmobiles off.

The change rooms are flooding.

Action Required: Mike will check on this.

Infrastructure: None

New Business:

13 bills presented to be paid.

Ministry of Finance \$189.36 (CERB)

George Walters \$100.00 (Blog)

Pauline Beatty \$254.70 (2013 & 2014 tax bills reimbursed)

Bell Canada \$73.69 (Phone & Internet)

Angelina Marche \$100.00 (cleaning)

Kendall Sinclair Cowper & Daigle \$4,378.75 (Audit)

Buchanan Hardware \$11.62 (cleaning supplies)

Indigo Books & Music \$325.16 (Books)

Walburg Zacherl \$156.84 (DVD's)
The following bills have already been paid
Hydro One \$1,504.03 (activity centre hydro)
Jenny Fry \$192.80 (Books at conference)
Walburg Zacherl \$71.09 petty cash
Southern Ontario Library Service \$593.25 (2014 Shared Overdrive Collection)

Action Required: Motion to pay bills by Luke Legault, 2nd by Mike Legault, all in favour,
motion carried.

Public Comment: James Berriau asked why we were paying the OPP. Dan said that we pay
the OPP for dispatching.

Action Required: None

James Berriau asked to look at the Fire Contract. Dan said this was okay.

Action Required: None

Next meeting will be on Thursday, March 20, 2014 at 7:30 p.m.

8:30 p.m. - Motion to adjourn the meeting by Mike Legault, 2nd by Luke Legault, all in favour,
motion carried.

Prepared By
Peggy Whitehead
Peggy Whitehead
Secretary-Treasurer

Posted on February 28, 2014