

Argyle Community Library Board Meeting Minutes

December 5, 2013

Present: Patti O'Handley, Jennifer Fry, Burgi Zacherl, Glenna Cooper, Mike Legault, and Sandra Johnson

Absent: Diane Beck, Sheila Roberts, Kim Summers, Erin Lambert

Welcome: to the Board Members from Patti O'Handley at 9:25a.m.

Minutes from November's Meeting: Motion to accept the November's minutes. Moved by Glenna Cooper and seconded by Burgi Zacherl to accept the minutes. Carried.

Treasurer's Report/Petty Cash: See Treasurer's report. Balance of \$7355.07. Petty cash of a balance \$328.91. Moved by Mike Legault and seconded by Glenna Cooper for the Treasurer's Report to be accepted as presented. Carried.

Report to the CEO: Jennifer updated members about the monthly library statistics and statistics from overdrive.

Old Business from Minutes:

- A. Volunteer schedule:** December dates for sign up are: **9th, 10th, & 19th**
- B. Wish List for Library:** Jennifer will purchase a new chair this month.
- C. Advertising:** The library will be closed during the Near North District School's Christmas Holidays from December 20th and reopen for January 6th, 2014. This notice will be advertised on the screens in the local businesses and on the Argyle's sign outside.
- D. Update to LSB:** none
- E. Orders for Approval for payment:** Magazine subscription of \$275.29, Convention Fees \$122.04 and Chapters order of \$12.56, total of \$409.89. Motion to approve payment. Moved by Glenna Cooper and seconded by Mike Legault. Carried
- F. Cultural Strategic Investment Fund** - Deferred
- G. Sarah Bagley Grant** – waiting for approval.
- H. Library Calendar:** events will be posted monthly.
- I. Pickerel River Heritage Association** – no update

J. Gift Basket for Christmas Concert – selected and wrapped.

K. Magazine Renewal – Presse Commerce Corporation: renewal and new selection.

L. Handicap Entrance: to library and school. Sandi will follow up with the NNDSB to finding a solution to having a accessible entrance near the handicap parking.

M. Any other old business: none

New Business

A. Attendance for meeting: Patti O'Handley will address notification of attendance for Library Meetings.

NEXT MEETING: Meeting will be January 10th, 2013 at 9:15 a.m.

ADJOURNMENT: Motion to adjourn meeting. Moved by Jennifer Fry and seconded by Burgi Zacherl at @10:40 a.m. Carried.